

2021 CTFP Payment Workshop

Tuesday, March 9, 2021

Agenda

- Welcome & Introductions
- Local Programs Staff Introductions
- Overview of Measure M2 Programs
- CTFP Project Deadlines
- OCFundTracker
- Required Forms & Common Errors
- Proof of Payment
- Internal Payment Process
- Semi-Annual Review
- Questions & Answers

Local Programs Staff

- Alfonso Hernandez – Call for Projects
- Charvalen Alacar – M2 Payments and Semi-Annual Review
- Cynthia Morales – M2 Payments and Semi-Annual Review
- Kelsey Imler – M2 Eligibility

Measure M2 Programs



Regional Capacity Improvement Programs (Project O)

- Arterial Capacity Enhancements
- Intersection Capacity Enhancements
- Freeway Arterial/Street Transition
- Engineering, Right of Way, and Construction



Regional Traffic Signal Synchronization Program (Project P)

- Primary Implementation
- Ongoing Operations and Maintenance



Environmental Clean Up Program (Project X)

- Tier I or Tier II
- Construction
- Ongoing Operations and Maintenance

CTFP Project Deadlines - Award

- Must award a contract by June 30 of the year in which the funds were programmed
- Email minutes (proof of award) to Kelsey Imler
- Award deadline can be delayed by up to 24 months during the Semi-Annual Review process and 90 days prior to the deadline

CTFP Project Deadlines - Expenditure

- Generally, 36 months from award date
- All funds must be expended (i.e. invoices paid) by the expenditure deadline to be eligible for reimbursement
- Expenditure deadline can be extended by up to 24 months during the Semi-Annual Review process and 90 days prior to the deadline

CTFP Project Deadlines – Final Report

- 180 days from project phase completion (typically the final payment/retention check date)
- Email copy of the final payment/retention check to Kelsey Imler
- **Failure to meet final report deadline will impact eligibility to receive M2 net revenues**
- Final report deadline **cannot** be extended
- Final report deadline \neq expenditure deadline

Measure M2 Payments

Initial Payment

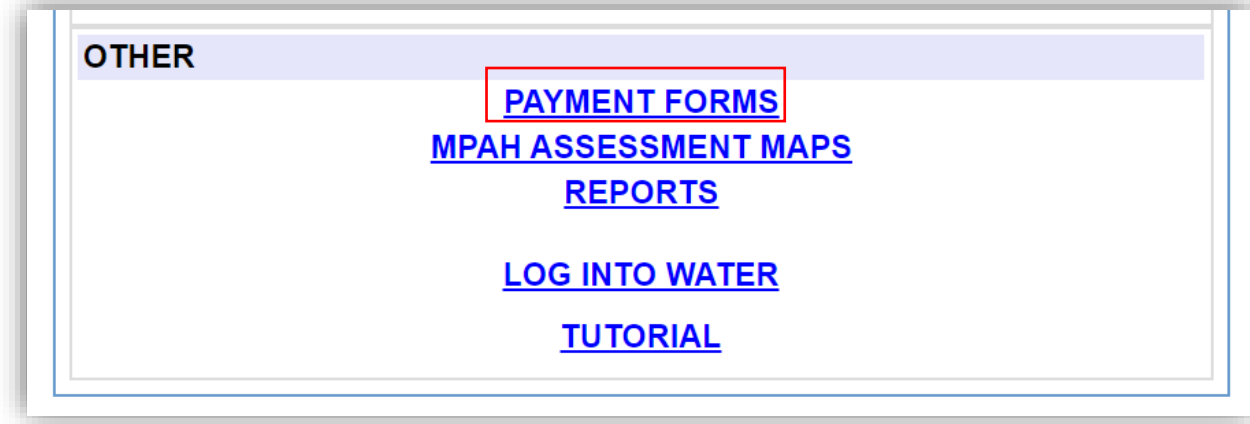
- 75% of contract award or programmed amount, whichever is less
- If grant allocation exceeds \$2 million, an agency can request up to 90%
- Approval of initial payment does not reflect approval of all cost as eligible

Final Payment

- The remaining 25% of eligible funds will be approved after the final report
- The final report shall be capped at 10% of the grant for that phase, when allocation exceeds \$2 million
- Determination of cost eligibility will occur during the final payment review

OCFundTracker

- Reference checklists for guidance in OCFundTracker
- Submit requests on OCFundTracker by phase
- All required forms can be found at:
<https://ocfundtracker.octa.net/login.asp>



Opening a Payment Request

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ADMIN MAIN MENU

[SEARCH FOR PROJECTS \(CTFP\)](#)
[EDIT PRIOR FY PAYMENTS](#)


AGENCY WORKING AREA

CALL FOR PROJECTS	SEMI-ANNUAL REVIEW CTFP
APPLICATIONS IN PROGRESS (0)	0 CTFP REVIEW IN PROGRESS
DENIED APPLICATION(1)	

[ADD PAYMENT](#)

[0 PAYMENTS IN PROGRESS](#)

[MAIN MENU](#) > [SEARCH FOR A PROJECT TO ADD PAYMENT INFORMATION](#) [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

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SEARCH FOR A CTFP PROJECT TO ADD PAYMENT INFORMATION

APPLICATION # **PROJECT ID#/IFAS** **CTFP PROJECT LIST** **CTFP SOURCE**

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

[\[SHOW ADVANCE MENU\]](#)

☐ Submitted Projects to OCTA

[Search for Project](#) [Reset Form](#)


CONTACT [OCTA](#) 0.54s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

- Log into OCFundTracker
- Select your data base (CTFP or Water)
- Click on “ADD PAYMENT” located on the main menu

- Enter project number
- Click on “Search for Project”

Opening a Payment Request

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Orange County Transportation Authority


PROJECT SEARCH RESULTS
[EXPORT TO EXCEL](#)
[EXPORT GIS TO EXCEL](#)
1 RECORDS FOUND
PAGE 1 OF 1

APPLICATION NUMBER	FTIP #	PROJECT TITLE	PROJECT IMPLEMENTING STATUS	AGENCY	FUNDING PROGRAM	TOTAL ALLOCATION	TOTAL PAYMENTS
<input type="text"/>	08-10-20.1	<input type="text"/>			Intersection Improvement	\$345,666	\$259,249.50

[\[MARK ON MAP\]](#)

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Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#)
[PROJECT SUMMARY \(XLS\)](#)
[VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER:

PROJECT ID: CP--3231

VERSION: 15

CTFP TOTAL ALLOCATIONS: \$345,666.00

CTFP TOTAL PAYMENTS: \$259,249.50

STATUS: Pending

TOTAL PROJECT COST: \$3,547,468.00

MATCH RATE: 0.45

BOARD APPROVAL DATE: 04/14/2014

[LAST MODIFIED BY: Charvalen Alacar \(9/23/2020\)](#) [HISTORY](#)

PROGRAMMED REVENUE

PROGRAMMED FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENV/ENGR	ROW	CONSTRUCTION	TOTAL
FY 14/15	Gas Tax	\$0	\$282,817	\$0	\$282,817
FY 14/15	Intersection Capacity Enhancements (ICE)	\$0	\$345,666	\$0	\$345,666
FY 15/16	Intersection Capacity Enhancements (ICE) - Future Call	\$0	\$0	\$2,189,239	\$2,189,239
FY 15/16	Gas Tax	\$0	\$0	\$729,746	\$729,746
TOTAL		\$0	\$628,483	\$2,918,985	\$3,547,468

PAYMENTS [PAYMENT GUIDELINES](#)

FISCAL YEAR*	RECIPIENT FUND TYPE	M1/M2 TYPE	PAY TYPE*	PHASE*	CONTRACTED AMOUNT*	PAYMENT REQUEST	DATE SUBMIT (DAYS FROM SUBMIT)	REVIEW GROUP	ASSIGNED STAFF	CHECK NO.	CHECK DATE	
FY 14/15	Intersection Capacity Enhancements (ICE)	M2	INITIAL	R	\$682,300.00	[UPLOAD]	\$259,249.50	12/22/2017(1144)	Accounting	<input type="text"/>	767196	12/20/2017 (APPROVED PAYMENT)
	Intersection Capacity Enhancements (ICE)					[UPLOAD]	\$0	N/A				

INTERSECTION CAPACITY ENHANCEMENTS (ICE) TOTAL REQUEST E: \$0 R: 259,249.5 C: \$0 BALANCE E: \$0 R: 86,416.5 C: \$0


SPONSOR COMMENTS

[SPELL CHECK](#)
[Save Payment Information as In Progress](#) [Reset Form](#)

- Click “ADD PAYMENTS”
- Enter the information with the red *
- Click on “Save Payment Information as In Progress”
- Click “Submit to OCTA”

Uploading Documents – Project Summary

MAIN MENU > SEARCH RESULTS > PROJECT AMENDMENT CHANGE PASSWORD | LOGOUT | OCTA | SCAG

 Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW / UPLOAD PROJECT DOCUMENTS](#)

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:		TOTAL PROJECT COST	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE	0.11
VERSION:	7	STATUS:	Pending	BOARD APPROVAL DATE	06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

[PERFORMANCE MEASURES](#)

ADMINISTRATIVE EDIT


CALL FOR PROJECTS	PROJECT NUMBER	APPLICATION NUMBER	PROGRAM ID
02-01-21.1 - SMR	16-OCTA-CBT-3834	16-OCTA-CBT-3834	PRJV - Project V

IFAS	CONTRACT #	MATCH RATE	CALC STATUS	PROJECT STATUS	STATUS COMMENT
	C-6-1486	0.11	Started	Pending	

From the Project Summary

- Click “VIEW / UPLOAD PROJECT DOCUMENTS”
- Click “UPLOAD DOCUMENT”

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

 Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:		TOTAL PROJECT COST	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE	0.11
VERSION:	7	STATUS:	Pending	BOARD APPROVAL DATE	06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)


PROJECT DOCUMENTS [UPLOAD DOCUMENT](#)

MTIP VERSION	VERSION	TYPE	DESCRIPTION	FILE SIZE	UPLOADED BY	UPLOAD DATE	
11-23-15.1	1	OCTA BOARD APPROVAL	CALL FOR PROJECTS, 6-13-16	12573KB	BMARTINEZ	9/20/2016 5:21:58 PM	[DELETE DOCUMENT]
11-23-15.1	1	OTHER	APPLICATION	2481KB	BMARTINEZ	9/20/2016 5:22:19 PM	[DELETE DOCUMENT]
08-01-17.1	4	MINUTES (APPROVAL OF CONTRACT)	CAP AWARD MINUTES	239KB	BMARTINEZ	9/18/2017 4:48:04 PM	[DELETE DOCUMENT]
02-01-18.1	5	OCTA BOARD APPROVAL	APPROVAL OF DELAY REQUEST	682KB	KIMLER	6/14/2018 8:40:19 AM	[DELETE DOCUMENT]
02-01-18.1	5	OTHER	C-6-1486 EXECUTED CO-OP	4220KB	BMARTINEZ	7/12/2018 4:34:12 PM	[DELETE DOCUMENT]
02-04-19.1	7	NOTICE OF COMPLETION	FINAL PAYMENT	7KB	KIMLER	5/15/2019 12:48:00 PM	[DELETE DOCUMENT]

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Uploading Documents – Project Summary

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 **OCTA** Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE 0.11
VERSION:	7	STATUS:	Pending	BOARD APPROVAL DATE 06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

UPLOAD PROJECT DOCUMENTS

ENTER A DESCRIPTION AND THEN SELECT THE DOCUMENT YOU WANT TO UPLOAD BY CLICKING ON THE "BROWSE" BUTTON.

