



**ORANGE COUNTY
COUNCIL OF GOVERNMENTS
Technical Advisory Committee**

Meeting Date / Location

PLEASE NOTE SPECIAL MEETING LOCATION

**Tuesday, June 5, 2012
9:00 a.m. – 12:00 p.m. Noon
Bell Tower Regional Community Center
22232 El Paseo
Rancho Santa Margarita, California 92688**

<u>Agenda Item</u>	<u>Staff</u>	<u>Page</u>
INTRODUCTIONS	(Chair Marika Modugno, City of Irvine)	
PUBLIC COMMENTS	(Chair Modugno)	

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not include what action will be taken. The Technical Advisory Committee may take any action which it deems appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

At this time members of the public may address the TAC regarding any items within the subject matter jurisdiction, which are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. NO action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of twenty minutes for the Public Comments portion of the agenda.

Any person wishing to address the TAC on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the TAC Chair prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the TAC in writing and only pertinent points presented orally. A speaker's comments shall be limited to three minutes.

ADMINISTRATION

- | | | | |
|-----------|--|-----------------|----------|
| 1. | OCCOG TAC Meeting Minutes | (Chair Modugno) | 1 |
| | ♦ Draft OCCOG TAC minutes for May 1, 2012 meeting | | |
| | <u>Recommended Action:</u> Approve OCCOG TAC minutes of May 1, 2012, as presented or amended | | |

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PRESENTATIONS, DISCUSSION AND ACTION ITEMS, REPORTS		
<p>2. Santa Margarita Town Center Revitalization</p> <p><i>Recommended Action:</i> Receive report. Discussion.</p>	(Nate Farnsworth, City of Rancho Santa Margarita) – 20 minutes	
<p>3. Center for Demographic Research Update</p> <ul style="list-style-type: none"> ◆ Jurisdiction Review of 2012 Census Data Disaggregation to TAZ <p><i>Recommended Action:</i> Receive report. Discussion.</p>	(Deborah Diep, Director, Center for Demographic Research) – 45 minutes	5
<p>4. Regional Transportation Plan and Sustainable Communities Strategy Update</p> <ul style="list-style-type: none"> ◆ Lessons Learned from the 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy Process <p><i>Recommended Action:</i> Receive report. Discussion. Outline list of lessons learned to provide to the OCCOG Executive Director.</p>	(David Simpson, OCCOG Executive Director and Chair Modugno) – 60 minutes	7
<p>5. Regional Housing Needs Assessment Update</p> <ul style="list-style-type: none"> ◆ SCAG's Toolbox Tuesday – Housing Element Updates and the 5th RHNA Cycle <p><i>Recommended Action:</i> Receive report. Discussion.</p>	(Chair Modugno) – 15 minutes	11
<p>6. Southern California Association of Governments</p> <ul style="list-style-type: none"> ◆ May 21, 2012 Demographics Workshop ◆ June 7, 2012 Meeting of the Regional Council, Policy Committees, and General Assembly <p><i>Recommended Action:</i> Receive report. Discussion.</p>	(Chair Modugno) – 15 minutes	15

REPORT FROM THE CHAIR

- ◆ July TAC meeting

REPORT FROM THE OCCOG EXECUTIVE DIRECTOR

MATTERS FROM OCCOG TAC MEMBERS

- ◆ Orange County GIS User Group – Nate Farnsworth, Rancho Santa Margarita

ITEMS FOR NEXT MEETING

IMPORTANT DATES OR UPCOMING EVENTS

- ◆ June 5, 2012: Southern California Association of Governments Subregional Coordinators Group
- ◆ June 7, 2012: Southern California Association of Governments Policy Committee Meetings
- ◆ June 7, 2012: Southern California Association of Governments Special Meeting General Assembly (12:15 p.m.)
- ◆ June 7, 2012: Southern California Association of Governments Regional Council (12:45 p.m.)
- ◆ June 28, 2012: Orange County Council of Governments Board of Directors Meeting

