# LAGUNA BEACH MUNICIPAL TRANSIT LINES

## TRANSPORTATION DEVELOPMENT ACT FUNDS

**Financial Statements and Supplemental Data** 

Year Ended June 30, 2014

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#### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors Orange County Transportation Authority Orange, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Transportation Development Act (TDA) Article 4 Funds of the Operating and Capital Program (Funds) of the Laguna Beach Municipal Transit Lines (LBMTL), an enterprise fund of the City of Laguna Beach, California (City), as of and for the year ended June 30, 2014, and the related notes to the financial statements, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the TDA Funds of LBMTL, an enterprise fund of the City, as of June 30, 2014, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements present only the TDA Funds of the City and do not purport to, and do not, present fairly the financial position of the City as of June 30, 2014, and the changes in its financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### **Other Matters**

#### **Other Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the TDA Funds' basic financial statements. The accompanying schedule of allocations (supplementary information) is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Management has omitted management's discussion and analysis for the TDA Funds that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Prior-Year Comparative Information

We have previously audited the 2013 financial statements of the TDA Funds of LBMTL, an enterprise fund of the City, and we expressed an unmodified audit opinion on the financial statements in our report dated December 13, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2013, is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2014, on our consideration of the City's internal control over financial reporting for the TDA Funds and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting for the TDA Funds and compliance.

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Laguna Hills, California December 19, 2014

## STATEMENT OF NET POSITION JUNE 30, 2014 (with Comparative Totals for June 30, 2013)

	Article 4			
	2014	2013		
ASSETS				
Current Assets:				
Cash and Investments	\$ 50,565	\$ 726,417		
Receivables:				
Accrued Revenues	9,454	335,238		
Intergovernmental	657,604	56,986		
Prepaid Expenses	49,600	35,875		
Total Current Assets	767,223	1,154,516		
Capital Assets, Net (Note 3)	3,575,342	2,642,078		
Total Assets	4,342,565	3,796,594		
LIABILITIES				
Liabilities:				
Accounts Payable and Accrued Liabilities	95,163	85,007		
Compensated Absences	11,931	17,784		
Unearned Revenue	29,849	661,267		
Total Liabilities	136,943	764,058		
NET POSITION				
Investment in Capital Assets	3,575,342	2,642,078		
Restricted	630,280	390,458		
Total Net Position	\$ 4,205,622	\$ 3,032,536		

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION YEAR ENDED JUNE 30, 2014 (with Comparative Totals for June 30, 2013)

		Article 4			
		2014		2013	
Operating Revenues:					
Passenger Revenues	\$	346,288	\$	326,722	
Total Revenues		346,288		326,722	
Operating Expenses:					
Transit Administration		413,939		279,242	
Transit Maintenance		413,518		428,726	
Transit Operations		1,307,895		1,248,275	
Depreciation		197,697		192,474	
Total Operating Expenses		2,333,049		2,148,717	
Operating income (loss)	(	1,986,761)	(	(1,821,995)	
Non-Operating Revenues:					
TDA Allocation		1,067,676		978,122	
Investment Income		3,819		-	
Intergovernmental Revenues (Note 4)		697,963		326,005	
Total Non-Operating Revenues		1,769,458		1,304,127	
Income (loss) before contributions and transfers		(217,303)		(517,868)	
Capital Contributions (TDA)		575,000		_	
Transfers from the City of Laguna Beach, Net (Note 5)		815,389		343,400	
Change in Net Position		1,173,086		(174,468)	
Net position at beginning of year		3,032,536		3,207,004	
Net position at end of year	\$	4,205,622	\$	3,032,536	

## STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2014 (with Comparative Totals for June 30, 2013)

	Arti	cle 4
	2014	2013
Cash flows from operating activities: Cash received from customers Cash payment to suppliers for goods and services Cash payment to employees for services	\$ 672,072 (849,762) (1,295,012)	\$ 285,738 (771,336) (1,184,888)
Net cash provided by (used for) operating activities	(1,472,702)	(1,670,486)
Cash flows from noncapital financing activities: Operating grant proceeds received Cash received from operating grants (TDA Allocation) Cash received from the City of Laguna Beach	95,361 1,013,242 815,389	1,304,127 86,267 343,400
Net cash provided by noncapital financing activities	1,923,992	1,733,794
Cash flows from capital and related financing activities: Purchase of capital assets Cash received from capital grants	(1,130,961)	575,000
Net cash provided by (used for) capital and related financing activities	(1,130,961)	575,000
Cash flows from investing activities: Interest received	3,819	
Net cash provided by investing activities	3,819	
Net increase (decrease) in cash and cash equivalents	(675,852)	638,308
Cash and cash equivalents at beginning of year	726,417	88,109
Cash and cash equivalents at end of year	\$ 50,565	\$ 726,417