DOCUMENT DESCRIPTION (OPTIONAL)

DOCUMENT TYPE

FILENAME
Choose File No file chosen

Upload Selected Document

CONTACT [OCTA](#) 0.25s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

- Type in an optional description in “DOCUMENT DESCRIPTION (OPTIONAL)”
- Select an option from the “DOCUMENT TYPE” list
- Choose the file to be uploaded
- Click “Upload Selected Document”

YOUR DOCUMENT WAS SUCCESSFULLY UPLOADED.
PLEASE CLOSE THIS WINDOW WHEN YOU ARE FINISHED WITH YOUR UPLOAD.

Uploading Documents – Payment Request

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OCTA Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER: 16-OCTA-CBT-3834
PROJECT ID: CP-3443
VERSION: 7

CTFP TOTAL ALLOCATIONS: \$0.00
CTFP TOTAL PAYMENTS: Pending
STATUS:

TOTAL PROJECT COST: 0.11
MATCH RATE: 0.11
BOARD APPROVAL DATE: 06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

PROGRAMMED REVENUE

PROGRAMMED FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	IMP	O&M	TOTAL
FY 16/17	Other			
FY 16/17	PROJECT V - Community Circulators			
FY 19/20	Other			
FY 19/20	PROJECT V - Community Circulators			
TOTAL				

PAYMENTS [PAYMENT GUIDELINES](#)

FISCAL YEAR*	RECIPIENT	FUND TYPE	M1/M2 TYPE	PAY TYPE*	PHASE*	CONTRACTED AMOUNT*	PAYMENT REQUEST	DATE SUBMIT (DAYS FROM SUBMIT)	REVIEW GROUP	ASSIGNED STAFF	CHECK NO.	CHECK DATE
<input type="text"/>	Orange County Transportation Authority (OCTA)	PROJECT V	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	N/A	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
PROJECT V - COMMUNITY CIRCULATORS TOTAL							REQUEST E: \$0	R: \$0	C: \$0	BALANCE E: \$0	R: \$543,345	C: \$1,441,760

[\[UPLOAD\]](#)

SPONSOR COMMENTS

[SPELL CHECK](#)

From Payment Request

- Enter in the fiscal year, Pay Type, and Phase. If this is not entered, the following error message will pop-up.
- Click “UPLOAD”

ocfundtracker.octa.net says

Either Pay Type, Phase Type, or Fiscal Year has not been entered

OK

Uploading Documents – Payment Request

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OCTA Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW PROJECT DOCUMENTS](#)

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:		TOTAL PROJECT COST	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE	0.00
VERSION:	1	STATUS:	Planned	BOARD APPROVAL DATE	06/13/2016

LAST MODIFIED BY: [Brianna Martinez](#) (9/22/2016) APPROVED BY: [May Hout](#) (10/25/2016) [HISTORY](#)

UPLOAD PROJECT DOCUMENTS

PAYMENT INFORMATION: SOURCE: PJV PHASE: C PAYMENT DATE: 3/4/2021

DOCUMENT DESCRIPTION (OPTIONAL)

DOCUMENT TYPE

FILENAME

No file chosen

CONTACT [OCTA](#) 0.40s EMAIL OCFUNDTRACKERHELP@ECONINTERACTIVE.COM

- Condensed list of options tailored specifically to the phase

(Example is for Construction Phase)

DOCUMENT TYPE

- Invoice
- Project Certification (Form 10-2)
- Minutes
- Revised Cost Estimate (Form 10-3)
- PSE Certification (Form 10-4)
- Layout Plans
- Initial Payment Form (Form 10-1A)
- Final Report (Form 10-5A)**
- Division of Costs (Form 10-6)
- Certification of Phase Completion (Form 10-7)
- Proof of Project Payment
- Other
- OCTA Board Approval

UPLOAD PROJECT DOCUMENTS

PAYMENT INFORMATION: SOURCE: PJV **PHASE: C** PAYMENT DATE: 3/4/2021

Uploading Documents – Project Summary

The screenshot shows the OCTA (Orange County Transportation Authority) Project Summary page. The 'UPLOAD PROJECT DOCUMENTS' section is highlighted with a red box. It contains a form with a 'DOCUMENT DESCRIPTION (OPTIONAL)' text field and a 'DOCUMENT TYPE' dropdown menu. Below these fields is a 'FILENAME' label, a 'Choose File' button, and a 'No file chosen' status. At the bottom of the section is an 'Upload Selected Document' button. The page also displays project details such as Application Number (16-OCTA-CBT-3834), Project ID (CP--3443), Version (7), and various financial and approval dates.

VIEW PREVIOUS VERSIONS OF THIS PROJECT		PROJECT SUMMARY (XLS)		VIEW PROJECT DOCUMENTS	
APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:		TOTAL PROJECT COST	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	\$0.00	MATCH RATE	0.11
VERSION:	7	STATUS:	Pending	BOARD APPROVAL DATE	06/13/2016
LAST MODIFIED BY: Christina Moore (3/15/2019) APPROVED BY: Christina Moore (4/9/2019) HISTORY					

UPLOAD PROJECT DOCUMENTS

ENTER A DESCRIPTION AND THEN SELECT THE DOCUMENT YOU WANT TO UPLOAD BY CLICKING ON THE "BROWSE" BUTTON.

DOCUMENT DESCRIPTION (OPTIONAL) DOCUMENT TYPE

FILENAME

No file chosen

- Lists all options for every phase
- Generalized options, not indicative of specific form name (i.e. Form 10-5A for Final Report)

Project Adjustment

Project Certification Letter

Minutes (Approval of Contract)

Revised Cost Estimate

Invoice

Work Schedule

Appraiser's Invoice

Minutes (Approval to Start ROW)

Written Offer Letters

Order of Immediate Possession (s.o.s.)

PSE

Final Report

Division of Costs

Project Expenditure Certification

Proof of Contract Payment

Summary of ROW Acquisition

ROW Parcel Map/Legal Descriptions

Notice of Completion

Other

OCTA Board Approval

CTC Approval

CTC Allocation

Group Project Listing

Required Forms – Initial Payments

Project O – ENG	Project O – CON	Project O – ROW	Project P – IMP	Project X – CON
Form 10-1A: Initial Payment Form	Form 10-1A: Initial Payment Form	Form 10-1B: Initial Payment Form	Form 10-8A: Initial Payment Form	Form 10-15: Initial Payment Form
Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-9: Project Certification Letter	Form 10-2: Project Certification Letter
Form 10-3: Revised Cost Estimate	Form 10-3: Revised Cost Estimate	Form 10-3: Revised Cost Estimate	Form 10-10: Revised Cost Estimate	Form 10-3: Revised Cost Estimate
Form 10-4: PSE Certification	Form 10-4: PSE Certification	Form 10-4: PSE Certification	Form 10-11: PSE Certification	Form 10-4: PSE Certification

Initial Payment Form Common Error

(Form 10-1A, 10-1B, and 10-8A)

5 Division of Costs:				
*Payment Amount: \$208,406				
Phase Allocation: Initial				
	CTFP Funds	Matching Funds	Other Funds	Total Amount
Match Rate	0.75	\$0.25		
Contract Costs	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$370,500.00
Extra Work/Change Orders	\$ -	\$ -	\$ -	\$ -
Agency Expenses	\$ -	\$ -	\$ -	\$ -
Total	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$ 370,500.00

5 Division of Costs:				
*Payment Amount: \$208,406				
Phase Allocation: \$405,734				
	CTFP Funds	Matching Funds	Other Funds	Total Amount
Match Rate	0.75	\$0.25		
Contract Costs	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$370,500.00
Extra Work/Change Orders	\$ -	\$ -	\$ -	\$ -
Agency Expenses	\$ -	\$ -	\$ -	\$ -
Total	\$ 208,406.25	\$ 69,468.75	\$ 92,625.00	\$ 370,500.00

- Phase Allocation means the M2 allocated funding amount
- Please only enter information in green boxes, information will auto populate

Revised Cost Estimate Common Error

(Form 10-3 and 10-10; Example is for Right of Way)

2	Description		Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total	
						Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
	Right-of-Way Phase Total		Full/Partial/TCE	\$ 13,032,000	LS	0.4	\$ 5,212,800	0.6	\$ 7,819,200	0	\$ -	1	\$ 13,032,000
	Total Project Cost			\$ 13,032,000			\$ 5,212,800		\$ 7,819,200		\$ -		\$ 13,032,000
3	No. Description		Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total	
						Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
	1	Acquisition Cost	Full/Partial/TCE	\$ 6,433,808.00	LS	0.4	\$ 2,573,523	0.6	\$ 3,860,285	0	\$ -	1	\$ 6,433,808
	2	Relocation Assistance		\$ 900,000.00	LS	0.4	\$ 360,000	0.6	\$ 540,000	0	\$ -	1	\$ 900,000
	3	Clearance/Demolition		\$ 450,000.00	LS	0.4	\$ 180,000	0.6	\$ 270,000	0	\$ -	1	\$ 450,000
	4	Utility Relocation (City Share)		\$ -	LS	0.4	\$ -	0.6	\$ -	0	\$ -	1	\$ -
	5	Condemnation		\$ 1,482,422.00	LS	0.4	\$ 592,969	0.6	\$ 889,453	0	\$ -	1	\$ 1,482,422
	6	Goodwill		\$ 680,000.00	LS	0.4	\$ 272,000	0.6	\$ 408,000	0	\$ -	1	\$ 680,000
	7	Services		\$ 316,320.00	LS	0.4	\$ 126,528	0.6	\$ 189,792	0	\$ -	1	\$ 316,320
	8	Misc.		\$ 19,450.00	LS	0.4	\$ 7,780	0.6	\$ 11,670	0	\$ -	1	\$ 19,450
	9	Support Cost		\$ 2,750,000.00	LS	0.4	\$ 1,100,000	0.6	\$ 1,650,000	0	\$ -	1	\$ 2,750,000