ADJOURNMENT

Adjourn to: July 3, 2012
Orange County Transportation Authority Headquarters
600 South Main Street
Orange, California 92863

Or

August 7, 2012
Orange County Transportation Authority Headquarters
600 South Main Street
Orange, California 92863



**ORANGE COUNTY
COUNCIL OF GOVERNMENTS**
Technical Advisory Committee

DRAFT Action Minutes

Meeting of May 1, 2012

The Orange County Council of Governments Technical Advisory Committee (TAC) meeting of May 1, 2012 was called to order by Chair Marika Modugno, City of Irvine, at the City of Irvine City Hall, Room L-102, 1 Civic Center Plaza, Irvine, California 92606 at 9:10 a.m. Attendees were invited by the Chair to introduce themselves. The list of meeting attendees is attached.

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATION:

1. OCCOG TAC Meeting Minutes

The OCCOG TAC meeting minutes for April 3, 2012 were unanimously approved by the TAC upon a motion by Mr. Christopher Wright, City of San Clemente, and a second by Ms. Linda Padilla-Smyth, City of La Habra.

PRESENTATIONS, DISCUSSION AND ACTION ITEMS, REPORTS

2. Center for Demographic Research Update

Ms. Deborah Diep, Director for the Center for Demographic Research, provided the OCCOG TAC with an update on the Housing Inventory System. In addition, Ms. Diep indicated that data collection for the next iteration of Orange County Projections (OCP) and the Orange County Transportation Authority's (OCTA) Long Range Transportation Plan (LRTP) will begin in the upcoming months. Ms. Kori Nevarez, City of Cypress, inquired as to when the requests may be rolled out. Ms. Diep indicated the data requests and collection would begin sometime this summer. Ms. Diep also discussed the ongoing efforts to address errors with the jurisdictional boundaries used by the Census Department.

Action: Received and discussed report.

3. Fourth District Bikeways Strategy Presentation

Ms. Carolyn Mamaraldo, Orange County Transportation Authority, provided the OCCOG TAC with a presentation on the Fourth Supervisorial District Bikeways Strategy. The objectives of the Fourth District Collaborative, which was initiated April 2011, are to build consensus on regional bikeways corridors, improve cross-jurisdictional connectivity, foster inter-agency partnerships, and encourage bicycling. OCTA intends to extend the bikeways strategy throughout the other supervisorial districts in Orange County over the next three years.

Mr. Tony Petros, representing the Newport Beach Bicycle Safety Committee, provided public comment that the Newport Beach Bicycle Safety Committee strongly supports implementation

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of the strategy throughout the County. Vice Chair Greg Nord, OCTA, noted that OCTA is trying to get all jurisdictions involved in this effort.

Action: Received report. Discussion.

4. Regional Transportation Plan and Sustainable Communities Strategy Update

Chair Modugno shared with the members of the OCCOG TAC that a probably base date for the next RTP/SCS will be July 1, 2012. Chair Modugno encouraged local jurisdictions to document existing land uses on July 1, 2012 in an effort to have accurate data available to provide to SCAG. Ms. Deborah Diep, Director for the Center for Demographic Research, indicated that CDR would be willing to work with local jurisdictions to document existing land use data if local jurisdictions are willing to save their local data and send it to CDR.

With completion of the 2012-2035 RTP/SCS and in preparation of the next RTP/SCS, the OCCOG TAC will be discussing and creating a list of lessons learned on the 2012-2035 RTP/SCS that will be provided to the OCCOG Board of Directors as an information item. Chair Modugno indicated that this item will be further vetted at the June 5, 2012 OCCOG TAC meeting. The item is also on the May 1, 2012 agenda of the SCAG Subregional Coordinators in an effort to gather input from representatives from other subregions in the SCAG region. Chair Modugno invited Mr. Tony Petros, LSA Associates, Inc., to share their evaluation of the Orange County Sustainable Communities Strategy process. Mr. Petros identified the challenges the consulting team faced in developing the OC SCS, particularly with the schedule and timing for deliverables. The OCCOG TAC was provided with the memo Mr. Petros prepared for Mr. David Simpson, OCCOG Executive Director.

