



TECHNICAL ADVISORY COMMITTEE MEETING LOCAL ASSISTANCE UPDATE

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TECHNICAL STEERING COMMITTEE MEETING LOCAL ASSISTANCE UPDATE

TABLE OF CONTENTS

PAGE	UPDATE ITEM
1	ATP
2	ATP (Cont'd)
3	CTC Meetings
4	Inactive Invoices
5	HSIP
6	HSIP (Cont'd)
7	Training
8	Exhibit 9-B Submittals
9	PPE Distribution
10	Patented/Proprietary Products
11	Title VI



Active Transportation Program (ATP) – Cycle 5

- **July 15, 2020** – Deadline for Quick-Build projects
- **Sept 15, 2020** – Deadline for all other project types
- Websites for more information and guidelines:
 - Caltrans website: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program/cycle5>
 - CTC website: <https://catc.ca.gov/programs/active-transportation-program>

Active Transportation Program (ATP) – Project Reporting

- **July 15, 2020** – Deadline for the next quarter of ATP progress reports
 - Reports will cover progress up to June 30, 2020.
- Submit through CalSMART starting July 1, 2020.

CTC Meetings

- Allocation and time extension deadlines:
 - **August 17, 2020** for the October 2020 CTC meeting
 - **October 5, 2020** for the December 2020 CTC meeting

Inactive Invoices

- The next inactive quarter begins July 1, 2020
- **August 21, 2020** - Deadline invoice submittals for the next quarter
- If your agency has invoices on FHWA's official inactive list, **this will jeopardize your funding.**
- We are aware of difficulties agencies may have in processing invoices due to COVID-19. If you have any questions or issues with submitting invoices, please work with your area engineer/planner for further assistance.

Highway Safety Improvement Program (HSIP)

- **Sept 4, 2020** – Deadline to submit project applications for HSIP Cycle 10
 - Applications must be done electronically – hard copies will NOT be accepted
 - Applications will be selected by late Nov or early Dec of 2020
- Agencies with delivery delays on current HSIP projects are ineligible for Cycle 10:
 - Projects red-flagged for not meeting HSIP delivery requirements, and the red flags are not resolved by 9/30/20
 - Agency has more than one existing HSIP projects that have not been in construction phase five years after the project selection, even with an approved time extension

HSIP (cont'd)

- A Local Roadway Safety Plan (LRSP) is not required for Cycle 10 but it will be required in the future for Cycle 11 applications
- State funds will be used for all projects selected for funding in HSIP cycle 10.
- Benefit Cost Ratio (BCR) and Funding Set-Aside applications can be sent simultaneously
- Further information on HSIP and instructions for the application form:

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-safety-improvement-program>

Training

- HSIP Cycle 10 Webinar
 - Hosted on May 20, 2020
 - Available for viewing online at: <http://californialtap.org/index.cfm?pid=1564>
 - Link also includes other resources for applicants
- Implementing a Local Road Safety Plan
 - Free 90 minute webinar hosted by FHWA
 - Covers information on how to implement a Local Road Safety Plan (LRSP)
 - Monday, **June 29, 2020** from 2:00 PM to 3:30 PM
 - Link to register: <https://www.surveygizmo.com/s3/5612941/FHWA-LRSP-Registration>

Exhibit 9-B Submittals

- **June 30, 2020** – Deadline to submit Exhibit 9-B “Local Agency DBE Annual Submittal Form” to District for FY 20/21
- Provides information about agencies’ plans to comply with federal DBE requirements
- Link to forms: <https://dot.ca.gov/programs/local-assistance/forms/local-assistance-procedures-manual-forms>

PPE Distribution

- The State of California is making Personal Protective Equipment (PPE) available to all of our local public agency partners
- An email was recently sent by Caltrans to all local agencies, with the Cal EOC *Offline Resource Request Form* attached
- Please send 30, 60 and 90 day supply requests to socoperations@soc.caloes.ca.gov and a courtesy copy to covid-19.taskforce@soc.caloes.ca.gov
- Caltrans is **NOT** collecting or forwarding requests for PPE, nor filling orders of PPE

Patented/Proprietary Products

- Effective Oct 28, 2019, agencies are no longer required to submit Exhibit 12-F for patented or proprietary materials on Federally funded projects
- Federal funds participation will no longer be restricted when agencies:
 - Specify a trade name in Federal-aid contracts
 - Specify patented or proprietary materials in design-build Request-for-Proposal documents
- Further information on FHWA's announcement:

<http://www.localassistanceblog.com/2020/02/07/office-bulletin-20-01-rescission-of-patented-or-proprietary-product-regulations/>

Title VI

- Title VI of the Civil Rights Act of 1964 prohibits discrimination by recipient of Federal assistance on the basis of race, color, and national origin, including the denial of meaningful access for limited English proficient (LEP) Persons.
- Requirements include but are not limited to:
 - Title VI nondiscrimination statement
 - Assurances (as part of the Master Agreement and Program Supplement Agreement.
 - Designation of a Title VI Coordinator.
 - Complaint Procedures.
 - Data Collection.
 - Training.
 - Dissemination of Information.
 - Contracts and Agreements.
 - Environmental Justice.
 - Public Hearings and Meetings.
 - Right of Way activities.
 - Construction contract compliance.
 - Monitoring.
- Caltrans has also recently updated our webpage on Filing a Complaint, and it provides guidance to local agencies on how to process Title VI complaints.