

Orange County Transportation Authority Board Meeting
OCTA Headquarters
First Floor - Room 154
600 South Main Street, Orange, California
Monday, August 22, 2005, at 9:00 a.m.

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

Invocation

Chairman Campbell

Pledge of Allegiance

Director Rosen

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public wishing to address the Board of Directors regarding any item appearing on the agenda may do so by completing a Speaker's Card and submitting it to the Clerk of the Board. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Special Matters

- 1. Recognition for Thirty-Year Safe Driving Awards**
- 2. Presentation of Resolutions of Appreciation for Employees of the Month for August 2005**

Present Orange County Transportation Authority Resolutions of Appreciation Nos. 2005-106, 2005-107, 2005-108, respectively, to Coach Operator Rajendra Patel, Anders Holst of Maintenance, and Gracie Davis, of Administration, as Employees of the Month for August 2005.

Consent Calendar (Items 3 through 19)

All matters on the consent calendar are to be approved in one motion unless a Board member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

- 3. Approval of Minutes**

Of the Orange County Transportation Authority and affiliated agencies' regular meeting of August 8, 2005.

- 4. Approval of Resolutions of Appreciation for Employees of the Month of August 2005**

Approval of Orange County Transportation Authority Resolutions of Appreciation Nos. 2005-106, 2005-107, 2005-108, respectively, to Coach Operator Rajendra Patel, Anders Holst of Maintenance, and Gracie Davis, of Administration, as Employees of the Month for August 2005.

5. Annual Internal Audit Plan for Fiscal Year 2004-05 Fourth Quarter Update
Robert A. Duffy/Richard J. Bacigalupo

Overview

The Orange County Transportation Authority Board of Directors adopted the Annual Internal Audit Plan for Fiscal Year 2004-05. This is the quarterly update for the fourth quarter of the fiscal year. Revisions to the plan are needed to incorporate changes to the original plan.

Recommendation

Approve the revised Annual Internal Audit Plan for Fiscal Year 2004-05.

6. Annual Internal Audit Plan for Fiscal Year 2005-06
Robert A. Duffy/Richard J. Bacigalupo

Overview

The Orange County Transportation Authority and the Board of Directors require the Internal Audit Department to conduct various operational, financial, and compliance audits and reviews of the Orange County Transportation Authority's departments and functions. The audits performed by the Internal Audit Department are performed as an essential tool in meeting its responsibilities to assist management in the discharge of their responsibilities and to protect the integrity of the Orange County Transportation Authority's operations and assets.

Recommendations

- A. Approve the Annual Internal Audit Plan for Fiscal Year 2005-06.
- B. Direct staff to report back on a quarterly basis to the Finance and Administration Committee on audit plan progress.

7. Third Party Administration Workers' Compensation Review, Internal Audit Report No. 05-016
Robert A. Duffy/Richard J. Bacigalupo

Overview

The Internal Audit Department has completed a limited review of controls over the administration of the workers' compensation program. The controls were found to be generally adequate. Nineteen recommendations were made to strengthen internal controls, make operations more efficient, and ensure compliance with applicable laws and regulations. Management staff has indicated the recommendations contained in the report have been or are in the process of being implemented.

Recommendation

Receive and file the Third Party Administration Workers' Compensation Review, Internal Audit Report No. 05-016.

8. Combined Transportation Funding Program Semi-Annual Review
Monica Giron/Paul C. Taylor

Overview

Twice each year, the Orange County Transportation Authority meets with local agencies to assess the status of projects funded as part of the Combined Transportation Funding Programs. Project change requests and current project status updates are provided. This report summarizes staff recommendations regarding adjustments to Combined Transportation Funding Programs.

Recommendations (Reflects change from staff recommendation)

- A. Approve the staff recommended adjustments to the Combined Transportation Funding Programs projects.
- B. Direct staff to work with the Technical Advisory Committee to revise the Combined Transportation Funding Program Guidelines to ensure a timely closeout of the Measure M program.

8. (Continued)

- C. Authorize the Chairman of the Board to correspond with all mayors and city council members, positively encouraging each city to move forward on projects and offering Orange County Transportation Authority's support in project delivery.

9. Amendment to the Master Plan of Arterial Highways in East Orange

Glen Campbell/Paul C. Taylor

Overview

The Orange County Transportation Authority administers the Master Plan of Arterial Highways, including the review and approval of amendments requested by local agencies. The City of Orange has requested an amendment to the Master Plan of Arterial Highways to reflect reductions in planned development levels in the East Orange area.