### STATEMENT OF CASH FLOWS, CONTINUED YEAR ENDED JUNE 30, 2014 (with Comparative Totals for June 30, 2013)

	2014	2013
Reconciliation of operating income (loss) to net cash		
provided by (used for) operating activities:		
Operating income (loss)	\$ (1,986,761)	\$ (1,821,995)
Adjustments to reconcile operating		
income (loss) to net cash provided by		
(used for) operating activities:		
Depreciation	197,697	192,474
(Increase) decrease in receivables	325,784	(40,984)
(Increase) decrease in prepaids	(13,725)	(2,511)
Increase (decrease) in accounts payable and		
accrued liabilities	10,156	3,721
Increase (decrease) in compensated absences	 (5,853)	(1,191)
Net cash provided by (used for) operating activities	\$ (1,472,702)	\$ (1,670,486)

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

#### NOTE 1 – GENERAL INFORMATION

The financial statements are intended to reflect the financial position and results of operations for the Laguna Beach Municipal Transit Lines' (LBMTL's) Transportation Development Act (TDA) Article 4 Funds of the Operating and Capital Program (Funds) only.

Pursuant to Section 99260 of the California Public Utilities Code, Article 4 monies may be used for the support of public transportation systems, aid to public transportation research and demonstration projects, and contributions for the construction of grade separation projects.

The City of Laguna Beach, California (City), acting on behalf of LBMTL, submits a claim to the Orange County Transportation Authority (OCTA) for disbursement of Article 4 funds. The City may submit the claim either prior or subsequent to incurring allowable expenses. After review and approval of the claim, OCTA issues the allocation disbursement instructions to the County of Orange Auditor-Controller. Following instructions from OCTA, funds are disbursed from the County of Orange, Local Transportation Fund to the City.

## NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

#### Fund Accounting

The accounts of the City are organized on the basis of funds and account groups. A fund is defined as an independent fiscal and accounting entity wherein operations of each fund are accounted for in a separate set of self-balancing accounts that record resources, related liabilities, obligations, net position segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The City accounts for the activity of LBMTL and the TDA Funds in its Municipal Transit Fund, which is an Enterprise Fund.

Enterprise Funds are used to account for operations that are financed primarily through user charges, or where the governing body has decided that determination of net income is appropriate. Fund operating revenues are those revenues that are generated from the primary operations of the fund. All other revenues are non-operating.

#### Measurement Focus and Basis of Accounting

Enterprise funds of the City are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

#### Cash and Investments

Cash and investments are pooled to facilitate cash management and maximize investment opportunities and yields. Investment income resulting from this pooling is allocated to the respective funds including the TDA Funds based upon the average cash balance. The investment policies and the risks related to Governmental Accounting Standards Board (GASB) Statement No. 40, *Deposits and Investment Risk Disclosures*, applicable to the TDA Funds, are those of the City and are disclosed in the City's basic financial statements. The City's basic financial statements can be obtained at City Hall. For the purpose of the cash flow statement, amounts maintained in the City Pool are considered cash and cash equivalents.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

## NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

#### Capital Assets

Capital assets are recorded at cost where historical records are available and at estimated historical cost where no historical records exist. Contributed capital assets are valued at their estimated fair market value at the date of the contribution. Generally, capital asset purchases in excess of \$1,000 are capitalized if they have an expected useful life of three years or more.

Capital assets used in operations are depreciated over their estimated useful lives using the straight-line method. Depreciation is charged as an expense against operations and accumulated depreciation is reported in the respective statement of net position. The range of lives used for depreciation purposes for each fixed asset class is as follows:

	Useful Life
Capital Asset Class	(in Years)
Buildings and improvements	30
Office equipment and machinery	5
Furniture and fixtures	3 to 8
Equipment, machinery and tools	3 to 8
Automotive equipment	2 to 30

#### Unearned Revenue

Unearned revenue represents TDA Program revenue and other LBMTL revenues received in advance of the recognition of the related expense. During fiscal year 2013-14 LBMTL reported \$29,849 of unspent TDA Program revenue as unearned revenue.

#### Prior Year Data

Selected information from the prior fiscal year has been included in the accompanying financial statements in order to provide an understanding of changes in the TDA Program's financial position and operations. This information has been included for comparison purposes only and does not represent a complete presentation in accordance with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the City's TDA Program financial statements for the year ended June 30, 2013, from which this selected financial data was derived. The presentation of certain prior year balances has been reclassified to conform to the current year presentation.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES, (CONTINUED)

New Accounting Pronouncements - Effective in Future Fiscal Years

**GASB Statement No. 68** – In June 2012, GASB issued Statement No. 68, Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. The Statement is effective for periods beginning after June 15, 2014, or the 2014-2015 fiscal year. Management has not determined the effect on the financial statements.