- Expenses are lump sum
- Expenses are not specific

2	Description		Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total	
						Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
	Sub-total					100,542	\$ 9,541,399	33,514	\$ 3,180,466		\$ -	134,056	\$ 12,721,865
	Construction Engineering												
	Contingency						\$ 954,140		\$ 318,047		\$ -		\$ 1,272,187
	Design												
	Total Project Cost					100542	\$ 10,495,539	33514	\$ 3,498,513	0	\$ -	134056	\$ 13,994,052
3	No. Description		Type of Acquisition	Unit Price	Unit of Measurement	CTFP Funds		Matching Funds		Other/Non-Eligible		Total	
						Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
	1	APN 071-247-21 Land Costs	Full Take	\$359,000.00	L.S.	1	\$ 269,250		\$ 89,750				\$ 359,000
		Labor Costs		\$ 30,000.00			\$ 22,500		\$ 7,500				\$ 30,000
		Legal Costs		\$ 60,000.00			\$ 45,000		\$ 15,000				\$ 60,000
		Relocation Costs		\$ 48,000.00			\$ 36,000		\$ 12,000				\$ 48,000
		R/W Consultant Costs		\$ 66,000.00			\$ 49,500		\$ 16,500				\$ 66,000
	2	APN 071-246-22 Land Costs	Full Take	\$358,000.00	L.S.	1	\$ 268,500		\$ 89,500				\$ 358,000
		Labor Costs		\$ 30,000.00			\$ 22,500		\$ 7,500				\$ 30,000
		Legal Costs		\$ 60,000.00			\$ 45,000		\$ 15,000				\$ 60,000
		Relocation Costs		\$ 48,000.00			\$ 36,000		\$ 12,000				\$ 48,000
		R/W Consultant Costs		\$ 66,000.00			\$ 49,500		\$ 16,500				\$ 66,000
	3	APN 071-246-21 Land Costs	Partial Take	\$ 50.00	S.F.	151	\$ 5,663		\$ 1,888				\$ 7,550
		Labor Costs		\$ 7.00			\$ 793		\$ 264				\$ 1,057
		Legal Costs		\$ 8.00			\$ 906		\$ 302				\$ 1,208
		R/W Consultant Costs		\$ 10.00			\$ 1,510		\$ 378				\$ 1,510
		TCE Take		\$ 10.00	S.F.	540	\$ 4,600		\$ 1,350				\$ 5,400
	4	APN 071-245-04 Land Costs	Partial Take	\$ 50.00	S.F.	65	\$ 2,438		\$ 813				\$ 3,250
		Labor Costs		\$ 7.00			\$ 341		\$ 114				\$ 455
		Legal Costs		\$ 8.00			\$ 390		\$ 130				\$ 520
		R/W Consultant Costs		\$ 10.00			\$ 488		\$ 163				\$ 650
		TCE Take		\$ 10.00	S.F.	357	\$ 2,678		\$ 893				\$ 3,570
	5	APN 071-375-01 Land Costs	Partial Take	\$ 50.00	S.F.	66	\$ 2,475		\$ 825				\$ 3,300
		Labor Costs		\$ 7.00			\$ 347		\$ 116				\$ 462
		Legal Costs		\$ 8.00			\$ 396		\$ 132				\$ 528
		R/W Consultant Costs		\$ 10.00			\$ 495		\$ 165				\$ 660
		TCE Take		\$ 10.00	S.F.	323	\$ 2,423		\$ 808				\$ 3,230

- Expenses are all itemized
- Expenses are specified

Required Forms – Final Payments

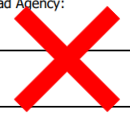
Project O – ENG	Project O – CON	Project O – ROW	Project P – IMP	Project P – O&M	Project X – CON
Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-2: Project Certification Letter	Form 10-8A: Payment Form	Form 10-8C: O&M Final Report	Form 10-2: Project Certification Letter
Form 10-4: PSE Certification Letter	Form 10-4: PSE Certification Letter	Form 10-4: PSE Certification Letter	Form 10-9: Project Certification Letter	Form 10-11: PSE Certification Letter	Form 10-4: PSE Certification
Form 10-5A: Final Report	Form 10-5A: Final Report	Form 10-5B: Final Report	Form 10-11: PSE Certification	Form 10-12: Certification of Phase Completion	Form 10-6: Final Report Division of Cost Schedule
Form 10-6: Final Report Division of Costs Schedule	Form 10-6: Final Report Division of Costs Schedule	Form 10-6: Final Report Division of Costs Schedule	Form 10-13: Final Report	Form 10-13: Final Report	Form 10-7: Certification of Phase Completion
Form 10-7: Certification of Phase Completion	Form 10-7: Certification of Phase Completion	Form 10-7: Certification of Phase Completion	Form 10-14: Final Report Division of Cost	Form 10-14: Final Report Division of Cost	Form 10-16: Final Report

Division of Cost Form Common Errors

Form 10-6 and 10-14

OCTA **Comprehensive Transportation Funding Program** **Form 10-14**
Regional Traffic Signal Synchronization Program
Project P Final Report Division of Costs Schedule

Date: 4/27/20

1 Project Number: Lead Agency: 

Project Title:

Payment Type Phase

Grant Request: ☒ Final ☒ Primary Implementation ☒ Ongoing Monitoring/Maintenance

2 Contract Costs:

Item No.	Item of Work	Quantity	A	B	C	D
			Unit Price	Total Amount	Ineligible Amount	
1	Engineering Staff Time (PI)	1	x \$ 243,263.00	= \$ 243,263.00	-	
2	Weekday/Weekend Turning Movem	1	x \$ 3,848.00	= \$ 3,848.00	-	
3	24-Hour ADT Counts	1	x \$ 540.00	= \$ 540.00	-	
4	Before & After Study	1	x \$ 3,000.00	= \$ 3,000.00	-	
5	ASC/3 Controller	7	x \$ 3,339.52	= \$ 23,376.64	-	
6	Communication D Panel	10	x \$ 1,234.60	= \$ 12,346.00	-	
7	Ethernet Fiber Switch	9	x \$ 1,928.22	= \$ 17,353.98	-	
8	6E Pullbox and Concrete	9	x \$ 1,812.14	= \$ 16,309.26	-	
9	Fiber Splice Enclosure Assembly	9	x \$ 1,212.00	= \$ 10,908.00	-	
10	Fiber Termination Unit	9	x \$ 1,203.38	= \$ 10,830.42	-	
11	SMFO Breakout Cable	7	x \$ 306.60	= \$ 2,146.20	-	
12	Pedestrian Signal Head Upgrade	44	x \$ 264.68	= \$ 11,645.92	-	
13	Pedestrian Push Button Upgrade	44	x \$ 243.97	= \$ 10,734.68	-	
14	CCTV System	3	x \$ 8,455.24	= \$ 25,365.72	-	
15	New Fiber Splice	2	x \$ 1,500.00	= \$ 3,000.00	-	
16	Ethernet DSL Switch	2	x \$ 2,289.00	= \$ 4,578.00	-	
17	Type P Controller Assembly	2	x \$ 21,928.32	= \$ 43,856.64	-	
18	Cabinet Testing	2	x \$ 1,675.00	= \$ 3,350.00	-	
19	Install Type P on Existing Foundatio	2	x \$ 3,000.00	= \$ 6,000.00	-	
20	Uninterrupted Power Supply (Batter	2	x \$ 6,217.76	= \$ 12,435.52	-	
21	Wireless Ethernet Radio	2	x \$ 4,983.04	= \$ 9,966.08	-	
22	Central System Improvements	13	x \$ 600.00	= \$ 7,800.00	-	
23	Remove existing copper and install	16800	x \$ 2.40	= \$ 40,320.00	-	
24	Install 24SMFO Cable w/ new condu	4000	x \$ 2.11	= \$ 8,440.00	-	
25	Replace existing pull box with #5 pl	10	x \$ 1,360.00	= \$ 13,600.00	-	
26	Engineer Support for TMC	1	x \$ 5,200.00	= \$ 5,200.00	-	
27	Traffic Management Center	1	x \$ 50,000.00	= \$ 50,000.00	-	
28	SMFO Breakout Cable	2	x \$ 90.55	= \$ 181.10	-	
29	Equipment Warranty	1	x \$ 29,454.42	= \$ 29,454.42	-	
3	Column Totals			\$ 629,849.58	-	
4	Sub-total Eligible Contract Expenses			=	629,849.58	


OCTA requires a form
for each project phase

Unable to separate the
cost for PI from the cost
of O&M

Poses an audit issue for
both OCTA and the City

Division of Cost Form Common Errors

Form 10-14



Comprehensive Transportation Funding Program
 Regional Traffic Signal Synchronization Program
 Project P Final Report Division of Costs Schedule

Date: 11/3/2020

1 Project Number: Lead Agency:

Project Title:


Payment Type
 Grant Request: ☒ Final ☒ Primary Implementation ☐ Ongoing Monitoring/Maintenance

Phase

2 Contract Costs:

Item No.	Item of Work	A	B	C	D
Item No.	Item of Work	Quantity	Unit Price	Total Amount	Ineligible Amount
1	Traffic Signal Modification at Harbor Blvd and 5th Street	1	x \$ 16,950.00	= \$ 16,950.00	-
2	Install Type 334 Communication Cabinet Assembly	1	x \$ 4,640.00	= \$ 4,640.00	-
3	Install 2" PVC Conduit	548	x \$ 28.00	= \$ 15,344.00	-
4	Install 3" PVC Conduit	3276	x \$ 32.00	= \$ 104,832.00	-
5	Install 4" PVC Conduit	30	x \$ 46.00	= \$ 1,380.00	-
6	Install No. 6 Pullbox	14	x \$ 925.00	= \$ 12,950.00	-
7	Install No. 6E Pullbox	3	x \$ 1,210.00	= \$ 3,630.00	-
8	Install Type E Loop Detector	28	x \$ 200.00	= \$ 5,600.00	-
9	Install Detector Lead-in Cable	21959	x \$ 1.20	= \$ 26,350.80	-
10	Replace Pedestrian Head Assembly with Countdown Head	32	x \$ 572.00	= \$ 18,304.00	-
11	Install Audible Pedestrian Signal (APS) System	1	x \$ 9,250.00	= \$ 9,250.00	-
12	Install CCTV System	4	x \$ 7,700.00	= \$ 30,800.00	-
13	Replace Wireless System	2	x \$ 6,900.00	= \$ 13,800.00	-
14	Install 48 Strand SMFO Cable	340	x \$ 3.00	= \$ 1,020.00	-
15	Install 24 Strand SMFO Cable	10000	x \$ 2.50	= \$ 25,000.00	-
16	Install 12 Strand SMFO Cable	552	x \$ 2.05	= \$ 1,131.60	-