Recommendation

Approve amendment of the Master Plan of Arterial Highways to incorporate the changes described below, subject to amendment of the City of Orange General Plan to incorporate identified changes.

10. Grand Jury Report on 91 Express Lanes

David Simpson/Paul C. Taylor

Overview

The Orange County Grand Jury has released a report on the funding and purchase of the 91 Express Lanes. Their report and a draft response are submitted for comment.

Recommendation

Provide comment on proposed response to the Orange County Grand Jury findings and recommendations.

11. Amendment to Agreements for On-Call Commuter Rail Support Services
Darrell Johnson/Paul C. Taylor

Overview

On August 23, 2004, the Board of Directors approved an agreement with three firms to provide on-call commuter rail support services to the Planning, Development and Commuter Services Division. All of the firms were retained in accordance with the Orange County Transportation Authority's procurement procedures for professional and technical services.

Recommendation

Authorize the Chief Executive Officer to execute an amendment to Agreements C-4-0893, C-4-0894, and C-4-0552 between the Orange County Transportation Authority and Booz Allen Hamilton, IBI Group and STV Incorporated, in an amount not to exceed \$300,000, for on-call commuter rail support services.

12. Special Needs in Transit Advisory Committee
Donna Berger/Ellen S. Burton

Overview

The recruitment process to find candidates to fill the 34-member Board appointed Orange County Transportation Authority Special Needs in Transit Advisory Committee is complete. Forty-five applications were received by the May 30, 2005, deadline and Board Members have made their appointments.

Recommendation

Receive and file the 2005 Orange County Transportation Authority Special Needs in Transit Advisory Committee appointments and direct staff to notify all appointees.

13. Measure M Quarterly Progress Report

Norbert Lippert/Stanley G. Phernambucq

Overview

Staff has prepared a Measure M progress report for the second quarter of 2005. This is a regular report that highlights the Measure M projects and programs currently under development.

Recommendation

Receive and file as an information item.

14. Garden Grove Freeway (State Route 22) Design-Build Project - Construction Contract Change Order No. 9

Rick Grebner/Stanley G. Phernambucq

Overview

On August 23, 2004, the Orange County Transportation Authority's Board of Directors awarded a design-build contract to improve 12 miles of the Garden Grove Freeway (State Route 22) from Valley View Street east to the Costa Mesa Freeway (State Route 55) interchange. Construction contingency has been budgeted to account for unforeseen and changed conditions that occur during construction. Contract Change Order No. 9 is presented for Board consideration.

Recommendations

- A. Authorize the Chief Executive Officer to execute Contract Change Order No. 9 to Agreement C-3-0663 with Granite-Myers-Rados, in an amount not to exceed \$1.2 million, for removal and relocation of a previously undisclosed storm sewer pipe.
- B. Direct staff to seek reimbursement from the County of Orange for a portion of the cost of Change Order No. 9.

- 15. Approval of Fiscal Year 2004-05 Local Transportation Fund Claim for Laguna Beach Public Transportation Services**
Jerome A. Diekmann/James S. Kenan

Overview

The Laguna Beach Municipal Transit Lines, a department within the City of Laguna Beach, is eligible to receive funding from the Local Transportation Fund in Orange County for providing public transportation services throughout the city. To receive the funds, the Laguna Beach Municipal Transit Lines must file a claim against the Local Transportation Fund with the Orange County Transportation Authority .

Recommendation

Approve the Laguna Beach Municipal Transit Lines Fiscal Year 2004-05 Local Transportation Fund Claim for public transportation services in the amount of \$2,276,453, (\$926,453, claim plus \$1,350,000, payment from reserve), and authorize the Chief Executive Officer of the Orange County Transportation Authority to issue allocation/disbursement instructions to the Orange County Auditor-Controller in the amount of the claim.

Orange County Transit District Consent Calendar Matters

- 16. Amendment to Agreement for Provision of ACCESS and Contracted Fixed Route Service**
Curt Burlingame/William L. Foster

Overview

On June 13, 2005, the Board of Directors approved a four-month extension to the agreement with Laidlaw Transit Services, Inc., to allow additional time for the evaluation of proposals for the ACCESS and Contracted Fixed Route Services. Proposals are currently being evaluated to ensure selection of the best business opportunity for the Orange County Transportation Authority. While this evaluation and selection process continues, staff requests an additional three-month extension to the current agreement with Laidlaw Transit Services, Inc.

16. (Continued)

Recommendation

Authorize the Chief Executive Officer to execute Amendment No. 6 to Agreement C-4-0301 between the Orange County Transportation Authority and Laidlaw Transit Services, Inc., in an amount not to exceed \$8,639,000, for provision of ACCESS and Contracted Fixed Route Services through February 28, 2005.