**GASB Statement No. 69** – In January 2013, GASB issued Statement No. 69, *Government Combinations and Disposals of Government Operations*. The objective of this Statement is to establish reporting standards related to government combinations and disposals of government operations. The Statement is effective for periods beginning after December 15, 2013, or the 2014-2015 fiscal year. Management has not determined the effect on the financial statements.

**GASB Statement No. 70** – In November 2013, GASB issued Statement No. 70, *Pension Transition for Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement No.* 68. This statement addresses an issue relating to amounts associated with contributions made by a government employer to a defined benefit plan after the measurement date of the government's beginning net pension liability. This statement is not effective until June 30, 2015. Management has not determined the effect on the financial statements.

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

#### NOTE 3 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2014 was as follows:

	Balance at			Balance at		
	June 30, 2013	Additions	Deletions	June 30, 2014		
Capital assets not being depreciated: Land	\$ 196,106	\$ -	\$ -	\$ 196,106		
Total capital assets not being depreciated	196,106			196,106		
Capital assets being depreciated:						
Buildings and improvements	1,950,672	-	(2,279)	1,948,393		
Office equipment and machinery	51,146	-	-	51,146		
Furniture and fixtures	1,500	-	-	1,500		
Equipment, machinery and tools	27,963	-	-	27,963		
Automotive equipment	3,464,199	1,130,961		4,595,160		
Total capital assets being						
depreciated	5,495,480	1,130,961	(2,279)	6,624,162		
Accumulated depreciation	(3,049,508)	(197,697)	2,279	(3,244,926)		
Total capital assets being						
Depreciated, net	2,445,972	933,264		3,379,236		
Capital assets, net	\$ 2,642,078	\$ 933,264	\$-	\$ 3,575,342		

## NOTE 4 – INTERGOVERNMENTAL REVENUES

Intergovernmental revenues represent grants earned during fiscal year 2013-14 from other governments as follows:

	Year Ended June 30,	
		2014
OCTA Prop 1B Funding	\$	5,279
OCTA Operating Assistance		206,615
State Transit Funding		187,480
State-Local Partnership Program (SLPP) Grant		298,589
Total	\$	697,963

# NOTES TO FINANCIAL STATEMENTS JUNE 30, 2014

## NOTE 5 - TRANSFERS FROM THE CITY OF LAGUNA BEACH

Interfund transfers represent the amount of operating funds transferred to or from the Municipal Transit Fund as follows:

	Year Ended June 30,
	2014
Transfers from the City of Laguna Beach Parking Fund	\$ 516,800
Transfers from the City of Laguna Beach Gas Tax Fund	298,589
Total	\$ 815,389

LBMTL is eligible to receive TDA Article 4 funding up to 50% of its operating expenses. The City transfers from its Parking Fund and Gas Tax Fund the additional funds necessary to cover operational expenditures above the 50% TDA limit.

SUPPLEMENTARY INFORMATION

# SCHEDULE OF ALLOCATIONS RECEIVED AND EXPENDED, BY PROJECT YEAR YEAR ENDED JUNE 30, 2014

Project Description	Project Type	Year Allocated	Allocation Amount	Unspent Allocations at 06/30/2013 Receipts		Expenditures	Al	Jnspent locations 6/30/2014	Project Status	
Transit Program	Local	2013-14	\$ 1,067,676	\$	86,267	\$ 1,067,676	\$ 1,124,094	\$	29,849	Open
Totals			\$ 1,067,676	\$	86,267	\$ 1,067,676	\$ 1,124,094	\$	29,849	



### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Orange County Transportation Authority Orange, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Transportation Development Act (TDA) Article 4 Funds of the Operating and Capital Program (Funds) of the Laguna Beach Municipal Transit Lines (LBMTL), an enterprise fund of the City of Laguna Beach, California (City), as of and for the year ended June 30, 2014, and the related notes to the financial statements, and have issued our report thereon dated December 19, 2014. Our report included an emphasis of matter paragraph stating that the financial statements of the TDA Funds do not purport to, and do not, present fairly the financial position of the City as of June 30, 2014.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements of the TDA Funds are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including Section 6667 of Part 21 of the California Code of Regulations and the allocation instructions of the Orange County Transportation Authority, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, including the requirements of Section 6667 of part 21 of the California Code of Regulations and the allocation instructions and the allocation instructions of the Orange County Transportation Authority.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Laguna Hills, California December 19, 2014