Form 10-14



Comprehensive Transportation Funding Program
 Regional Traffic Signal Synchronization Program
 Project P Final Report Division of Costs Schedule

Date: 10/13/2020

1 Project Number: Lead Agency:

Project Title:

Payment Type
 Grant Request: ☒ Final ☐ Primary Implementation ☒ Ongoing Monitoring/Maintenance

Phase

2 Contract Costs:

Item No.	Item of Work	A	B	C	D
Item No.	Item of Work	Quantity	Unit Price	Total Amount	Ineligible Amount
1	Iteris Inc.- O&M Services	1	x \$ 16,372.00	= \$ 16,372.00	-
2	Iteris Inc.- O&M Services	1	x \$ 13,541.30	= \$ 13,541.30	-
3	Iteris Inc.- O&M Services	1	x \$ 3,324.77	= \$ 3,324.77	-
4	Iteris Inc.- O&M Services	1	x \$ 3,329.28	= \$ 3,329.28	-
5	Iteris Inc.- O&M Services	1	x \$ 3,324.77	= \$ 3,324.77	-
6	Iteris Inc.- O&M Services	1	x \$ 3,319.44	= \$ 3,319.44	-
7	Iteris Inc.- O&M Services	1	x \$ 3,329.27	= \$ 3,329.27	-
8	Iteris Inc.- O&M Services	1	x \$ 3,322.12	= \$ 3,322.12	-
9	Iteris Inc.- O&M Services	1	x \$ 3,322.10	= \$ 3,322.10	-
10	Iteris Inc.- O&M Services	1	x \$ 3,322.11	= \$ 3,322.11	-
11	Iteris Inc.- O&M Services	1	x \$ 3,329.29	= \$ 3,329.29	-
12	Iteris Inc.- O&M Services	1	x \$ 3,324.77	= \$ 3,324.77	-
13	Iteris Inc.- O&M Services	1	x \$ 6,644.20	= \$ 6,644.20	-
14	Iteris Inc.- O&M Services	1	x \$ 25,102.48	= \$ 25,102.48	-
15	Iteris Inc.- O&M Services	1	x \$ 3,322.11	= \$ 3,322.11	-

Division of Cost Form Common Errors

OCTA Comprehensive Transportation Funding Program Form 10-6
Engineering and Construction Final Report Division of Costs Schedule

1 Project Number: _____ Lead Agency: _____ Date: _____
Project Title: _____

Payment Type: ☒ Final ☐ Engineering ☒ Right-of-Way ☐ Construction

2 Contract Costs:

Item No.	Item of Work	Quantity	Unit Price	Total Amount	Ineligible Amount
1	Property Acquisition Services	1	x \$ 567,310.63	= \$ 567,310.63	
2	Engineering Services	1	x \$ 12,373.75	= \$ 12,373.75	

Expenses are listed as lump sums:

- Cannot match totals to proof of payment (invoice) backup
- Cannot compare expenses against application to ensure procured services are within grant's approved scope of work

Property Acquisition Services					
First American Title Company					
1	Hanshaw Property - Property Acquisition	1.00	x \$	157,000.00	= \$ 157,000.00
2	Hanshaw Property - Escrow/Title	1.00	x \$	2,412.00	= \$ 2,412.00
3	HMZ Property - Property Acquisition	1.00	x \$	372,000.00	= \$ 372,000.00
4	HMZ Property - Escrow/Title	1.00	x \$	12,408.00	= \$ 12,408.00

Engineering Services					
1	Bruce Hall Land Surveyors, Inv 112317 - Topographic Map Preparation	1	x \$	9,950.00	= \$ 9,950.00
2	Penco Engineering, Inv 50186 - Plat Maps/Legals	8	x \$	210.00	= \$ 1,680.00
		2	x \$	160.00	= \$ 320.00
3	Penco Engineering, Inv 21490 - Plat Maps/Legals	1	x \$	200.00	= \$ 200.00
		0.25	x \$	95.00	= \$ 23.75
		2	x \$	155.00	= \$ 310.00

- Property Acquisition Services: Contract costs are **itemized by vendor, property, and expense category**
- Engineering Services: Contract costs are **itemized by vendor and invoice**

Division of Cost Form Calculations

- Change orders and extra work expenses are capped at 10% of total eligible contract expense
- If Line 12 = \$1,000,000
- Change order Cap will be \$100,000

9	Total Contract Costs:						
10	Add all lines 3 & 7, Column C				▶	Total Contract Expenses	\$0
11	Add all lines 3 & 7, Column D				▶	Total Ineligible Contract Expenses	\$0
12	Subtract line 11 from line 10				▶	Total Eligible Contract Expenses	\$0
13	Change Orders & Extra Work:						
	CO No.	Item of Work	A Quantity	B Unit Price	C Total Amount	D Ineligible Amount	
			x	= \$	-	-	
			x	= \$	-	-	
		10% Limit	x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
			x	= \$	-	-	
14				▶	Column Totals	\$ - - \$ -
15				▶	Sub-total Change Orders & Extra Work Expenses	= \$ -

Division of Cost Form Calculations

- Labor, materials and equipment combined are capped at **15%** of total eligible expenses plus change orders and extra work
- If eligible expenses are \$1,000,000 and change orders are \$100,000, then 15% cap will be \$165,000

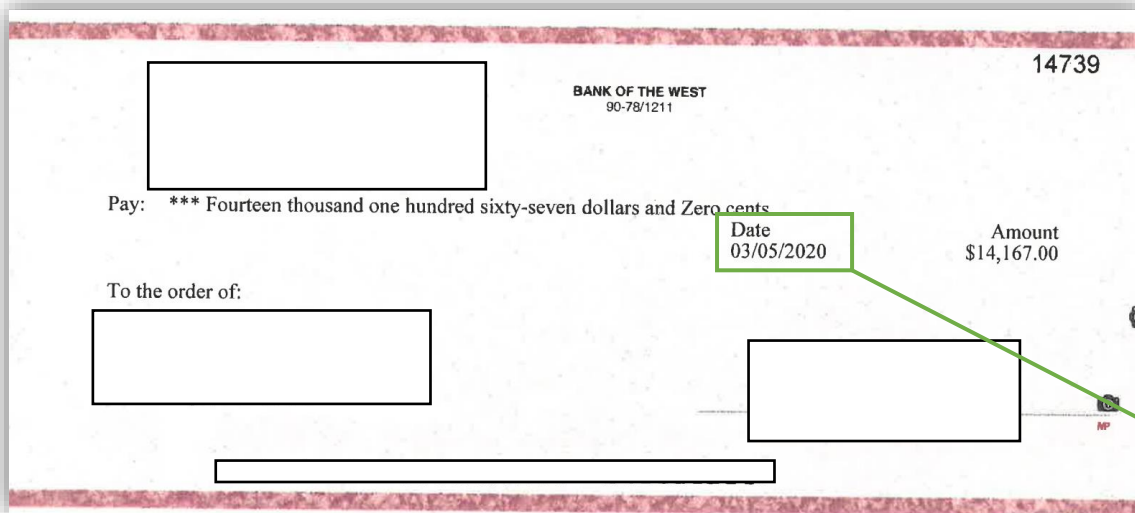
20	Labor:									
	A		B	C		D		E		
	Position Title		Hours	Rate	Overhead		Total Amount		Ineligible Amount	
	<div>Overhead is capped at 30%</div>		x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
			x	+	=	\$	-	-		
21	Column Totals				\$	-	-	\$	-	
22	Total Labor Expenses				=	\$	-			



23	Materials:		A	B
	Company	Item	Total Amount	Ineligible Amount
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
24 ► Column Totals		\$ -	- \$ -
25 ► Total Material Expenses		= \$	-
26	Equipment:		A	B
	Company	Item	Total Amount	Ineligible Amount
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
27 ► Column Totals		\$ -	- \$ -
28 ► Total Equipment Expenses		= \$	-

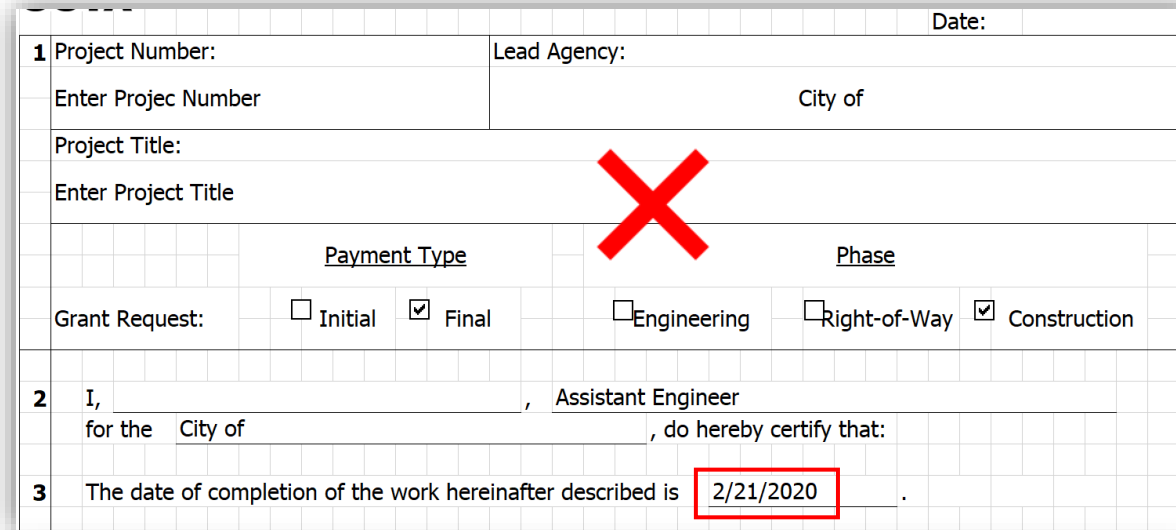
Certification of Phase Completion

(Forms 10-7 and 10-12)



A check from Bank of the West, dated 03/05/2020, for the amount of \$14,167.00. The check is payable to the order of [redacted]. The check number is 14739. A green box highlights the date 03/05/2020, and a green arrow points from this box to the date field on Form 10-12 below.