The OCCOG TAC will have a robust discussion on the lessons learned from the 2012-2035 RTP/SCS and OC SCS at the June 5, 2012 meeting.

Action: Received report. Discussion.

5. Regional Housing Needs Assessment

Chair Modugno provided an update to the OCCOG TAC on the April 19, 2012 and April 24, 2012 meetings of the SCAG Regional Housing Needs Assessment (RHNA) Appeals Board. At the April 19, 2012 meeting, the RHNA Appeals Board reviewed revision requests submitted by the following jurisdictions: Calabasas, La Puente, Long Beach, Pico Rivera, San Dimas, Santa Monica, Sierra Madre, Placentia, Calimesa, Norco, Filmore, Ojai, Oxnard, and Ventura County. The RHNA Appeals Board approved a partial revision to La Puente and Ventura County, while all other revision requests were denied. At the April 24, 2012 meeting, the RHNA Appeals Board recommended the Regional Council approve the proposed RHNA Trade and Transfer Policy. The window to file a RHNA appeal is now open and will close on May 29, 2012. The next RHNA Appeals Board meeting is scheduled for June 18, 2012 and the RHNA Appeals are scheduled for July 9 through July 13, 2012.

Action: Received report. Discussion.

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REPORT FROM THE CHAIR

Chair Modugno reminded the OCCOG TAC of the Southern California Association of Governments Annual Demographics Workshop that will be held on Monday, May 21, 2012 at the University of Southern California.

REPORT FROM THE OCCOG EXECUTIVE DIRECTOR

No report.

MATTERS FROM OCCOG TAC MEMBERS

Ms. Debra Ashby, South Coast Air Quality Management District, provided the OCCOG TAC with the nomination forms for the 2012 Clean Air Awards and information on the 2012 Electric Lawn Mower Exchange Program.

ITEMS FOR NEXT MEETING

- Lessons Learned for the 2016 Regional Transportation Plan and Sustainable Communities Strategy

IMPORTANT DATES OF UPCOMING EVENTS

- ◆ May 1, 2012: Southern California Association of Governments Subregional Coordinators Group – Downtown Los Angeles
- ◆ May 3, 2012: Southern California Association of Governments Policy Committees and Regional Council
- ◆ May 21, 2012: Southern California Association of Governments Demographics Workshop – University of Southern California
- ◆ May 24, 2012: Orange County Council of Governments Board of Directors Meeting
- ◆ May 29, 2012: RHNA Appeals period closes

ADJOURNMENT

The meeting was adjourned by Chair Modugno at 11:00 a.m. to Tuesday, June 5, 2012 at 9:00 a.m. at the Bell Tower Regional Community Center at 22232 El Paseo, Rancho Santa Margarita, California 92883 in the El Paseo Room.

Submitted by:

Marika Modugno, City of Irvine
OCCOG TAC Chair

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Attendees List for May 1, 2012 Meeting

Marika Modugno, City of Irvine
Deborah Diep, Center for Demographic Research/Cal State University Fullerton
Kori Nevarez, City of Cypress
Linda Padilla-Smyth, City of La Habra
Scott Martin, CDR/CSUF
Cheryl Kuta, City of Lake Forest
Christopher Wright, City of San Clemente
Chuck Wilson, City of Mission Viejo
Aileen Kennedy, Caltrans
John Lauer, Iteris
Tony Petros, LSA Associates, Inc.
Linda Tang, Kennedy Commission
Roy Ramsland, City of La Habra
Minoo Ashabi, City of Costa Mesa
Doug Feremenga, TCA
Fern Nueno, City of Newport Beach
Erica Roess, City of Aliso Viejo
Scott Reekstin, City of Tustin
Carolyn Mamaradlo, OCTA
Greg Nord, OCTA
Nate Farnsworth, City of Rancho Santa Margarita
Maria Parra, City of Garden Grove
Julie Molloy, City of Laguna Hills
Linda Smith, County of Orange
Douglas Reilly, City of Laguna Woods
Abel Avalos, City of Anaheim
Debra Ashby, South Coast Air Quality Management District



- Item 3:** **Center for Demographic Research: Jurisdiction Review of 2010 Census Data Disaggregation to TAZ**
- Recommended Action:** Receive report.