17. Amendment to Agreement for Community Transportation Services Radio Maintenance

Dale Fuchs/William L. Foster

Overview

On October 27, 2003, the Board of Directors approved an agreement with Clear Path Wireless, Inc., in the amount of \$40,000, to provide mobile radio maintenance for the small bus fleet for a one-year term, with four one-year options.

Recommendation

Authorize the Chief Executive Officer to execute Amendment No. 4 to Agreement C-3-0025 between the Orange County Transportation Authority and Clear Path Wireless, Inc., to exercise the second option year in an amount not to exceed \$40,000, for mobile radio maintenance.

18. Transfer of Title of Surplus Paratransit Vehicles

Dana Wiemiller/William L. Foster

Overview

The Orange County Transportation Authority periodically declares revenue and service vehicles as surplus after they have reached the end of their useful service life. Non-profit and government organizations frequently request transfer of these vehicles for their use. The Board of Directors has established a policy for such transfers. Staff is requesting approval to transfer 20 retired paratransit vehicles in accordance with this policy.

18. (Continued)

Recommendation

Authorize the Chief Executive Officer to transfer title of 20, 17-passenger, retired paratransit vehicles to local non-profit organizations.

19. Amendment to Agreement for Bus Cleaning and Environmental Control Services

Ryan Erickson/William L. Foster

Overview

On September 22, 2003, the Board of Directors approved an agreement with Corporate Image Maintenance to provide bus cleaning and environmental control services.

Recommendation

Authorize the Chief Executive Officer to execute Amendment No. 4 to Agreement C-3-0577 between the Orange County Transportation Authority and Corporate Image Maintenance, in an amount not to exceed \$500,000, for bus cleaning and environmental control services.

Regular Calendar

Orange County Transportation Authority Regular Calendar Matters

20. Measure M Research: Focus Groups and Polling

Monte Ward

Overview

At the direction of the Board, polling and focus group research services for a possible Measure M extension were procured through a competitive bidding process. An initial round of five focus groups and a poll of 1500 Orange County voters have been completed. Both indicate sufficient potential support to continue planning for an extension. Based on the findings from this research, it is recommended that additional polling research be done with a focus on mass transit issues. To maintain consistency in the collection and analysis of data, staff recommends that the existing contract with the polling firm J. Moore Methods be amended to conduct the additional research.

20. (Continued)

Recommendations

- A. Receive and file the report on Measure M focus groups from Discovery Data Inc.
- B. Receive and file the report on the Measure M voter opinion poll from J. Moore Methods.
- C. Direct the Chief Executive Officer to seek an addendum to Agreement C-5-2298 with the firm of J. Moore Methods to conduct an Orange County voter opinion poll and increase the contract by an amount not-to-exceed \$60,000 for a total not-to-exceed \$135,000.

21. 2006 Long-Range Transportation Plan Revised Environmental Impact Report Alternatives

Glen Campbell/Paul C. Taylor

Overview

The Orange County Transportation Authority is currently updating the Long-Range Transportation Plan. Revised alternatives for the Program Environmental Impact Report analysis are provided for review and discussion.

Recommendation (Reflects a change in Attachment A of alternatives)

Approve the revised Long-Range Transportation Plan alternatives to be analyzed for inclusion in the Draft Program Environmental Impact Report.

22. Riverside County-Orange County Major Investment Study Reduced Set of Alternatives

Kurt Brotcke/Paul C. Taylor

Overview

Solutions to improve mobility between Riverside and Orange counties are under development. A status report focusing on major build alternatives is presented for Board of Director's review and action.

22. (Continued)

Recommendations

- A. Direct staff to proceed with detailed analysis of the three build alternatives and work with the consulting team to address the follow-up issues identified.
- B. Direct staff to withdraw surface-only alignments for Corridor B-Corona to Irvine from further consideration.
- C. Direct staff to withdraw Corridor C-Lake Elsinore to Irvine alignments from further consideration.

Other Matters

23. Chief Executive Officer's Goals for 2005

The Board of Directors and the Chief Executive Officer agreed upon a set of goals for 2005.

24. Chief Executive Officer's Report

25. Directors' Reports

26. Public Comments

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

27. Closed Session

There is no Closed Session scheduled.

28. Adjournment

The next regularly scheduled meeting of the OCTA/OCTD/OCLTA/OCSAFE/OCSAAV Board will be held at **9:00 a.m. on September 12, 2005**, at OCTA Headquarters at 600 South Main Street, First Floor - Room 154 Orange, California.