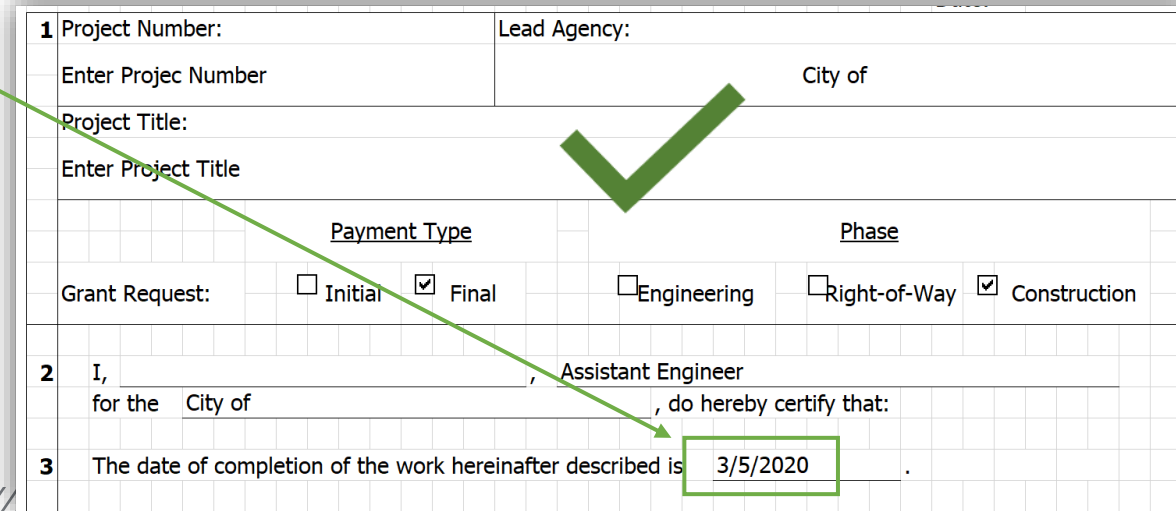
- Per the CTFP Guidelines, project phase completion is defined as the date that all contractor/consultant invoices have been paid (including retention), any pending litigation has been adjudicated, and all liens/claims have been settled.



Form 10-7: Certification of Phase Completion. The form contains the following information:

- 1 Project Number: [redacted] Lead Agency: [redacted] City of: [redacted]
- Enter Project Number: [redacted] Enter Project Title: [redacted]
- Payment Type: ☐ Initial ☒ Final ☐ Engineering ☐ Right-of-Way ☒ Construction
- Grant Request: [redacted]
- 2 I, [redacted], Assistant Engineer for the City of [redacted], do hereby certify that:
- 3 The date of completion of the work hereinafter described is 2/21/2020.

A large red X is drawn over the form, indicating an error. A green arrow points from the date field on the check to the date field on this form.



Form 10-12: Certification of Phase Completion. The form contains the following information:

- 1 Project Number: [redacted] Lead Agency: [redacted] City of: [redacted]
- Enter Project Number: [redacted] Enter Project Title: [redacted]
- Payment Type: ☐ Initial ☒ Final ☐ Engineering ☐ Right-of-Way ☒ Construction
- Grant Request: [redacted]
- 2 I, [redacted], Assistant Engineer for the City of [redacted], do hereby certify that:
- 3 The date of completion of the work hereinafter described is 3/5/2020.

A large green checkmark is drawn over the form, indicating completion. A green arrow points from the date field on the check to the date field on this form.

Proof of Payment – Progress Report

- Progress report states project name

- Progress report states contractor's name

PROGRESS PAYMENT
PUBLIC WORKS AGENCY

File - Progress Payments - R/S

Harbor Boulevard Corridor Traffic Signal Improvements 103.90%

PAY PERIOD: From 7/18/2017 to 12/22/2017

CONTRACTOR: Asplundh Construction Co.
ADDRESS: 1428 N Lemon St
Anahelm CA, 92801
PHONE: (714) 822-9964

Insurance Exp. Date: 8/1/2018
ORIGINAL CONTRACT AMOUNT: \$1,170,984.00

PROJECT NO: 15-6828
INVOICE NO: 06 FINAL
DATE: December 22, 2017

VS

#	ITEM	UNIT	PRELIM QUANTITY	QUANTITY PREVIOUS ESTIMATE	QUANTITY THIS ESTIMATE	QUANTITY TO DATE	UNIT PRICE	AMOUNT THIS ESTIMATE	TOTAL AMOUNT
<u>15-6828 Harbor Boulevard Corridor Traffic Signal Improvements</u>									
1	Traffic Signal Modification at Harbor Blvd and 5th Street	LS	1.00	1.00	0.00	1.00	\$16,950.00	\$0.00	\$16,950.00
2	Install Type 334 Communication Cabinet Assembly	LS	1.00	1.00	0.00	1.00	\$4,640.00	\$0.00	\$4,640.00
3	Install 2" PVC Conduit	LF	530.00	548.00	0.00	548.00	\$28.00	\$0.00	\$15,344.00
4	Install 3" PVC Conduit	LF	3,200.00	3,276.00	0.00	3,276.00	\$32.00	\$0.00	\$104,832.00
5	Install 4" PVC Conduit	LF	50.00	30.00	0.00	30.00	\$46.00	\$0.00	\$1,380.00
6	Install No. 6 Pullbox	EA	16.00	14.00	0.00	14.00	\$925.00	\$0.00	\$12,950.00
7	Install No. 6E Pullbox	EA	3.00	3.00	0.00	3.00	\$1,210.00	\$0.00	\$3,630.00
8	Install Type E Loop Detector	EA	26.00	28.00	0.00	28.00	\$200.00	\$0.00	\$5,600.00
9	Install Detector Lead-in Cable	LF	16,120.00	21,959.00	0.00	21,959.00	\$1.20	\$0.00	\$26,350.80
10	Replace Pedestrian Head Assembly with Countdown Head	EA	32.00	32.00	0.00	32.00	\$572.00	\$0.00	\$18,304.00
11	Install Audible Pedestrian Signal (APS) System	LS	1.00	1.00	0.00	1.00	\$9,250.00	\$0.00	\$9,250.00
12	Install CCTV System	EA	3.00	4.00	0.00	4.00	\$7,700.00	\$0.00	\$30,800.00
13	Replace Wireless System	EA	2.00	2.00	0.00	2.00	\$6,900.00	\$0.00	\$13,800.00
14	Install 48 Strand SMFO Cable	LF	500.00	340.00	0.00	340.00	\$3.00	\$0.00	\$1,020.00

Page 1 of 9 K:\Construction\PROJECTS\15-6828 Harbor Corridor TS Improvements\4. Progress Payments\A. Progress Payments, Related correspondence, funding\15-6828 PROGRESS PAYMENT 06 final - rev 2018.12.10.xlsm

- Reminder OCTA requires all progress reports/invoices

- States the date

Proof of Payment – Progress Report

PROGRESS PAYMENT
PUBLIC WORKS AGENCY
PROJECT NO: 15-6828
INVOICE NO: 06 FINAL
DATE: December 22, 2017

File - Progress Payments - R/S

VS

TOTAL WORK ON CONTRACT ITEMS	\$ 1,182,194.50
TOTAL CHANGE ORDER WORK	+ \$ 34,508.05
TOTAL WORK DONE	= \$ 1,216,702.55
RETENTION	- \$ 59,662.23
LIQUIDATED DAMAGES *	- \$ -
TOTAL DUE TO DATE	= \$ 1,157,040.32
LESS PREVIOUS PAYMENTS **	- \$ 1,133,582.27
TOTAL DUE THIS PAYMENT	= \$ 23,458.05
OTHER DEDUCTIONS ***	- \$ -
BALANCE DUE TO CONTRACTOR THIS PAYMENT =	\$ 23,458.05

PP#	Summary table	15-6828	RETENTION
01		\$ 146,933.84	\$ 7,733.36
02		\$ 162,509.85	\$ 8,553.15
03		\$ 203,775.57	\$ 10,725.03
04		\$ 567,286.99	\$ 29,857.21
05		\$ 53,076.02	\$ 2,793.48
06		\$ 23,458.05	\$ -
07		\$ -	\$ -
08		\$ -	\$ -
09		\$ -	\$ -
10		\$ -	\$ -
11		\$ -	\$ -
12		\$ -	\$ -
13		\$ -	\$ -
14		\$ -	\$ -
15		\$ -	\$ -
16		\$ -	\$ -
17		\$ -	\$ -
18		\$ -	\$ -
TOTAL		\$ 1,157,040.32	\$ 59,662.23

* LIQUIDATED DAMAGES ASSESSED FROM mm/dd/yyyy TO mm/dd/yyyy
DAYS X PER DAY

** PREVIOUS PAYMENTS INCLUDE *****

*** DEDUCTION FOR *****

Project #	95%	5%
15-6828	\$ -	\$ -
SUM	\$ -	\$ -
TOTAL	\$0.00	\$ -

☐ RETENTION TO ESCROW

Page 8 of 9 K:\Construction\PROJECTS\15-6828 Harbor Corridor TS improvements\4. Progress Payments\A. Progress Payments, Related correspondence, funding\15-6828 PROGRESS PAYMENT 06 final - rev2018.12.10.xlsx

City of [Redacted]

JPMORGAN CHASE BANK N.A. 90-7152/3222

120079680

343582

PAYEE IDENTIFICATION

Account 59759

Date 1/4/2019

\$83,120.28

*****Eighty-Three Thousand One Hundred Twenty Dollars And Twenty-Eight Cents*

PAY ASPLUNDH CONSTRUCTION CORP

TO 1428 N LEMON ST

THE ANAHEIM CA 92801

ORDER OF

VOID IF NOT PRESENTED FOR PAYMENT WITHIN 6 MONTHS FROM DATE OF ISSUE

- Check matches the amounts listed in the progress report
- Check matches the contractor's name

Proof of Payment – Invoice

- Contractor's name is listed

iteris

BILL TO
City:

City Project #: 15-6828 (A-2015-056) Iteris Project #: 171161729
Project Name: Harbor Blvd Corridor Traffic Signal Synchronization Project
Project Manager:
Bill through: March 31, 2018