Reports

2010 Census Review:

The Center for Demographic Research (CDR) has completed the disaggregation of 2010 Census population and housing data to the Traffic Analysis Zone (TAZ) which will be used to create the base year information for the next *Orange County Projections* (OCP-2014). Census review packets will be distributed at the June 5, 2012 OCCOG TAC meeting. Materials and instructions for the review will be discussed by CDR staff.

The Census 2010 review packet contains:

1. Map of jurisdiction with January 1, 2012 boundaries; 2006 and 2012 OCTA Traffic Analysis Zones (TAZ); 2006 and 2012 Community Analysis Areas (CAA); 2000 and 2010 census tracts; and location of census blocks with identified and corrected errors.
2. Excel file containing:
 - a. Spreadsheet of jurisdiction's April 1, 2010 Census population, group quarters by type populations, housing units, households, vacant units, and vacancy rate by split traffic analysis zone.
 - b. Spreadsheet of jurisdictional differences between original 2010 Census data and corrected census data. (Please note: no city total exceeds 1% difference in population or housing units after identified errors were corrected.)
3. Definitions from 2010 Census Summary File 1 documentation.
4. Data approval form
5. CD of all files.

Jurisdictions are being asked to review the disaggregated census data in order for CDR to create a county-wide dataset for use in all of CDR's data projects for this decade. The dataset includes corrections made to identified errors in the census data. Jurisdictions should confirm approval of the TAZ allocations or provide corrections to the dataset.

Jurisdictions are also being asked to notify CDR if they would like to participate in the U.S. Census Bureau's Count Question Resolution (CQR) program. By reporting these errors to the Census Bureau, these corrections, if approved by the Bureau, will be incorporated into the Decennial 2010 Census errata data and the State Department of Finance's population and housing estimates. CDR will provide the detailed data and work jurisdictions with to submit corrections through the CQR process. For more information on CQR, visit: <http://2010.census.gov/2010census/about/cqr.php>.

CDR is asking for review of the following items:

1. January 1, 2012 city boundaries
2. January 1, 2012 city sphere boundaries
3. April 1, 2010 group quarters population. Please note this data is from Census 2010; there is no information on facility names or addresses. If jurisdictions want to provide that to CDR, we can keep track in OCP for future reference or use in the CQR challenge.
4. April 1, 2010 total housing units
5. April 1, 2010 vacancy rate. Vacancy rates overall are higher than normal due to the economic recession. Please identify any areas with units that came online around April 2010 which may have been contributed to higher-than-normal vacancy rates.



6. Not all census blocks were reviewed. A review was done for those where the city boundaries did not follow the official County of Orange city boundary file or for blocks that were split by Traffic Analysis Zone (TAZ) or Community Analysis Area (CAA). Census blocks that contain errors are identified by shading the census block in pink so that it is known where the errors occur. TAZs containing census block errors are also identified in the dataset. A supplemental database showing the census blocks with original and allocated data after error corrections can be sent upon request or pursuant of the CQR process.

Corrected data and/or maps with the TAZ approval form should be submitted to CDR by Tuesday, July 31, 2012. Files may be sent to CDR electronically to ddiep@fullerton.edu or hardcopies mailed back to CDR, and use the enclosed electronic Excel spreadsheet, or map where applicable, to provide corrections or feedback on the data

Completion of the census data review is expected by the end of summer 2012. The next phase of the projections process will begin after confirmation from SCAG on the base year (expected to be 2012) for the 2016 Regional Transportation Plan.

2011 Housing Inventory System (HIS) collection:

Any jurisdictions that have not provided the 2011 housing construction and demolition data should send data to Ian Boles at iboles@fullerton.edu. HIS forms are located at <http://www.fullerton.edu/cdr/2011HISform.xls> . If there has been no activity, please report that as well.

