

# FY 2019-2020 Eligibility Workshop



**April 23, 2019**

# Overview

- Acronyms
- Requirements due June 28, 2019
- Upcoming Dates and Deadlines
- Eligibility Website → [www.octa.net/m2eligibility](http://www.octa.net/m2eligibility)
- Contact Information
- Questions

# Acronyms

- **CIP:** Capital Improvement Program
- **CMP:** Congestion Management Program
- **LFS:** Local Fair Share
- **MOE:** Maintenance of Effort
- **MFP:** Mitigation Fee Program
- **MPAH:** Master Plan of Arterial Highways
- **PMP:** Pavement Management Plan
- **RTSSP:** Regional Traffic Signal Synchronization Program
- **SMP:** Senior Mobility Program

# Requirements due by June 28, 2019

- Eligibility Checklist
- Capital Improvement Program (CIP)\*
- Maintenance of Effort (MOE)
- Pavement Management Plan (PMP)\* – *Odd Year Agencies Only*
- Congestion Management Program (CMP)
- Circulation Element/Master Plan of Arterial Highways (MPAH) Consistency\*
- Mitigation Fee Program\*
- Traffic Forum
- Transit/Non-Motorized Transportation

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\*Council/Board Adoption Required

# Eligibility Checklist

- Certify compliance with all eligibility requirements

## Submittal:

- Submit **Appendix D: Eligibility Checklist**



# Capital Improvement Program (CIP) Overview

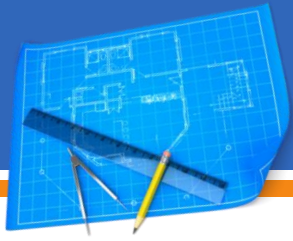
- 7-Year funding plan that includes:
  - Projects funded with M2 funds
  - Projects required to demonstrate compliance with requirements related to:
    - Signal Synchronization
    - Pavement Management
    - Congestion Management Program



# CIP Review and Updates



- ✓ Review existing projects in the CIP database for accuracy
- ✓ Archive projects that do not have ongoing, current or new phases/funding.
- ✓ Include all capital transportation projects using or potentially using M2 Net Revenues
- ✓ Include projects submitted during 2019 call for projects
- ✓ Include new/additional phase costs, as applicable
- ✓ Reference OCTA project number, as applicable



# CIP Submittal



- Print “Projects Sorted by Name Report”
- Provide staff report and Minutes for City Council/Board of Supervisors adoption of 7-Year CIP

Draft must be submitted by June 28, 2019. Final CIP must be adopted by July 31, 2019.

CIP Website\*: <http://websmartcip.octa.net/>

\*Please use Internet Explorer 



# Maintenance of Effort (MOE) Overview

- Maintain a minimum level of local streets and roads expenditures using discretionary funds
- MOE Benchmark was last updated in 2017. Next update will be effective July 1, 2020.
- Meet/exceed MOE Benchmark in **Exhibit 2**



# MOE Submittal

- ❑ Submit **Appendix I: MOE Certification Form** signed by Finance Director
- ❑ Provide supporting budget documentation for planned MOE expenditures and fund key



# Pavement Management Plan (PMP) Overview

- Adopt and update a PMP that includes, but not limited to, the following elements:
  - Current status of road pavement conditions
  - A seven-year plan for road maintenance and rehabilitation, including projects, funding, and unfunded backlog of pavement needs
  - Projected pavement conditions resulting from improvements
  - Alternative strategies and estimated costs to improve road pavement conditions
- Confirm that MPAH inspections are not more than 2 years old and Local Streets are not more than 6 years old

# PMP Submittal

- Submit **one** hard copy of completed **Appendix F: PMP Submittal Template**
- Submit City Council/Board of Supervisors adopted **Appendix E: Resolution** or staff report with adoption recommendation
- PMP Certification signed by Public Works Director or City Engineer (Included in Submittal Template)
- Pavement Data Files

# PMP (cont.)

Agencies to adopt and submit PMP by **June 28, 2019**:

Anaheim	La Habra
Brea	Los Alamitos
County of Orange	Newport Beach
Cypress	San Clemente
Dana Point	San Juan Capistrano
Irvine	Stanton
Lake Forest	Tustin

