



**Steering Committee and
Safety Committee Meeting**

November 10, 2016



Steering Committee and Safety Committee Meeting
Thursday, November 10, 2016, 12:00 Noon
11800 Woodbury Road, 2nd floor, Room # 219-220
Garden Grove, CA 92843

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact OCTAP at (949) 654-8294, no less than two (2) business days prior to this meeting to enable OCTAP to make reasonable arrangements to ensure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committees may take any action that they deem to be appropriate on the agenda item and are not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Committees regarding any item on the agenda. Please complete a speaker's card and submit it to OCTAP Staff, the Steering Committee Chairman, or stand to be recognized during the item to indicate your desire to speak on the item. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. Public comments shall be limited to three (3) minutes per speaker.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octap.net or through the OCTAP office at 11903 Woodbury Road, Garden Grove, California.

Call to Order and Introductions

Consent Calendar (Items 1 through 2)

All matters on the Consent Calendar are to be approved in one motion unless a Committee Member or member of the public requests a separate action on a specific item.

1. Approval of Minutes

Of the July 21, 2016, Combined Steering Committee and Safety Committee Meeting

2. Staff Information Items – Receive and File the:

- a) OCTAP Quarterly Operations and Financial Reports
 1. OCTAP Quarterly Operations Report, July 1, 2016 through September 30, 2016
 - 2.a. OCTAP Financial Report, June 2016
 - 2.b. OCTAP Financial Report, July 2016 through August 2016
 3. CPI Historical Data
 4. Fuel Cost Historical Data

Regular Calendar

3. Future of Taxi Administration in Orange County

A subgroup of the Orange County City Managers Association will join members of the OCTAP Steering Committee and Safety Committee to discuss options and may develop recommendations for the future of taxicab regulation in Orange County.

Discussion Items

4. Legislation Updates

Update from OCTAP staff.

5. OCTAP Staff Updates

OCTAP will present information and updates.

6. Committee Representative Reports

Members of the Committees may report on any items within the subject matter jurisdiction of the Steering Committee and Safety Committee. No action may be taken on off-agenda items unless authorized by law.

7. Public Comments

Members of the public may address the Committees regarding any item within the subject matter jurisdiction of the Steering Committee and Safety Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are established by the Chairman, subject to the approval of the Steering Committee.

8. Adjournment

The next regularly scheduled meeting of the OCTAP Steering Committee and Safety Committee will be held at 12:00 p.m. on January 19, 2017, at 11800 Woodbury Road, Annex 2nd floor, Room #219-220, Garden Grove, CA 92843.

ITEM 1

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 21, 2016**

Steering Committee and Safety Committee Members Present:

City of Anaheim Steering and Safety Committees, Jesse Penunuri
City of Costa Mesa Steering Committee, Elizabeth Palacio
City of Cypress Steering Committee, Brian Healy
City of Cypress Safety Committee, Jeff Swift
City of Dana Point Steering and Safety Committees, Jennifer Anckaer
City of Fullerton Safety Committee, Scott Marple
City of Garden Grove Steering Committee, Pam Gillis
City of Garden Grove Steering Committee, Jeff Kuramoto
City of Huntington Beach Steering Committee, Corinne Hoffman
City of Irvine Steering and Safety Committees, Scott Crones
City of Laguna Niguel Steering Committee, Shawn Duffy
City of Laguna Woods Safety Committee, Brad Carrington
City of La Habra Steering and Safety Committees, (Alternate), Sumner Bohee
City of Mission Viejo Steering Committee, Phillip Nitollama
City of Newport Beach Steering Committee, Monique Navarrete
City of Orange Steering Committee, Leonie Crouch
City of San Clemente Safety Committee, Anthony Papsis
City of Santa Ana Steering Committee, Art Morales
City of Santa Ana Safety Committee, Edward Mendoza
City of Tustin Steering and Safety Committees, John Hedges
City of Westminster Steering Committee, Stewart Dejong
City of Westminster Steering Committee, James Kingsmill
County of Orange Steering Committee, Robert Holden
Large Taxi Cab Company Representative Steering Committee, Larry Slagle

Not Represented:

