

FY 2018-19 Eligibility Workshop



April 11, 2018

Overview

- Acronyms
- Requirements due June 29, 2018
- Upcoming Deadlines
- Eligibility Website
- Contact Information
- Questions

Acronyms

- **CIP:** Capital Improvement Program
- **LFS:** Local Fair Share
- **MOE:** Maintenance of Effort
- **MFP:** Mitigation Fee Program
- **PMP:** Pavement Management Plan
- **RTSSP:** Regional Traffic Signal Synchronization Program
- **SMP:** Senior Mobility Program

Requirements due by June 29, 2018

- Eligibility Checklist
- Capital Improvement Program (CIP)*
- Maintenance of Effort (MOE)
- Mitigation Fee Program (if updates)
- Pavement Management Plan (PMP)* – Even Year Agencies Only
- Traffic Forum
- Transit/Non-Motorized Transportation

*Council/Board Adoption Required

Eligibility Checklist

- Certify compliance with all eligibility requirements

Submittal:

- Submit **Appendix D: Eligibility Checklist**



CIP Overview

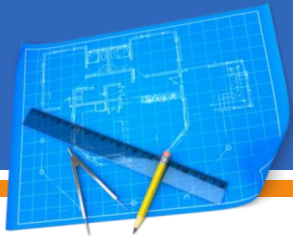
- 7-Year funding plan that includes:
 - Projects funded with M2 funds
 - Projects required to demonstrate compliance with requirements related to:
 - Signal Synchronization
 - Pavement management
 - Congestion Management Program



CIP Review and Updates



- ✓ Review existing projects in the CIP database for accuracy
- ✓ Archive projects that do not have ongoing, current or new phases/funding.
- ✓ Include all capital transportation projects using or potentially using M2 Net Revenues
- ✓ Include projects submitted during 2018 call for projects
- ✓ Include new/additional phase costs, as applicable
- ✓ Reference OCTA project number, as applicable



CIP Submittal



- Print “Projects Sorted by Name Report”
- Provide staff report and Minutes for City Council/Board of Supervisors adoption of 7-Year CIP

Draft must be submitted by June 29, 2018. Final CIP must be adopted by July 31, 2018.

CIP Website: <http://websmartcip.octa.net/>

MOE Overview

- Maintain a minimum level of local streets and roads expenditures using discretionary funds
- MOE Benchmark was last updated in 2017. Next update will be effective July 1, 2020.
- Meet/exceed new MOE Benchmark in **Exhibit 2**



MOE Submittal

- ❑ Submit **Appendix I: MOE Certification Form** signed by Finance Director
- ❑ Provide supporting budget documentation for planned MOE expenditures and fund key



MFP Overview



- Assess costs of improvements attributable to new development
- Only required if there has been an update since the last submittal to the local agency's:
 - Nexus study; or
 - Impact Fee schedule; or
 - Process methodology

MFP Submittal



- Submit:
 - Updated nexus study; or
 - Revised impact fee schedule; or
 - Updated process methodology

PMP Overview

- Adopt and update a PMP that includes, but not limited to, the following elements:
 - Current status of road pavement conditions
 - A seven-year plan for road maintenance and rehabilitation, including projects, funding, and unfunded backlog of pavement needs
 - Projected pavement conditions resulting from improvements
 - Alternative strategies and estimated costs to improve road pavement conditions
- Confirm that MPAH inspections are not more than 2 years old and Local Streets are not more than 6 years old

PMP Submittal

- Submit **one** hard copy of completed **Appendix F: PMP Submittal Template**
- Submit City Council/Board of Supervisors adopted **Appendix E: Resolution** or staff report with adoption recommendation
- PMP Certification signed by Public Works Director or City Engineer (Included in Submittal Template)
- Pavement Data Files

PMP (cont.)

Agencies to adopt and submit PMP by **June 29, 2018**:

Aliso Viejo	Laguna Beach	Placentia
Buena Park	Laguna Hills	Rancho Santa Margarita
Costa Mesa	Laguna Niguel	Santa Ana
Fountain Valley	Laguna Woods	Seal Beach
Fullerton	La Palma	Villa Park
Garden Grove	Mission Viejo	Westminster
Huntington Beach	Orange	Yorba Linda

Traffic Forum Overview



- Each jurisdiction must attend at least one Traffic Forum on an annual basis.
- Next traffic forum will be held on September 25, 2018
- Traffic Forum Topics:
 - General traffic and transportation issues;
 - Traffic circulation between participating jurisdictions;
 - Coordination of specific projects; and
 - RTSSP

Traffic Forum Submittal



- ❑ Enter date of attendance on **Appendix D: Eligibility Checklist**

Traffic Forum Attendance Record Verification can be found on the OCTA Eligibility Website under **References**:

<http://www.octa.net/M2Eligibility>

References

- Maintenance of Effort Benchmark by Local Jurisdiction
- Local Fair Share Estimates (Last Updated August 2017)
- Senior Mobility Program Estimates (Last Updated February 2017)
- **FY 18-19 Traffic Forum Verification**
- Payments to Local Agencies

The universal username and password is:

Username: webuser

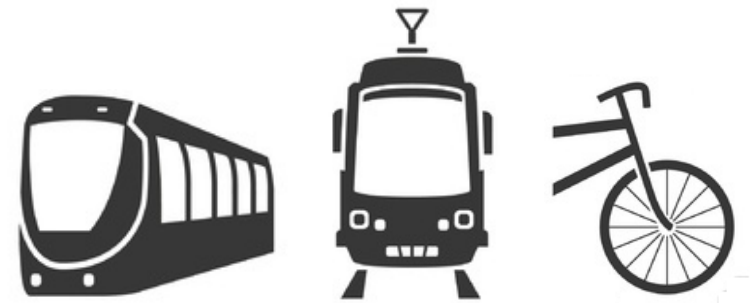
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Transit/Non-Motorized Transportation