Invoice No.	325132
Invoice Date	4/16/2018

- States invoice date

REMIT TO
Iteris, Inc.
P. O. Box 842123
Los Angeles, CA 90084-2123
Federal Tax ID 95-2588496

ORIGINAL

- States project name

#	Project	Contract Amount	% Complete	Billed to Date	Previously Billed	Current Billed
Task I	Project Management	\$53,600.00	100.00%	\$53,600.00	\$53,600.00	\$0.00
Task II	Develop and Implement Traffic Signal Synchronization Timing	\$202,720.00	100.00%	\$202,720.00	\$192,584.00	\$10,136.00
Task III	Engineering (PS&E), System Procurement and Integration	\$329,493.00	100.00%	\$329,493.00	\$329,493.00	\$0.00
Task IV	Construction Engineering Management	\$104,500.00	100.00%	\$104,500.00	\$104,500.00	\$0.00
Task V	Ongoing Operational Maintenance Services	\$98,230.00	0.00%	\$0.00	\$0.00	\$0.00
Task VI	Project Report					
Contingencies		\$55,557.00	33.44%	\$18,578.00	\$18,578.00	\$0.00
TOTALS:		\$844,100.00		\$708,891.00	\$698,755.00	\$10,136.00

Total Amount Due this Invoice **\$10,136.00**

- Will suffice for proof of payment
- Amount matches invoice amount

Please direct questions to Ankur Tailor, Project Accountant at (949) 270-9605; atailor@iteris.com
1700 Carnegie Avenue, Suite 100, Santa Ana, CA 92705-5551 web: www.iteris.com

Accounting Unit # 032 17 663
Acct. # PER ATTACHED
Activity # 5
Account Category # 5
Agreement # 5
Amount \$ 10,136.00
Approved By [Signature]
Print Name TAIG HIGGINS
Date 5/17/18

1 of 2

Proof of Payment – Agency Staff Labor

Summary of Agency Labor (payroll detail needed)

Column	A	B	C	D	D	E	F
Position	Hourly Rate	Burden	Total Hourly + Burden (A+B)	Eligible Overhead (30% of C)	Total Rate (C+D)	Total Hours	Amount
Employee 1	\$ 101.54	\$ 52.31	\$ 153.85	\$ 46.15	\$ 200.00	41	\$ 8,199.94
Employee2	\$ 71.08	\$ 36.61	\$ 107.69	\$ 32.31	\$ 140.00	60	\$ 8,399.82
Total							\$16,599.76



- Summary of agency labor is not sufficient on its own
- Payroll detail is needed and must show:
 - ✓ Employee, Title, w/ Pay Rate
 - ✓ Project Code or Job Code Identifier
 - ✓ Disbursement Date

Project Expense Transaction Detail Report

10/20/2016 10:37AM City of [redacted] through 6/30/2015 Page: 1

project # 20073 Katella/Wanda 2nd Left Turn Addition

Date	Reference	Description	Account #	Labor + Benefits	Hours	Labor Overhead	Materials	Other
Phase # 0000	Default Phase							
5/14/2015	00005733W1195	P/W	E 285.5011.56330.20073					3.58
	000944	UNITED PARCEL SERVICE	Check: 352353 5/15/2015					
6/1/2015	00005733W1225	P/W	E 285.5011.56330.20073					7.16
	000944	UNITED PARCEL SERVICE	Check: 352801 6/4/2015					
Phase Total: 0000	Default Phase			0.00	0.00	0.00	0.00	10.74
Phase # 0001	Right Of Way Engineering (00050)							
4/18/2015	285	Wages	E 285.5011.50002.20073	56.12	1.00			
	2282			56.12	1.00			
4/18/2015	285	Benefits/Contributions	E 285.5011.50410.20073	0.35				
	2282			0.35				
4/18/2015	285	Benefits/Contributions	E 285.5011.50442.20073	12.67				
	2282			12.67				
4/18/2015	285	Benefits/Contributions	E 285.5011.50462.20073	0.01				
	2282			0.01				
4/18/2015	285	Benefits/Contributions	E 285.5011.50612.20073	0.06				
	2282			0.06				
4/18/2015	285	Benefits/Contributions	E 285.5011.50613.20073	0.62				
	2282			0.62				
4/18/2015	285	Benefits/Contributions	E 285.5011.50614.20073	0.81				
	2282			0.81				
4/30/2015		Project: 20073 Lab overhead	B 100.19999			8.82		
Phase Total: 0001	Right Of Way Engineering (00050)			70.64	1.00	8.82	0.00	0.00

employee ID# or name

Payroll Back-up

ID	Name	Pay Run ID	Rpt Dt	TRC	Hours	Acct Code	Comment
2784		1305	2013-02-14	REG	4.00	415-19300-30241	Harbor Widening R/W & Design
2784		1305	2013-02-19	REG	4.00	415-19300-30241	Harbor Widening R/W & Design
2784		1305	2013-02-20	REG	4.00	415-19300-30241	Harbor Widening R/W & Design
2784		1306	2013-02-26	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1306	2013-02-27	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1307	2013-03-13	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1307	2013-03-14	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1307	2013-03-20	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1308	2013-04-03	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1309	2013-04-10	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1310	2013-04-25	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1310	2013-05-02	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1311	2013-05-08	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1311	2013-05-15	REG	4.00	415-19300-30241	Harbor Widening R/W
2784		1312	2013-05-22	REG	4.00	415-19300-30241	Harbor Widening R/W
					60.00		

Internal Payment Process

Goal: Payments processed by Local Programs within 60 days of **complete and accurate** submittal documentation

- 2 – 3 weeks for staff review
- 1 – 2 weeks for engineer review
- 1 – 2 weeks for management approval
- 2 – 10 days for accounting process



With COVID-19 remote work, the time at the first three levels has increased due to hardcopy delivery of files.

March 2021 Semi-Annual Review

OCTA Goals:

- ✓ Timely Delivery of Transportation Improvements
- ✓ Address Local Agency Concerns
- ✓ M2 Ordinance Compliance
- ✓ Determine Continued Viability of Projects
- ✓ Timely Close-out of Projects

March 2021 Semi-Annual Review

Review the status of all active project phases on OCFundTracker:

- Review Project Manager contact
- Update Project Schedule
 - ☐ Scheduled Start / Scheduled Completion
 - ☐ Contract Award Date
 - ☐ Project Phase Completion Date
- Comments
 - ☐ Internal updates
 - ☐ No Changes
- Form 10-17: In-Kind O&M Service
- Request Project Amendment/Modification

Semi-Annual Review Requests

- Advance
- Scope Change
- Delay
- Cancellation
- Transfer of Savings
- Timely Use of Funds Extension

Semi-Annual Review: Project Status Update

❖ How to submit a project status update on OCFundTracker

WATER

SPONSOR MAIN MENU	
SEARCH FOR PROJECTS (WATER)	
AGENCY WORKING AREA	
SEMI-ANNUAL REVIEW WATER	
0 WATER REVIEW IN PROGRESS	



AMEND WATER	
MODIFY EXISTING PROJECT IN THE WATER	
CREATE A NEW WATER PROGRAM PROJECT	

CTFP

SPONSOR MAIN MENU	
SEARCH FOR PROJECTS (CTFP)	
AGENCY WORKING AREA	
CALL FOR PROJECTS APPLICATIONS IN PROGRESS (0)	SEMI-ANNUAL REVIEW CTFP 0 CTFP REVIEW IN PROGRESS



AMEND CTFP	
MODIFY EXISTING PROJECT IN THE CTFP	
CREATE A NEW GMA PROJECT	

Semi-Annual Review: Project Status Update

WATER

SEARCH FOR A WATER PROJECT TO AMEND

APPLICATION # PROJECT ID#/IFAS WATER PROJECT LIST Active FTIP SOURCE

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

[\[SHOW ADVANCE MENU\]](#)

☐ Submitted Projects to OCTA

Search for Project **Reset Form**



CTFP

SEARCH FOR A CTFP PROJECT TO AMEND

APPLICATION # PROJECT ID#/IFAS CTFP PROJECT LIST Active CTFP SOURCE

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

[\[SHOW ADVANCE MENU\]](#)

☐ Submitted Projects to OCTA

Search for Project **Reset Form**



PROJECT SEARCH RESULTS		EXPORT TO EXCEL	EXPORT GIS TO EXCEL	41 RECORDS FOUND			
APPLICATION NUMBER	FTIP #	PROJECT TITLE	PROJECT STATUS	IMPLEMENTING AGENCY	FUNDING PROGRAM	TOTAL ALLOCATION	
16-OCTA-CBT-3835	[AMEND]	02-04-19.1 LA HABRA SPECIAL EVENT SHUTTLE SERVICES	STARTED	(OCTA)	PRJV - Project V	\$	
16-OCTA-CBT-3834	[AMEND]	02-04-19.1 IRVINE ISHUTTLE ROUTE E - IRVINE STATION - EAST	PENDING	(OCTA)	PRJV - Project V	\$	
16-OCTA-CBT-3836	[AMEND]	02-04-19.1 MISSION VIEJO LOCAL TRANSIT CIRCULATOR	STARTED	(OCTA)	PRJV - Project V	\$	

Semi-Annual Review: Project Status Update

Search by Grant Year

SEARCH FOR A CTFP	
<u>APPLICATION #</u>	<u>PROJECT ID#/IFAS</u>
16-	
<u>IMPLEMENTING AGENCY</u>	
Orange County Transportation Authority (OCTA)	

PROJECT SEARCH RESULTS		EXPORT TO EXCEL	
APPLICATION NUMBER		FTIP #	PROJECT TITLE
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - TU BUSINESS COMPLEX
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE
16-OCTA-CBT-3835	[AMEND]	02-04-19.1	LA HABRA SPECIAL EVENT SHUT
16-OCTA-CBT-3836	[AMEND]	02-04-19.1	MISSION VIEJO LOCAL TRANSIT
16-OCTA-TSP-3794	[LOCKED]	02-01-21.1	BROOKHURST ST TSS (COMMON HWY)
16-OCTA-TSP-3795	[LOCKED]	02-01-21.1	MAGNOLIA AVE TSS (COMMON HWY)
16-OCTA-TSP-3796	[LOCKED]	02-01-21.1	EL TORO ROAD TRAFFIC SIGNAL PROJECT

Search by Grant Program

SEARCH FOR A CTFP	
<u>APPLICATION #</u>	<u>PROJECT ID#/IFAS</u>
CBT	
<u>IMPLEMENTING AGENCY</u>	
Orange County Transportation Authority (OCTA)	