City of Aliso Viejo
City of Brea
City of Buena Park
City of Fountain Valley
City of Laguna Beach
City of Laguna Hills
City of Lake Forest
City of La Palma
City of Los Alamitos
City of Placentia
City of Rancho Santa Margarita
City of San Juan Capistrano
City of Seal Beach
City of Stanton
City of Villa Park
City of Yorba Linda
Small Taxicab Company Representative

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 21, 2016**

Others Present:

Cassie Trapesonian, OCTA Legal Counsel
Sue Zuhlke, OCTAP
Patrick Sampson, OCTAP
Sandy Boyle, OCTAP
Angela Gatchell, OCTAP
Dave Simpson, OCTA Government Relations
Tim Conlon, California Yellow Cab Company
Jennifer Peterson, City of Garden Grove
Evelyn Tseng, City of Newport Beach
Bob Grimmer, Taxi Cab Driver
Jonatan Martin, Yellow Cab of Greater Orange County
Charles Lantz, Yellow Cab of Greater Orange County
Richard Tiffer, Orange County Weights and Measures

Call to Order and Introductions

Steering Committee Chair Navarrete called the July 21, 2016, regular meeting of the Orange County Taxi Administration Program (OCTAP) Steering Committee and Safety Committee to order.

Steering Committee Chair Navarrete reminded the members of the public that they may address the committees concerning any item on the agenda by completing a request to speak card or by raising their hand to be acknowledged and that all public comments should be kept under three minutes in length.

Consent Calendar (Items 1 through 2)

All matters on the Consent Calendar are to be approved in one motion unless a Committee Member or member of the public requests a separate action on a specific item.

1. Approval of Minutes

Of the January 21, 2016, Combined Steering Committee and Safety Committee Meeting and of the April 21, 2016, Combined Steering Committee and Safety Committee Meeting

2. Staff Information Items – Receive and file the:

- a) OCTAP Quarterly Operations and Financial Reports
 - 1.a. OCTAP Quarterly Operations Report, January 1, 2016 through March 31, 2016
 - 1.b. OCTAP Quarterly Operations Report, April 1, 2016 through June 30, 2016

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 21, 2016**

- 2.a. OCTAP Financial Report, December 2015 through February 2016
- 2.b. OCTAP Financial Report, March 2016 through May 2016
3. CPI Historical Data
4. Fuel Cost Historical Data

A motion to approve the consent calendar Items 1 and 2 was made by Committee Member Slagle (Large Taxicab Company Representative) and seconded by Committee Member Gillis (City of Garden Grove). The motion passed unanimously.

Regular Calendar

3. OCTAP Regulation Review

OCTAP Administrator Sandy Boyle recommended adoption of proposed amended OCTAP Regulations. A motion to approve the proposed amended OCTAP Regulations was made by Committee Member Morales (City of Santa Ana) and seconded by Committee Member Mendoza (City of Santa Ana). The motion passed unanimously.

Discussion Items

4. Legislation Updates

OCTAP Administrator Sandy Boyle provided a summary of the active bills in the California Legislature related to private for-hire passenger service.

AB 650 would repeal provisions providing for city and county regulation of taxicab services and provide for the statewide regulation and permitting of taxicab transportation services by the Public Utilities Commission (PUC) except for San Francisco.

AB 828, until January 1, 2018, excludes vehicles operated as Transportation Network Company (TNC) from the definition of “commercial vehicle,” for purposes of the Vehicle Code.

AB 1289 seeks to require comprehensive criminal background checks for Uber and Lyft drivers.

5. OCTAP Staff Updates

a) Fiscal Year 2016-17 Budget

Director of Maintenance and Motorist Services Sue Zuhlke presented the OCTAP budget adopted by the OCTA Board of Directors for the 2016-17 fiscal year. Overall, the 2016-17 fiscal year budget is \$116,603 lower than the last year’s

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 21, 2016**

budget.

Committee Members discussed the significant decline in OCTAP permit revenue, utilization of program reserves to balance the OCTAP budget, and the Administrative Services budget line item. Director of Maintenance and Motorist Services Sue Zuhlke confirmed that on June 30, 2016, OCTA issued a notice to member agencies of its' intent to withdraw as OCTAP's administrator at the end of 12 months. She also stated that OCTA's intent in the meantime is to work on a resolution that suits the member Agencies.

