



DATE: October 1, 2009
TO: 2009/10 Environmental Enhancement and Mitigation Program Applicants
FROM: Patrick Kemp, Assistant Secretary, Administration and Finance / EEMP Manager

The Natural Resources Agency and The California Department of Transportation (Caltrans) are pleased to announce the joint release of the Guidelines and Application for the Environmental Enhancement and Mitigation Program (EEMP) for the 2009/10 grant cycle, which began July 1, 2009.

You may access the EEMP Guidelines and Application at <http://www.resources.ca.gov/eem/>. The Guidelines includes information to assist you in preparing an application for funding. Please be sure to read the Guidelines and FAQs in their entirety for important information on project eligibility and evaluation criteria.

This year, two workshops are planned to provide further assistance in preparing grant applications. Please RSVP to reserve your space by e-mailing eemcoordinator@resources.ca.gov.

Monday, October 5, 2009

City of Sacramento
Veteran's Building, 1227 O Street,
5th Floor, Room 518
1:30 to 3:30 pm

Monday, October 19, 2009

City of Los Angeles,
Caltrans District 07 Offices,
100 South Main Street, 1st Floor, Room 1.040B
1:00 to 3:00 pm

The final application submission date is Monday, November 16, 2009. To be considered for review, applications must be received on that date at the Natural Resources Agency, 1416 Ninth Street, Suite 1311, Sacramento CA, 95814, no later than 4 p.m.

All required documents must be included with the application packet (one original and seven copies) except for board resolutions (required for local and non-profit agencies.) Board resolutions may be submitted separately within 30 days, if necessary.

The schedule for proposed projects must provide for project completion within three fiscal years beginning July 1, 2009. Grants are generally limited to \$350,000 each.

The Natural Resources Agency will transmit its recommendations for funding to the California Transportation Commission (CTC) in early 2010. Applicants will be notified shortly thereafter. It is anticipated that the CTC will consider the recommendations at the February 2010 meeting. Applicants with projects recommended for funding must submit final environmental clearance documents to the CTC no later than **Friday, February 26, 2010**.

For questions on the EEMP application process contact the Natural Resources Agency at (916) 651-7593 or at eemcoordinator@resources.ca.gov. For information on administration of EEMP projects, contact Caltrans at (916) 653-6930 or at Brenda_Herron@dot.ca.gov, or visit their website at <http://www.dot.ca.gov/hq/LocalPrograms/EEM/homepage.htm>.

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