PROJECT SEARCH RESULTS		EXPORT TO EXCEL	
APPLICATION NUMBER		FTIP #	PROJECT TITLE
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - TUS BUSINESS COMPLEX
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE
16-OCTA-CBT-3835	[AMEND]	02-04-19.1	LA HABRA SPECIAL EVENT SHUT
16-OCTA-CBT-3836	[AMEND]	02-04-19.1	MISSION VIEJO LOCAL TRANSIT

Semi-Annual Review OCF – Project Review

PROJECT SEARCH RESULTS			EXPORT TO EXCEL
APPLICATION NUMBER		FTIP #	PROJECT TITLE
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE STATION - EAST
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - BUSINESS COMPLEX
16-OCTA-CBT-3835	[AMEND]	02-04-19.1	LA HABRA SPECIAL EVENT SERVICES
16-OCTA-CBT-3836	[AMEND]	02-04-19.1	MISSION VIEJO LOCAL TRANSPORTATION



MAIN MENU > [SEARCH RESULTS](#) > PROJECT AMENDMENT CHANGE PASSWORD | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

OCTA Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW / UPLOAD PROJECT DOCUMENTS](#)

APPLICATION NUMBER: 16-OCTA-CBT-3834 CTFP TOTAL ALLOCATIONS: CTFP TOTAL PAYMENTS: \$0.00 TOTAL PROJECT COST: 0.11
PROJECT ID: CP--3443 STATUS: Pending MATCH RATE: BOARD APPROVAL DATE: 06/13/2016
VERSION: 7

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

[PERFORMANCE MEASURES](#)

ADMINISTRATIVE EDIT

CALL FOR PROJECTS: 02-01-21.1 - SMR PROJECT NUMBER: 16-OCTA-CBT-3834 APPLICATION NUMBER: 16-OCTA-CBT-3834 PROGRAM ID: PRJV - Project V

IFAS: CONTRACT #: MATCH RATE: 0.11 CALC STATUS: Started PROJECT STATUS: Pending STATUS COMMENT:

PROJECT INFORMATION

IMPROVEMENT TYPE: PROJECT V - Community Circulators IMPLEMENTING AGENCY: Orange County Transportation Authority (OCTA)

CONG DISTRICT: SUP DISTRICT: 1 SENATE DISTRICT: ASSEMBLY DISTRICT: PROJECT MANAGER: Joe Alcock PHONE (10-DIGIT): 7145605372 EMAIL: jalcock@octa.net

PROJECT TITLE: Irvine iShuttle Route E - Irvine Station - East

PROJECT DESCRIPTION - GUIDELINES: The City of Irvine is proposing to add a new iShuttle route connecting Irvine Metrolink Station to the employment centers, retail centers and residential areas to the east and south of the station with the stops along Muirlands, Bake, Research, Irvine Center Drive and in Los

PROGRAMMING INFORMATION (\$0) [\[HISTORICAL REVENUES\]](#) [\[GRAPH REVENUES\]](#)

BOARD APPROVAL DATE: 6/13/2016

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	INITIAL MARKETING	PLANNING	IMP	O&M	TOTAL	
16/17	Other	\$0.00					X
16/17	PROJECT V - Community Circulators	\$0.00					X
18/19	PROJECT V - Community Circulators	\$0.00					X
18/19	Other	\$0.00					X
19/20	Other	\$0.00					X
19/20	PROJECT V - Community Circulators	\$0.00					X
20/21	PROJECT V - Community Circulators	\$0.00					X

Semi-Annual Review OCF – Project Review

➤ Review Project Manager contact

▪ Project Information Section

IMPLEMENTING AGENCY		
Orange County Transportation Authority (OCTA) ▾		
PROJECT MANAGER	PHONE (10-DIGIT)	EMAIL
Joe Alcock	7145605372	jalcock@octa.net

➤ Check funding amounts

▪ Programming Information Section

16/17 ▾	\$360,440.00	Other	\$676,226	\$28,800	\$705,026
16/17 ▾	\$44,548.74		\$2,706,441	\$113,661	\$2,820,102
18/19 ▾	\$44,548.74				
18/19 ▾	\$360,440.00				
GRAND TOTAL			\$3,382,667	\$142,461	\$3,525,128

MAIN MENU > SEARCH RESULTS > PROJECT AMENDMENT

CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW / UPLOAD PROJECT DOCUMENTS](#)

APPLICATION NUMBER: 16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	TOTAL PROJECT COST
PROJECT ID: CP-3443	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE 0.11
VERSION: 7	STATUS: Pending	BOARD APPROVAL DATE 06/13/2016

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

[PERFORMANCE MEASURES](#)

ADMINISTRATIVE EDIT

CALL FOR PROJECTS 02-01-21.1 - SMR ▾	PROJECT NUMBER 16-OCTA-CBT-3834	APPLICATION NUMBER 16-OCTA-CBT-3834	PROGRAM ID PRJV - Project V ▾
IFAS	CONTRACT #	MATCH RATE 0.11	CALC STATUS Started
		PROJECT STATUS Pending ▾	STATUS COMMENT

PROJECT INFORMATION

IMPROVEMENT TYPE PROJECT V - Community Circulators ▾	IMPLEMENTING AGENCY Orange County Transportation Authority (OCTA) ▾
CONG DISTRICT 1 ▾	PROJECT MANAGER Joe Alcock
SUP DISTRICT 1 ▾	PHONE (10-DIGIT) 7145605372
SENATE DISTRICT 1 ▾	EMAIL jalcock@octa.net
ASSEMBLY DISTRICT 1 ▾	

PROJECT TITLE
Irvine iShuttle Route E - Irvine Station - East

PROJECT DESCRIPTION - [GUIDELINES](#)
The City of Irvine is proposing to add a new iShuttle route connecting Irvine Metrolink Station to the employment centers, retail centers and residential areas to the east and south of the station with the stops along Muirlands, Bake, Research, Irvine Center Drive and in Los

PROGRAMMING INFORMATION (\$0) [\[HISTORICAL REVENUES\]](#) [\[GRAPH REVENUES\]](#)

BOARD APPROVAL DATE
6/13/2016

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	INITIAL MARKETING	PLANNING	IMP	O&M	TOTAL
16/17 ▾	Other	\$0.00				
16/17 ▾	PROJECT V - Community Circulators	\$0.00				
18/19 ▾	PROJECT V - Community Circulators	\$0.00				
18/19 ▾	Other	\$0.00				
19/20 ▾	Other	\$0.00				
19/20 ▾	PROJECT V - Community Circulators	\$0.00				
19/20 ▾	PROJECT V - Community Circulators	\$0.00				

Semi-Annual Review OCF – Project Review

➤ Update Project Schedule

SCHEDULE INFORMATION										
<u>SCHEDULED START</u>				<u>SCHEDULED COMPLETION</u>		<u>STATUS</u>	<u>CONTRACT AWARD/NOTICE TO PROCEED DATE</u>	<u>ACTUAL COMPLETION</u>	<u>FINAL REPORT SUBMITTAL</u>	<u>EXPENDITURE EXTENSION DEADLINE</u>
	<u>MONTH</u>	<u>YEAR</u>		<u>MONTH</u>	<u>YEAR</u>					
PLAN		▼		▼		▼	Not Applicable ▼			
IMP	DEC	▼	2016	▼	FEB	▼	Pending ▼	12/12/2016	2/20/2019	
O&M	FEB	▼	2019	▼	APR	▼	Started ▼	2/11/2019		

Agency Input

OCTA Input

JUSTIFICATION -

From Agency: ***Final Report uploaded January 1, 2021. CA 03.09.21***

From Agency: ***Contract Awarded on February 28, 2021. Please update Status to STARTED.***

Semi-Annual Review OCF – Project Review

- No project amendments requested
 - Check box “NONE”
- No changes to OCTA staff-only input fields in Schedule Information section
 - Use the “JUSTIFICATION” box for comments

TYPE OF REQUEST

☒ NONE ☐ DELAY ☐ ADVANCE ☐ TRANSFER ☐ CANCELLATION ☐ SCOPE CHANGE ☐ FUNDS EXTENSION

JUSTIFICATION -

Comments: ***Construction start date pushed back to second quarter of FY2022. Schedule updated CA 03.09.21***

Comments: ***No changes CA 03.09.21***


From Agency: ***Please contact Jane Smith, Management Analyst, jane.smith@admin.com, for project questions.***

Semi-Annual Review OCF – Project Review

TYPE OF REQUEST

☐ NONE ☒ DELAY ☐ ADVANCE ☐ TRANSFER ☐ CANCELLATION ☐ SCOPE CHANGE ☐ FUNDS EXTENSION

[MAIN MENU](#) > [SEARCH RESULTS](#) > PROJECT AMENDMENT [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

 **OCTA** Orange County Transportation Authority

[VIEW PREVIOUS VERSIONS OF THIS PROJECT](#) [PROJECT SUMMARY \(XLS\)](#) [VIEW / UPLOAD PROJECT DOCUMENTS](#)

APPLICATION NUMBER:	16-OCTA-CBT-3834	CTFP TOTAL ALLOCATIONS:	
PROJECT ID:	CP--3443	CTFP TOTAL PAYMENTS:	
VERSION:	7	STATUS:	

LAST MODIFIED BY: [Christina Moore](#) (3/15/2019) APPROVED BY: [Christina Moore](#) (4/9/2019) [HISTORY](#)

UPLOAD PROJECT DOCUMENTS

ENTER A DESCRIPTION AND THEN SELECT THE DOCUMENT YOU WANT TO UPLOAD BY CLICKING ON THE "BROWSE" BUTTON.