Recommended Action: Receive report.

Contact: Ms. Deborah Diep, Director, CDR
657/278-4596
ddiep@fullerton.edu

Mr. Scott Martin, Assistant Director, CDR
657/278-4709
smartin@fullerton.edu

For HIS:
Mr. Ian Boles, Demographic Analyst
Center for Demographic Research
657/278-3417
iboles@fullerton.edu



Item 4: 2012 Regional Transportation Plan and Sustainable Communities Strategy Update

Recommended Action: Receive and discuss report. Outline list of “lessons learned” to provide to the OCCOG Executive Director.

Report

Mr. David Simpson, Orange County Council of Governments Executive Director, and Chair Marika Modugno, City of Irvine, will continue the discussion on “lessons learned” from the 2012 RTP/SCS process that will be used as the region begins to prepare for the 2016 RTP/SCS. At the May 1, 2012 OCCOG TAC meeting, TAC members were provided with the “Orange County Sustainable Community Strategy (OC SCS) Evaluation” prepared by LSA Associates, Inc. The TAC members are being asked to review the attached draft of “lessons learned”, based on the initial discussion by the OCCOG TAC members at their April 2012 meeting, prior to the June 5, 2012 meeting in an effort to facilitate discussion. It has been requested that the OCCOG TAC discuss and prepare a comprehensive evaluation of the 2012 RTP/SCS, offering ideas or suggestions that will benefit the 2016 RTP/SCS and subregional SCS process, that can be provided to the OCCOG Executive Director. This comprehensive list will be incorporated into a staff report prepared by the OCCOG Executive Director and will be provided to the OCCOG Board of Directors at their next scheduled meeting. The list, along with the evaluation prepared by LSA Associates, can be used by the Board in determining whether or not Orange County should accept subregional delegation during the next RTP/SCS process.

- Attachments:**
1. Draft Lessons Learned
 2. Draft RTP Planning Calendar

Contact: Ms. Marika Modugno, Chair, OCCOG TAC (City of Irvine)
949/724-6456
mmodugno@cityofirvine.org

SCAG

- Data
 - Update all versions of data within agency or just use single source of data.
 - Consolidate the data sources & uses. Too often data was submitted by a jurisdiction, and then used by multiple SCAG groups/depts., but errors were not corrected in all versions.
 - Meetings on data:
 - Hold general review & introduction meeting with group like OCCOG TAC and invite all jurisdictions. Disseminate data.
 - Hold individual meetings with jurisdictions after group intro to correct & update data.
 - Clearly identify the source of data, how the data was modified, and how the data will be used (i.e. 2008 existing land use did not use the land use categories specific to each jurisdiction – this was not explained to jurisdictions during the last round of review)
 - Have TAZ level data review by jurisdictions
 - Reduce the number of rounds of data review
 - Decide on base year for 2016 RTP. Sooner to know the better. Is much easier for jurisdictions to provide current data than to go back in time & recreate “existing conditions” i.e. in 2010 go back and recreate 2008 data.
 - Coordinate with subregional coordinators, planning directors and other data groups, such as CDR on data review & outreach.
 - If RHNA is involved, explicitly state the time period in which data contained may be used to calculate the RHNA numbers.
 - If formal approval is desired, have City Manager or designee sign off.
- Public outreach/stakeholder groups
 - Don't have subregional outreach meetings until after delegation is decided.
 - 2012 round- public outreach started too early. There were too many questions on process unanswered. Participants expressed frustration with little progress and lots of hype.
 - Coordinate outreach meetings with delegated subregions.
 - Use stakeholder meetings to educate the public & stakeholders about the purpose, process, & requirements of RTP. (specific timelines, projects, funding, county-level decisions & measures cannot be changed)
- P&P TAC
 - Clarify purpose of P&P- technical review, not advocacy.
 - Instead of having TAC be group where advocacy is discussed and voiced, utilize a separate stakeholder group where the outcomes are given technical review by the P&P TAC.
 - Begin discussions now on things like mitigation measures, performance measures to have these items finalized before modeling takes place
 - Materials need to be sent to group earlier with the agenda
 - Shorten presentations
 - Allow more time for questions/discussion
 - Review draft chapters as developed, provide technical input & review of document
 - Survey questions in workshops should be vetted by SRC and/or TAC
- Policy committee meetings
 - Have longer meetings to accommodate:
 - Longer public comment period