An update was provided regarding OCTA's meeting with the Orange County City Managers Association subcommittee regarding the taxi regulation issue. Alternative funding options and alternative methods of regulating taxicabs in Orange County were discussed. Steering Committee Chairman Navarrete (City of Newport Beach) asked the committee members to be prepared to share their respective cities' direction regarding taxi regulation and requested the item be placed on the agenda for the October 20, 2016 meeting for discussion.

6. Committee Representative Reports

No Committee Representative Reports were given.

7. Public Comments

Member of the public encouraged the committees' members to communicate with their cities regarding the regulation of taxicabs in Orange County. Speakers commented that dissolving OCTAP would be catastrophic, as taxicabs are the only safe on-demand transportation.

8. Adjournment

The next regularly scheduled meeting of the OCTAP Steering Committee and Safety Committee will be held at 12:00 p.m. on October 20, 2016, at 11800 Woodbury Road, Annex 2nd floor, Room #219-220, Garden Grove, CA 92843.

ITEM 2



November 10, 2016

To: OCTAP Steering and Safety Committees

From: Sandy Boyle, OCTAP Administrator

Subject: OCTAP Quarterly Operations and Financial Reports

Attached is the Orange County Taxi Administration Program (OCTAP) Quarterly Operations Report for the periods of July 2016 through September 2016. Information in these reports is based on actual events during the reporting period.

There are two Financial Reports attached. The first Financial Report provides a revenue and expenditure summary through June 2016. The second provides a revenue and expenditure summary for July through September 2016. Updated CPI and Fuel Cost data are also included in the report as Attachments 3 and 4.

Law Enforcement Bulletins were issued to alert agencies of TNC's advertising operations in Orange County without permits issued by the California Public Utilities Commission and bandit taxicabs operating in Costa Mesa and Newport Beach.

Code and Law Enforcement in Irvine and Anaheim were alerted to unpermitted companies advertising taxi service. Through their intervention, Golden Royal Coach in Irvine has discontinued advertising a taxicab service. OCTAP staff continues to work with Anaheim Code Enforcement to eliminate the advertising of taxi service by Yellow Cab Anaheim.

OCTAP staff conducted taxicab enforcement at John Wayne Airport on July 6, 2016 and night-time enforcement in Newport Beach on July 15, 2016.

Please feel free to provide any comments or suggestions that you may have regarding report content or format to OCTAP staff.

Attachments:

1. OCTAP Quarterly Operations Report, July 1, 2016 through September 30, 2016
- 2.a. OCTAP Financial Report, June 2016
- 2.b. OCTAP Financial Report, July 2016 through September 2016
3. Updated CPI
4. Fuel Cost Historical Data