- Consider land use planning strategies/policies that accommodate transit and non-motorized transportation

Policy Examples:

- ✓ Transit Oriented Developments
- ✓ Transportation Demand Management programs
- ✓ Mixed use developments
- ✓ Enhanced pedestrian networks
- ✓ Low-stress bicycle facilities
- ✓ Provision of bicycle amenities



Transit/Non-Motorized Transportation Submittal

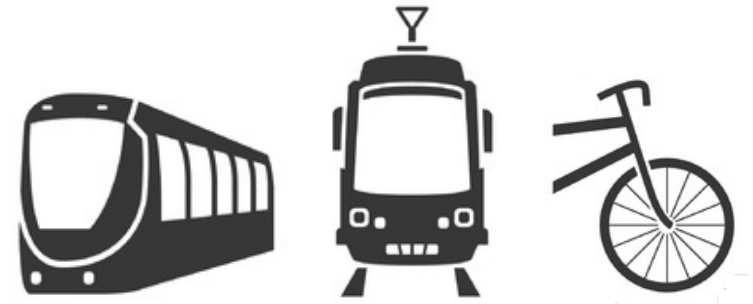
- ❑ Letter outlining land use planning strategies that accommodate transit and active transportation

Letter addressed to:

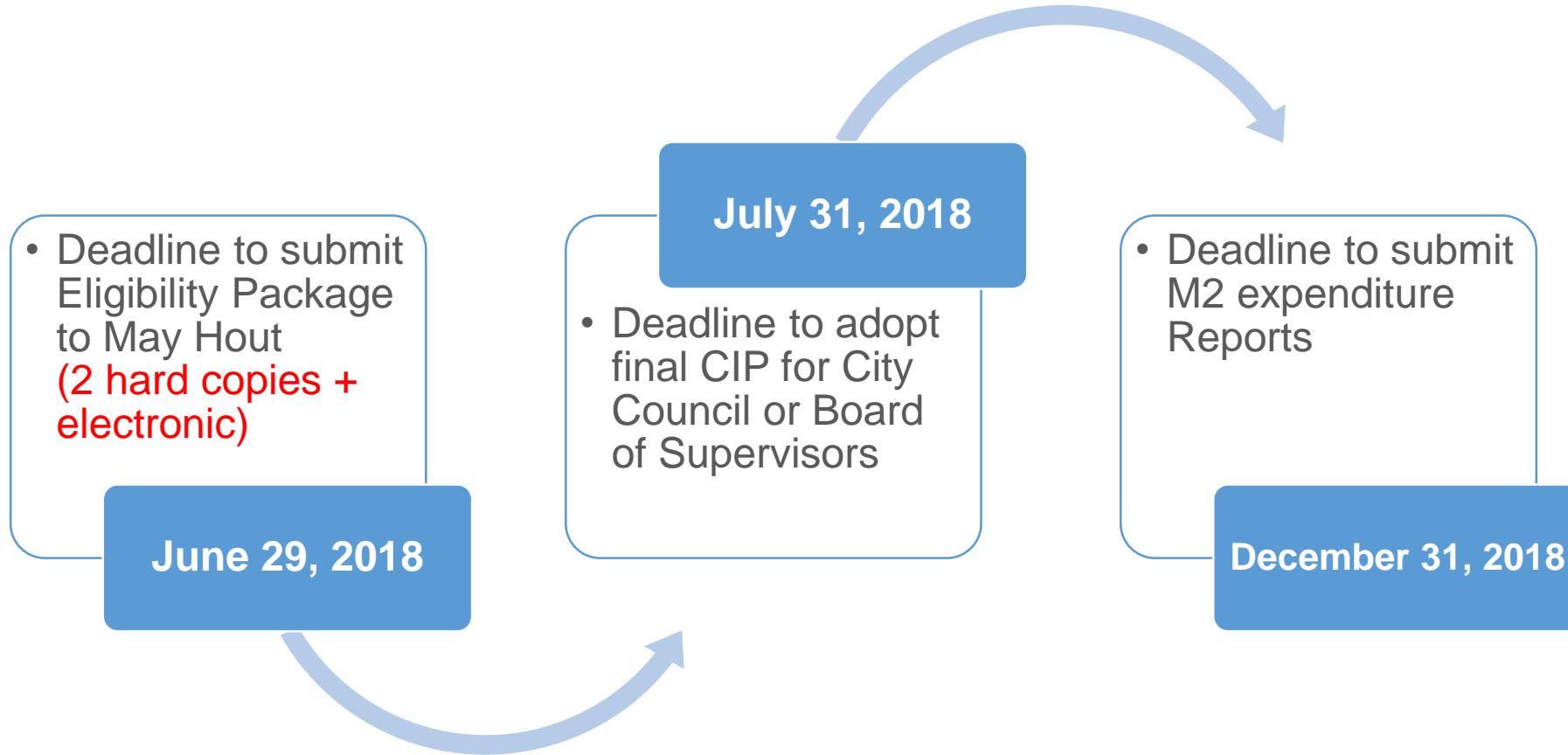
Mr. Joe Alcock

Section Manager, Measure M Local Programs

- ❑ Submit only referenced excerpts of policies from Land Use section of General Plan



Upcoming Deadlines



Eligibility Website

<http://www.octa.net/M2Eligibility>

- ❖ Latest Forms
- ❖ Local Fair Share (LFS) and Senior Mobility Program (SMP) Projections
- ❖ Workshop Presentation
- ❖ Guidelines
- ❖ References
- ❖ Upcoming Dates

Contact Information

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Questions?

