



FY 2020-21 M2 ELIGIBILITY SUBMITTAL CHECKLIST

(This is not Appendix D)

Requirements due by June 30, 2020

Eligibility Item	Requirement
Eligibility Checklist	<input type="checkbox"/> Appendix D: Eligibility Checklist
Capital Improvement Program (CIP)	<input type="checkbox"/> Electronic (online) and hard copy of OC Fundtracker CIP Report <input type="checkbox"/> Staff Report and Minutes for City Council/Board of Supervisors adoption of 7-year CIP. Draft due June 30, 2020. Final CIP adoption due by July 31, 2020 .
Maintenance of Effort (MOE)	<input type="checkbox"/> Appendix I: MOE Certification signed by Finance Director <input type="checkbox"/> Budget excerpts for planned MOE expenditures and fund key
Mitigation Fee Program (MFP) ¹	<input type="checkbox"/> Copy of updated nexus study, revised impact fee schedule, or process methodology, if applicable
Pavement Management Plan (PMP) ²	<input type="checkbox"/> Appendix F: PMP Submittal Template with PMP certification signed by Public Works Director or City Engineer <input type="checkbox"/> City Council/Board of Supervisors adoption of Appendix E: Resolution (or staff report with PMP adoption recommendation). PMP adoption due by June 30, 2020 . <input type="checkbox"/> Pavement Data Files
Local Signal Synchronization Plan (LSSP)	<input type="checkbox"/> Copy of plan <input type="checkbox"/> Appendix E: Resolution
Traffic Forum	<input type="checkbox"/> Include traffic forum attendance date(s) ³ on Appendix D: Eligibility Checklist
Transit/Non-Motorized Transportation in General Plan	<input type="checkbox"/> Letter outlining land use planning strategies that accommodate transit and active transportation. Letter should be addressed to Mr. Joe Alcock, Measure M Local Programs Section Manager. <input type="checkbox"/> Include referenced excerpts of policies from Land Use section of General Plan in the letter or as an attachment.

¹ Only required if there has been an update since the June 2019 submittal. Inflationary adjustments are not considered an update to the MFP.

² Refer to Exhibit 3 (page 16) in FY 20-21 M2 Eligibility Guidelines for PMP Submittal Schedule.

³ Attendance dates can be found under References on the M2 Eligibility Website: <http://www.octa.net/OCGoEligibility>

Note: All related forms and resources can be downloaded from the M2 Eligibility Website:

<http://www.octa.net/OCGoEligibility>