- Meaningful discussion on topics at hand
 - Don't allow joint meetings to supersede committee purview items. Meet individually to discuss items under purview i.e. EEC- PEIR, CEHD- growth forecast, TC- projects & financing...
 - Start discussion on policy and overall investments earlier.
- Subregional SCS
 - Will there be uniform requirements in a subregional SCS?
 - Environmental review?
 - GHG inventory or reduction # to report?

Subregional SCS

- TAC review should be incorporated into draft review and approval timelines, this would lengthen the timeline.
- TAC should assist by reviewing chapters & themes of document prior to release for review.
- Allow more time to review drafts prior to meetings.
- Subregional outreach should not begin until delegation is decided.
- Subregional outreach should be coordinated with COGs, especially delegated subregions
- For OC, coordinate timeline with LRTP & OCP
- RFP should be more specific on responsibilities of different parties. E.g. consultants should lead stakeholder groups, collect information, & report to TAC & Board; no promises or agreements by consultants.
 - Include timeline of deadlines, milestones, and deliverables in scope.
 - Information from outreach should be fed to TAC & Board which would then decide what gets incorporated into document.
 - TAC & Board should decide what comments/topics from comment period be added into document.
- Clarify work product for post subregional adoption through RTP adoption. List any benefits. It is unclear how OC benefited by work after OCSCS was adopted.
- How long for circulation period for comments on final document?

DRAFT
FOR DISCUSSION: 2016 RTP TIMELINE

2012 RTP timeline		Days			2016 RTP timeline		Days
Oct-08	2008 base year confirmed						
early 2009	Begin data updates						
Sep-10	MOU for subregional SCS signed						
Sep-10	Distribute final projections draft to cities for review & approval		end	2013	Data finished for subregional SCSs		
11/24/2010	Final draft subregional data to SCAG		January	2014	OCCOG TAC review draft OCSCS & recommend changes & approval with changes to Board		
1/27/2011	Subregional data approval	64	January	2014	OCTA LRTP release for public comment		
			February	2014	OCCOG Board authorize release for public comment		45
Mar-11	First draft OCSCS		March	2014	Close OCSCS public comment period		30
4/21/2011	Second & third OCSCS drafts	51	June	2014	Draft schedule for LRTP completion		30
5/10/2011	NOP of SCAG RTP PEIR issued	19	July	2014	OCCOG TAC review of response to comments & revised draft OCSCS		60
6/8/2011	NOP comment period closed	29	August	2014	Release of response to comments & final draft		30
6/30/2011	Final OCSCS report approved	22	October	2014	OCCOG TAC review final SCS		60
11/16/2011	EEC authorizes release of Draft PEIR		November	2014	delegated subregions complete SCS		45
11/21/2011	First draft of RTP/SCS released	5	February	2015	Inputs on data, projects, finance complete		
11/30/2011	Final modified data with Census delivered to SCAG	9	April	2015	Complete data & begin PEIR analysis		60
12/1/2011	RC approves release of Draft RTP/SCS	1	August	2015	P&P Technical review & approval to PCs on PEIR & RTP/SCS, allow time for staff to make technical changes		180
12/20/2011	Second draft of RTP/SCS released	19	October	2015	Individual policy committees recommend release of PEIR & RTP/SCS		45
12/30/2011	Draft PEIR released for 45-day comment period	10	November	2015	RC approve release of PEIR & RTP/SCS		30
2/14/2012	PEIR comment period ends	46	Dec 31	2015	Close of public comments on PEIR, RTP/SCS		55
3/16/2012	RTP subcommittee meeting, asked to recommend approval on unreleased final PEIR & RTP/SCS	31					
3/19/2012	Final PEIR released 8PM	3	Jan 31	2016	Release of final PEIR, RTP/SCS & response to comments		30
3/20/2012	Final RTP/SCS released 12PM	1	mid-Feb	2016	P&P Technical review & approval to PCs on PEIR & RTP/SCS		15
3/21/2012	Joint policy meeting to recommend approval to RC on final PEIR & RTP/SCS	1	March	2016	Individual policy committees recommend approval to RC on final PEIR & RTP/SCS		15
4/4/2012	RC approves PEIR & RTP/SCS	14	April	2016	RC approves PEIR & RTP/SCS		30