DOCUMENT DESCRIPTION (OPTIONAL)

MARCH 2021 - DELAY REQUEST

DOCUMENT TYPE

Project Adjustment

FILENAME

Choose File Delay Request Test.docx

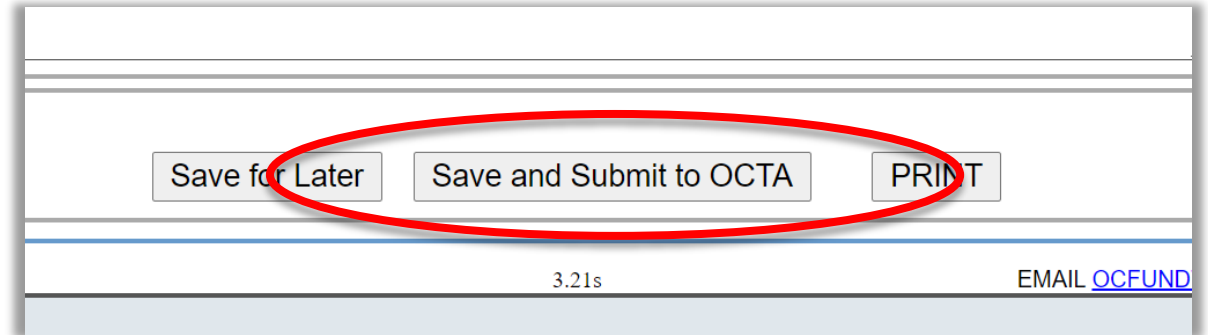
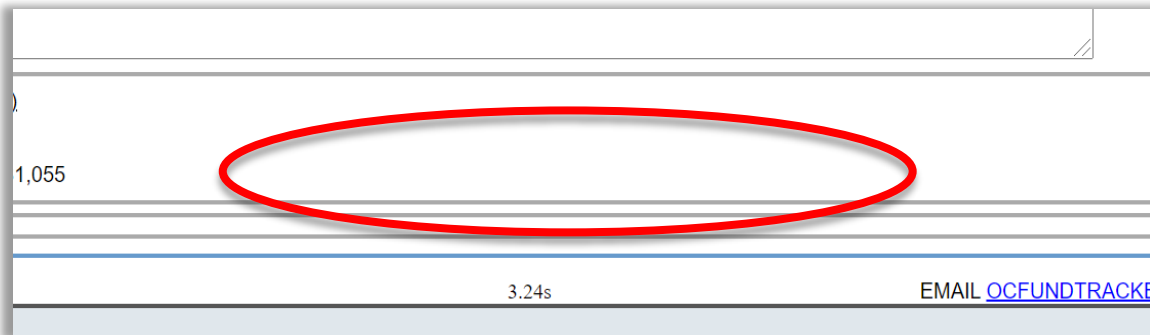
Upload Selected Document

YOUR DOCUMENT WAS SUCCESSFULLY UPLOADED.
PLEASE CLOSE THIS WINDOW WHEN YOU ARE FINISHED WITH YOUR UPLOAD.

Semi-Annual Review OCF – Common Issue

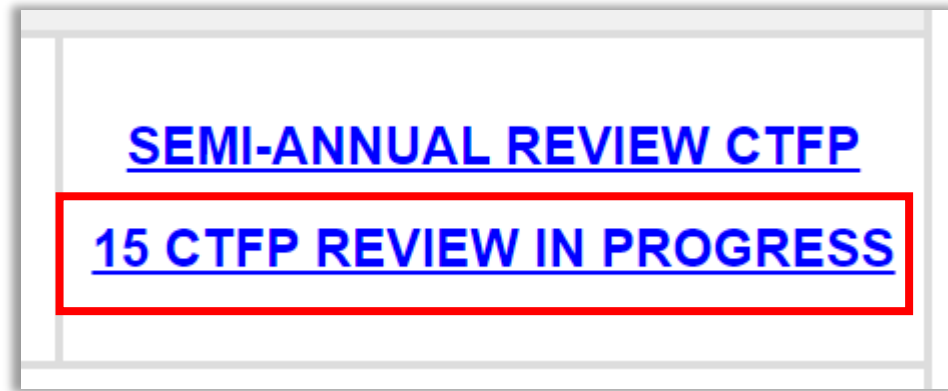
- ❖ Locked out of project during update process

PROJECT SEARCH RESULTS			EXPORT TO EXCEL	EXPORT GIS TO EXCEL
APPLICATION NUMBER		FTIP #	PROJECT TITLE	
13-OCTA-TSP-3667	LOCKED	02-01-21.1	NEWPORT AVENUE AND NEWPORT BOULEVARD SIGNAL SYNCHRONIZATION (NORTH)	
13-OCTA-TSP-3666	LOCKED	02-01-21.1	KRAEMER BOULEVARD SIGNAL SYNCHRONIZATION	
16-OCTA-CBT-3833	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE F - TUSTIN STATION - IRVINE BUSINESS COMPLEX	
16-OCTA-CBT-3834	[AMEND]	02-04-19.1	IRVINE ISHUTTLE ROUTE E - IRVINE STATION - EAST	



Common Issue – Locked Out During Updates

- Go to the Agency Work Area and click “REVIEW IN PROGRESS”



CTFP ADJUSTMENTS IN PROGRESS				
<u>APPLICATION NUMBER</u>	<u>PROJECT TITLE</u>	<u>AGENCY</u>	<u>PROJECT STATUS</u>	<u>FUNDING PROGRAM</u>
19-OCTA-TSP-3941	ALISO CREEK ROAD TSSP	(OCTA)	Planned	TSSP
19-OCTA-TSP-3940	LAKE FOREST DRIVE TRAFFIC SIGNAL SYNCHRONIZATION PROJECT	(OCTA)	Planned	TSSP
19-OCTA-TSP-3939	RED HILL AVENUE CORRIDOR RTSSP	(OCTA)	Planned	TSSP

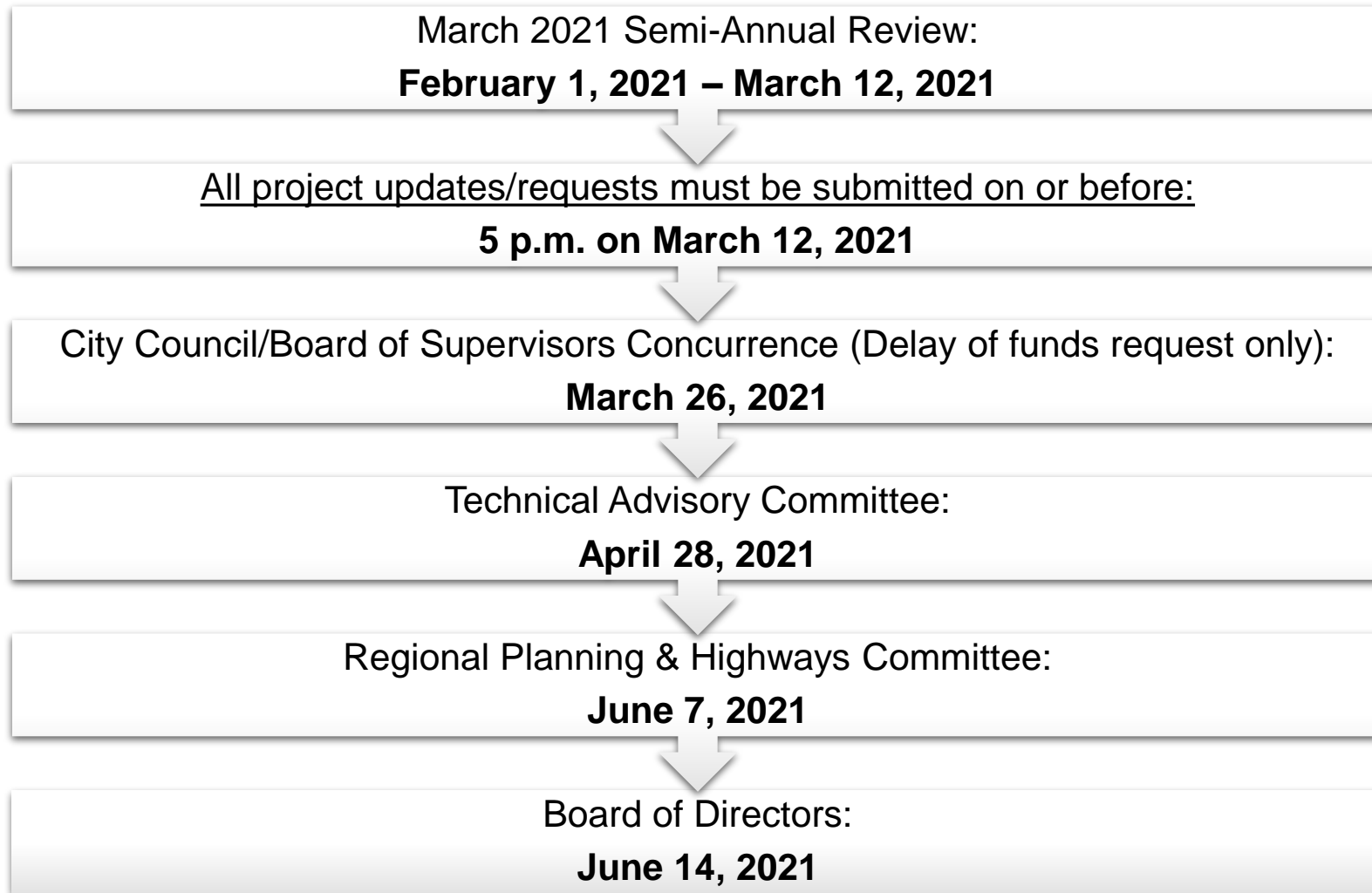
Common Issue – Locked Out During Updates

VIEW PREVIOUS VERSIONS OF THIS PROJECT	PROJECT SUMMARY (XLS)	VIEW / UPLOAD PROJECT DOCUMENTS
APPLICATION NUMBER: 15-OCTA-TSP-3786	CTFP TOTAL ALLOCATIONS: <input type="text"/>	TOTAL PROJECT COST <input type="text"/>
PROJECT ID: CP--3324	CTFP TOTAL PAYMENTS: \$0.00	MATCH RATE 0.20
VERSION: 14	STATUS: Pending	BOARD APPROVAL DATE 04/27/2015
LAST MODIFIED BY: <u>Amy Tran</u> (2/19/2021) APPROVED BY: N/A HISTORY		

LAST MODIFIED HISTORY FOR 15-OCTA-TSP-3786 VERSION 14		
DATE	NAME	ACTION
2/19/2021 1:46:41 PM	AMY TRAN	INITIATED ON 02-01-21.1
2/19/2021 1:46:42 PM	AMY TRAN	MODIFIED
2/19/2021 1:46:43 PM	AMY TRAN	SUBMITTED

- If you are unsure if the project status update was submitted, check the “HISTORY” in the Project Summary page.
- Contact OCTA to return the submittal to the agency.
- Agency will need to resubmit once changes are made.

March 2021 Semi-Annual Review Schedule



Questions?

Please use the “Chat” function to ask questions.

- For Call Or Application Related Questions Contact: Alfonso Hernandez ahernandez@octa.net
- For Payments or Semi-Annual Review Related Questions Contact: Charvalen Alacar calacar@octa.net or Cynthia Morales: cmorales@octa.net
- For Eligibility Related Questions Contact: Kelsey Imler kimler@octa.net