ORANGE COUNTY TAXI ADMINISTRATION PROGRAM

QUARTERLY REPORT



JULY 2016 THROUGH SEPTEMBER 2016

**OCTAP REVENUE
July 2016 through September 2016**

TRANSACTION TYPE	JULY		AUGUST		SEPTEMBER		QUARTER TOTAL		FISCAL YTD	
	Totals	Fees	Totals	Fees	Totals	Fees	Totals	Fees	Totals	Fees
COMPANY PERMIT RENEWAL	4	\$6,165.12	1	\$1,541.28	1	\$1,541.28	6	9,248	6	\$9,247.68
COMPANY PERMIT - INITIAL PERMIT	0	\$0.00	0	\$0.00	0	\$0.00	0	0	0	\$0.00
COMPANY TOTALS	4	\$6,165.12	1	\$1,541.28	1	\$1,541.28	6	\$9,247.68	6	\$9,247.68
ANNUAL VEHICLE INSPECTION	51	\$22,117.68	55	\$23,852.40	65	\$28,189.10	171	74,159	171	\$74,159.18
MAJOR VEHICLE RE-INSPECTION	2	\$328.64	1	\$164.32	1	\$165.32	4	658	4	\$658.28
MINOR VEHICLE RE-INSPECTION	7	\$507.43	9	\$652.92	6	\$434.94	22	1,595	22	\$1,595.29
VEHICLE PERMIT - REPLACEMENT	2	\$117.00	2	\$117.00	2	\$117.00	6	351	6	\$351.00
VEHICLE PERMIT SUBSTITUTION	5	\$292.50	1	\$58.50	0	\$0.00	6	351	6	\$351.00
VEHICLE TOTALS	67	\$23,363.25	68	\$24,845.14	74	\$28,906.36	209	\$77,114.75	209	\$77,114.75
DRIVER PERMIT RENEWAL	56	\$6,483.70	55	\$6,363.50	50	\$5,784.98	161	18,632	161	\$18,632.18
ANNUAL DRIVER PERMIT	14	\$1,619.85	19	\$2,198.30	11	\$1,273.00	44	5,091	44	\$5,091.15
DRIVER PERMIT TRANSFER	7	\$151.41	7	\$151.41	10	\$216.30	24	519	24	\$519.12
DRIVER PERMIT REINSTATEMENT	2	\$43.26	2	\$43.26	0	\$0.00	4	87	4	\$86.52
DRIVER PERMIT REPLACEMENT	1	\$16.22	1	\$16.22	0	\$0.00	2	32	2	\$32.44
DRIVER TOTALS	80	\$8,314.44	84	\$8,772.69	71	\$7,274.28	235	\$24,361.41	235	\$24,361.41
LATE FEE - VEHICLE	7	\$501.76	3	\$1,034.88	6	\$1,630.44	16	3,167	16	\$3,167.08
LATE FEE - DRIVER	0	\$0.00	0	\$0.00	0	\$0.00	0	0	0	\$0.00
ADMINISTRATIVE FINE - DRIVER	0	\$0.00	3	\$100.00	2	\$50.00	5	150	5	\$150.00
ADMINISTRATIVE FINE - COMPANY	3	\$300.00	2	\$350.00	1	\$50.00	6	700	6	\$700.00
MISC.FEES AND FINES	10	\$801.76	8	\$1,484.88	9	\$1,730.44	27	\$4,017.08	27	\$4,017.08
TOTAL	161	\$38,644.57	161	\$36,643.99	155	\$39,452.36	477	\$114,740.92	477	\$114,740.92

TOTALS and CHANGE FROM PRIOR PERIODS							
PRIOR YEAR SAME QUARTER				PRIOR FISCAL YTD			
Totals	Fees	Totals Change	Fees Change	Totals	Fees	Totals Change	Fees Change
5	\$7,410	1	\$1,838	5	\$7,410	1	\$1,838
0	\$0	0	\$0	0	\$0	0	\$0
5	\$7,410	1	\$1,838	5	\$7,410	1	\$1,838
223	\$92,574	-52	(\$18,415)	223	\$92,574	-52	(\$18,415)
19	\$3,002	-15	(\$2,344)	19	\$3,002	-15	(\$2,344)
31	\$2,161	-9	(\$565)	31	\$2,161	-9	(\$565)
1	\$56	5	\$295	1	\$56	5	\$295
9	\$506	-3	(\$155)	9	\$506	-3	(\$155)
283	\$98,299	-74	(\$21,184)	283	\$98,299	-74	(\$21,184)
224	\$24,918	-63	(\$6,285)	224	\$24,918	-63	(\$6,285)
55	\$6,123	-11	(\$1,032)	55	\$6,123	-11	(\$1,032)
49	\$1,019	-25	(\$500)	49	\$1,019	-25	(\$500)
5	\$104	-1	(\$17)	5	\$104	-1	(\$17)
1	\$16	1	\$17	1	\$16	1	\$17
334	\$32,180	-99	(\$7,818)	334	\$32,180	-99	(\$7,818)
21	\$2,365	-5	\$802	21	\$2,365	-5	\$802
2	\$241	-2	(\$241)	2	\$241	-2	(\$241)
5	\$150	0	\$0	5	\$150	0	\$0
6	\$1,800	0	(\$1,100)	6	\$1,800	0	(\$1,100)
34	\$4,556	-7	(\$539)	34	\$4,556	-7	(\$539)
656	\$142,445	-179	(\$27,704)	656	\$142,445	-179	(\$27,704)

Administrative Action Summary

FINES AND PERMIT ACTIONS

FINES

Operating without Proof of Insurance
Operating with Expired Meter Seals
Failure to Display Driver Permit
Failure to Surrender Expired Vehicle Permit

PERMIT ACTIONS (Denials, Suspensions, and Revocations)