red text indicates SCAG RTP/SCS/PEIR related
black text indicates subregional data development
blue text indicates subregional SCS development



Item 5: Regional Housing Needs Assessment Update

Recommended Action: Receive report. Discussion.

Report

Chair Marika Modugno, City of Irvine, will provide the TAC with an update on the Regional Housing Needs Assessment (RHNA) including discussion of the following issues:

- May 22, 2012 Toolbox Tuesdays Training/Workshop – Housing Element Updates and the 5th RHNA Cycle
- May 21, 2012 Letter from HCD
- Next Steps/Key Dates in the RHNA Process

On May 22, 2012, the Southern California Association of Governments (SCAG) hosted a Toolbox Tuesdays training/workshop on Housing Element Updates and the 5th RHNA Cycle. The Toolbox Tuesdays training/workshop featured representatives from SCAG and the California Department of Housing and Community Development (HCD). HCD staff provided a presentation that highlighted tips for the 5th RHNA cycle, outlined the recent changes to Housing Element law, and identified how Senate Bill 375 changes the Housing Element process. HCD staff verbally clarified issues regarding the Housing Element (HE) planning period and the HE due date. This issue was also the focus of the May 21, 2012 letter from HCD to SCAG. A copy of this letter is included as an attachment for your reference. Copies of the presentations from the Toolbox Tuesday training/workshop may be found at www.compassblueprint.org/toolbox/trainings/online.

The June 18, 2012 RHNA Appeals Board/Subcommittee meeting has been cancelled. However, SCAG staff has received RHNA appeals and will be holding the hearings for the RHNA appeals the week of July 9, 2012 through July 13, 2012. Jurisdictions electing to “trade and transfer” their RHNA with one or more jurisdictions must submit their written agreement to SCAG prior to August 17, 2012.

Attachment: May 21, 2012 HCD Letter

Contact: Ms. Marika Modugno, Chair, OCCOG TAC (City of Irvine)
949/724-6456
mmodugno@cityofirvine.org

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

1800 Third Street, Suite 430
P. O. Box 952053
Sacramento, CA 94252-2053
(916) 323-3177 / FAX (916) 327-2643
www.hcd.ca.gov



May 21, 2012

Ms. Huasha Liu
Planning Director, Land Use & Environmental Planning Department
SCAG
818 West 7th Street
Los Angeles, CA 90017

RE: Clarification of Housing Element (HE) Planning Period and Due Date, Regional Housing Need Assessment (RHNA) Projection Period, and Eligibility of Jurisdictions to Take RHNA Credit

Dear Ms. Liu:

The Department is responding to your recent request, on behalf of some members of the Southern California Association of Governments (SCAG), for the Department (HCD) to address (a) specific statutory changes regarding the HE "planning" period and due date and the RHNA "projection" period applicable to SCAG jurisdictions for the 5th RHNA and HE update cycle, and (b) jurisdictions' eligibility to take RHNA credit for housing units approved, permitted, or produced.