# Congestion Management Program (CMP)

- Comply with requirements of the Orange County Congestion Management Program to be eligible for gas tax revenues and M2 Funding

## Submittal:

- Submit **Appendix C: CMP Checklist**
- Include projects in CIP to address deficient intersections, if applicable

# Circulation Element/MPAH Consistency

- Certify that the Circulation Element is consistent with MPAH

## Submittal:

- Submit **Appendix D: Eligibility Checklist**
- Submit the current Circulation Element Exhibit (Map)
- Submit City Council/Board of Supervisors adopted **Appendix E: Resolution**. Deadline to adopt: June 28, 2019
- Report changes or select “No Change” in MPAH centerline miles on **Appendix H: Arterial Highway Mileage Change Report**

# Mitigation Fee Program (MFP)



- Assess costs of improvements attributable to new development

## Submittal:

- Submit nexus study, revised impact fee schedule, or process methodology
- Submit City Council/Board of Supervisors adopted **Appendix E: Resolution**



# Traffic Forum Overview



- Each jurisdiction must attend at least one Traffic Forum on an annual basis.
- Next traffic forum will be held on May 29, 2019
- Traffic Forum Topics:
  - General traffic and transportation issues;
  - Traffic circulation between participating jurisdictions;
  - Coordination of specific projects; and
  - RTSSP

# Traffic Forum Submittal



- ❑ Enter date of attendance on **Appendix D: Eligibility Checklist**

Traffic Forum Attendance Record Verification can be found on the OCTA Eligibility Website under **References:**

<http://www.octa.net/M2Eligibility>

## References

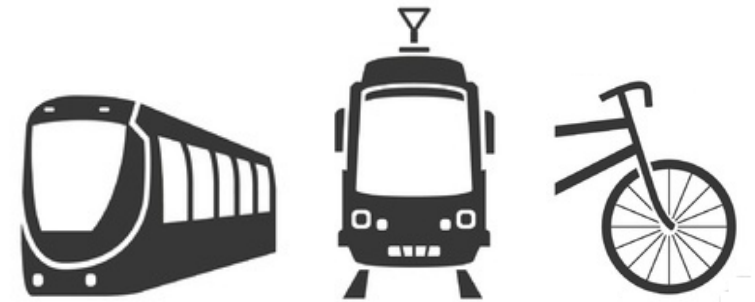
- FY 2019-20 M2 Eligibility Submittal Checklist
- Maintenance of Effort Benchmark by Local Jurisdiction
- Local Fair Share Estimates (Last Updated February 2019)
- Senior Mobility Program Estimates (Last Updated April 2019)
- **FY 19-20 Traffic Forum Verification**
- Payments to Local Agencies

# Transit/Non-Motorized Transportation

- Consider land use planning strategies/policies that accommodate transit and non-motorized transportation

## Policy Examples:

- ✓ Transit Oriented Developments
- ✓ Transportation Demand Management programs
- ✓ Mixed use developments
- ✓ Enhanced pedestrian networks
- ✓ Low-stress bicycle facilities
- ✓ Provision of bicycle amenities
- ✓ Developer mitigation requirements to construct bicycle/pedestrian amenities



# Transit/Non-Motorized Transportation Submittal

- ❑ Letter outlining land use planning strategies that accommodate transit and active transportation. Letter addressed to:

Mr. Joe Alcock

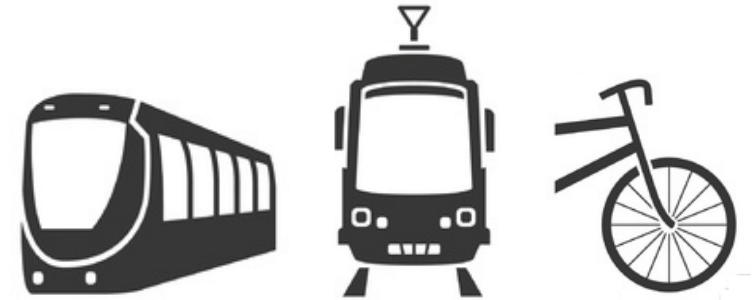
Section Manager, Measure M Local Programs

