

Orange County Taxi Administration Program (OCTAP) Safety Committee Bylaws

I. Membership

- A. Every public agency joining the Orange County Taxi Administration Program (OCTAP) shall have one seat on the Public Safety Committee.
 - 1. The Chief of Police of each city shall provide the Orange County Transportation Authority (OCTA) with a letter noting the Committee member and one alternate.
 - 2. The Orange County Sheriff shall provide the Orange County Transportation Authority (OCTA) with a letter noting the Committee member and one alternate.

II. Meetings

- A. The committee shall meet not less than quarterly at a place chosen by the Committee.
- B. The Committee shall choose a Chair and Vice-Chair. The Chair is responsible for conducting the meetings and appointing subcommittee members as needed.
- C. Alternates shall be allowed to vote if the regular Committee member is absent, but they have no standing at meetings when the regular member is present.
- D. Meetings of the Public Safety Committee shall be open to the public.

III. Duties of the Committee

- A. Recommend policies, rules, and procedures to the Steering Committee to assist OCTA in the administration of the OCTAP program.
- B. The Public Safety Committee shall provide advice to OCTA and the Steering Committee on matters dealing with public safety, including but not limited to:
 - 1. Resolve appeals of OCTAP permitting decisions. Committee members shall serve as hearing officers. A panel of three hearing

officers shall hear all appeals. Committee members shall regularly rotate assignments as hearing panelists.

2. Enforcement of city and county taxi ordinance provisions and OCTAP regulations.
3. Develop strategies to improve the safety of private taxi service as it applies to both drivers and the public.
4. Assist OCTA in the administration of the OCTAP program.
5. Appoint such subcommittees as are necessary to conduct OCTAP business.

IV. Amendments

- A. These bylaws may be amended by a majority vote of the members of the total number of public agencies participating in OCTAP.