The brief answers to your questions are that SCAG's RHNA "projection" period is from January 2014 through October 2021, whereas the HE due date is October 15, 2013 for the "planning" period from October 2013 through October 2021. The anomaly of the HE due date for SCAG jurisdictions (October 2013) preceding the RHNA start date (January 2014) by three (3) months is due to (a) legislative changes and statutory definitions described below and (b) the date that SCAG adopted its Regional Transportation Plan. Statutory changes applicable for the 5th and subsequent HE update cycles specify the HE due date to be 18 months from the RTP adoption date. The October 2013 HE due date for SCAG jurisdictions follows 18 months from SCAG's April 5, 2012 RTP adoption date.

Regarding jurisdictions taking RHNA credit, nothing has changed. The jurisdiction authorized to permit a particular housing development can take RHNA credit for "new" units approved, permitted, or produced to accommodate "new" housing need projected since the start date of the "new" RHNA projection period. Units approved, permitted, or produced before the start of the "new" RHNA projection period relate to the previous housing need and can only be credited and reported for the previous RHNA and HE update cycle.

Legislative Changes to RHNA Projection Period and HE Planning Period and Due Date

Senate Bill 375 (Steinberg, Chapter 728, 2008 Statutes and Senate Bill 575 (Steinberg, Chapter 354, 2009 Statutes) added Government Code (GC) Sections defining HE planning period and due date and RHNA projection period per below italicized text:

RHNA Projection Period

The new projection period shall begin on the date of December 31 or June 30 that most closely precedes the end of the previous projection period.” [GC 65588(e)(6)]

“Projection Period” shall be the time period for which the regional housing need is calculated. [GC 65588(f)(2)]

Note: HCD uses January 1 or July 1 dates for RHNA determination start date purposes as these are the effective dates used by Department of Finance (DOF) in updating DOF housing estimates and population projections. Also, once HCD has determined the RHNA, there is no statutory authority to make any revision to the RHNA projection period or RHNA determination.

HE Planning Period and Due Date

“Planning Period” shall be the time period between the due date for one housing element and the due date for the next housing element. [GC 65588(f)(1)]

For purposes of determining the existing and projected need for housing within a region pursuant to Sections 65584 to 65584.08, inclusive, the date of the next scheduled revision of the housing element shall be deemed to be the estimated adoption date of the regional transportation plan update described in the notice provided to the Department of Transportation plus 18 months. [GC 65588(e)(5)]

Note: For HE due dates falling before and after the 15th day of a month, HCD rounds “up” the HE due date to fall on either the 15th day or last day of a month. Also, while a change in the “actual” adoption date of the RTP from the “estimated” adoption date of the RTP (after HCD has determined the RHNA and identified the HE due date) can subsequently cause a change to the HE due date and HE “planning” period, it would not change the RHNA determination or “projection” period.

Ms. Huasha Liu
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Thank you for the opportunity to address questions raised by SCAG's membership. If SCAG or its members have questions, please contact Anda Draghici, Housing Policy Specialist, by email (adraghici@hcd.ca.gov) or telephone (916.327-2640).

Sincerely,



Glen A. Campora
Acting Deputy Director



Item 6: **Southern California Association of Governments (SCAG) and Orange County Council of Governments (OCCOG) Update**
Recommended Action: Receive report. Discussion.

Report

Mr. David Simpson, OCCOG Executive Director, or Chair Marika Modugno, City of Irvine, will brief the TAC on the key highlights of the following items:

- SCAG Regional Council and Policy Committee Meetings of June 7, 2012
- Special June 7, 2012 Meeting of the SCAG General Assembly
- SCAG Subregional Coordinators Group Meeting of June 5, 2012
- OCCOG Board of Directors Meeting

The agendas for all SCAG meetings are posted at www.scag.ca.gov.

Chair Modugno, Ms. Deborah Diep, Director for the Center for Demographic Research, and others who attended, will provide the OCCOG TAC with a recap of the 24th Annual Demographics Workshop held on May 21, 2012.

Contact: Mr. David Simpson, OCCOG Executive Director
714/560-5570
dsimpson@octa.net

Ms. Marika Modugno, Chair, OCCOG TAC (City of Irvine)
949/724-6456
mmodugno@cityofirvine.org