Orange County Transportation Authority

600 S. Main Street

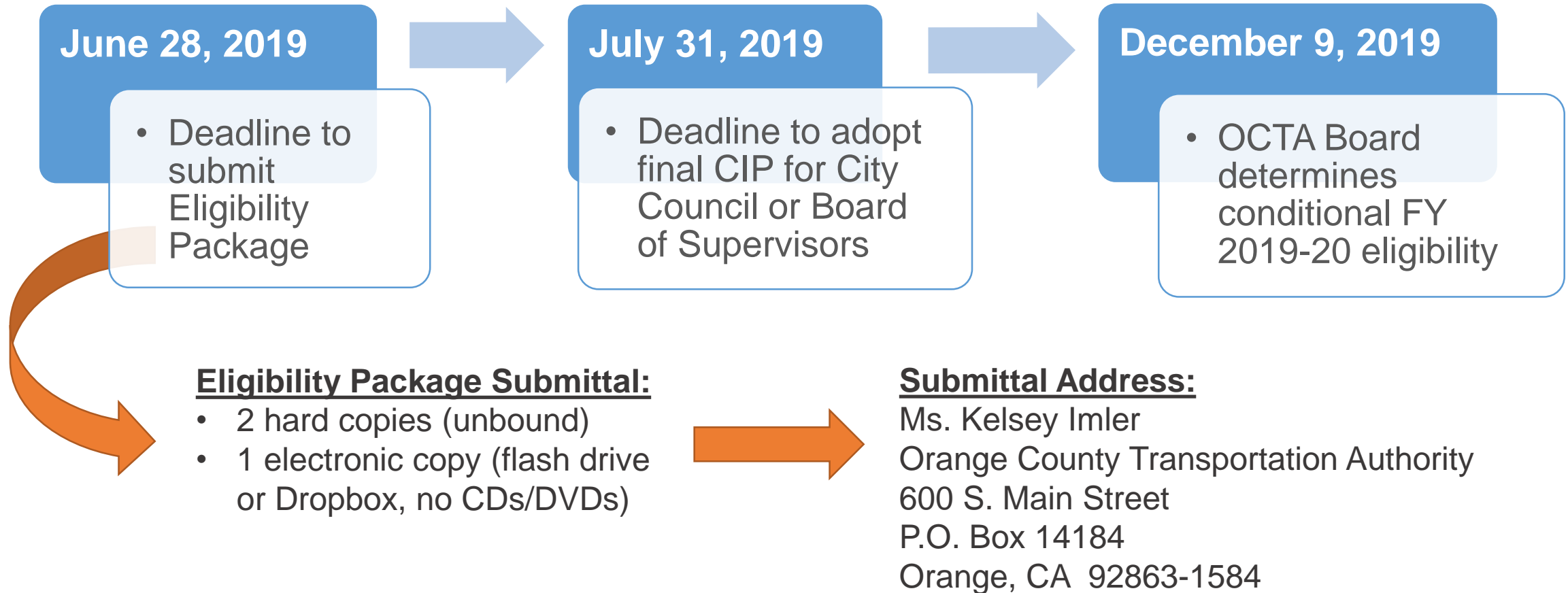
P.O. Box 14184

Orange, CA 92863-1584



- ❑ Submit only referenced excerpts of policies from Land Use section of General Plan

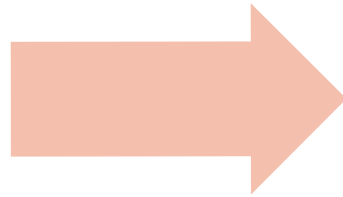
# Upcoming Dates and Deadlines – Phase 1



# Upcoming Dates and Deadlines – Phase 2

**December 31, 2019**

- Deadline to submit M2 Expenditure Report



**June 2020**

- OCTA Board determines final FY 2019-20 eligibility

# Eligibility Website

[www.octa.net/M2Eligibility](http://www.octa.net/M2Eligibility)

- ❖ Latest Forms
- ❖ Local Fair Share (LFS) and Senior Mobility Program (SMP) Projections
- ❖ Workshop Presentation
- ❖ Guidelines
- ❖ References
- ❖ Upcoming Dates and Deadlines

# Contact Information

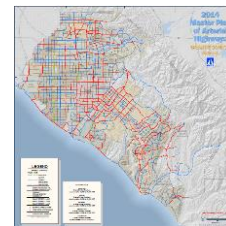
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# Questions?