Vehicle Permits Suspended, failed inspections
Driver Permit revoked based on subsequent arrest notification

QUARTERLY COMPLIANCE ACTIVITIES

DMV Pull Notice Checks	12
24/7 Dispatch Checks	6
Insurance Policy Reviews	6

MOST COMMON INSPECTION DEFICIENCIES

Expired registration and license tags
Taximeter seals broken/expired
Parking Brakes not working
Heat/AC not working
Body Damage

OCTAP-PERMITTED TAXI COMPANIES - Sorted by CAB TOTALS
As of September 2016

Permit No.	Taxicab Company	No. of Drivers	No. of Vehicles	5+ Capacity	Alternate Fuel	Wheelchair Accessible
10	YELLOW CAB OF GREATER ORANGE COUNTY, INC.	374	372	x	x	x
17	CALIFORNIA YELLOW CAB (CABCO YELLOW, INC.)	233	174	x	x	x
18	ORANGE COUNTY YELLOW CAB	7	5	x		
32	AFFORDABLE TAXI	1	1			
33	FIESTA TAXI	1	1		x	
41	LONG BEACH YELLOW CAB CO-OP	8	7	x	x	
59	ORANGE COUNTY TAXI	6	6	x		
60	24/7 YELLOW CAB - 24/7 TAXI CAB	49	43	x	x	x
66	ORANGE TAXI CAB	2	1			
78	HUNTINGTON BEACH YELLOW CAB, INC.	16	11	x		
80	PIER YELLOW CAB	14	11	x		
150	DISCOUNT CAB FARES	2	1	x		
152	SURF SIDE TAXI	2	3	x		
159	DOWNTOWN HUNTINGTON BEACH YELLOW CAB	17	11	x		
165	TAXI MAXI	8	7	x		
167	WHITE CAB CO.	3	3	x		
168	AMERICAN FLAG YELLOW CAB CO	2	2	x		
169	1A GREEN TAXICAB, LLC	1	1	x		
170	GO YELLOW TAXI INC.	3	2	x		
172	H A TAXI INC.	2	2	x		
173	BEACH CITIES TAXI	3	2	x		
177	AWESOME TAXI CAB	1	1	x		

22

755

667

Totals from October 2015	1,052	855
Change from 2015 to 2016	-28.2%	-22.0%

**Orange County Tax Administration Program
Financial Report
Fiscal Year 2015-16
June 2016**

	Budgeted	June 2016	Total to Date	Budget to Actual Under/(Over)	Percent Remaining
Revenues					
Company Permits	\$48,906.00	\$4,505.28	\$28,217.28	\$20,688.72	42.3%
Vehicle Permits	\$446,607.00	\$29,982.90	\$376,948.60	\$69,658.40	15.6%
Driver Permits	\$170,565.00	\$7,986.50	\$113,007.71	\$57,557.29	33.7%
Interest/Investment Earnings	\$9,846.00	\$2,926.25	\$11,024.88	(\$1,178.88)	-12.0%
Other Misc. Revenue & Fines	\$14,000.00	\$612.55	\$16,494.50	(\$2,494.50)	-17.8%
Use of Reserves	\$222,471.00	(\$56,515.53)	\$243,475.33	(\$21,004.33)	-9.4%
Total Revenues	\$912,395.00	(\$10,502.05)	\$789,168.30	\$123,226.70	13.5%

	Budgeted	June 2016	Total to Date	Budget to Actual Under/(Over)	Percent Remaining
Expenditures					
Salaries & Benefits	\$478,648.00	\$36,409.88	\$482,078.59	(\$3,430.59)	-0.7%
Professional Services - Legal	\$35,000.00	\$2,844.71	\$23,919.37	\$11,080.63	31.7%
Investment Fee - Portfolio Manager	\$1,264.00	\$153.46	\$648.56	\$615.44	48.7%
Credit Card Processing Fees	\$2,400.00	\$523.88	\$2,495.73	(\$95.73)	-4.0%
Telephone	\$2,640.00	571.12	\$1,335.44	\$1,304.56	49.4%
Internet Expenses	\$144.00		\$143.88	\$0.12	0.1%
Travel	\$2,288.00		\$890.20	\$1,397.80	61.1%
Mileage	\$460.00		\$176.92	\$283.08	61.5%
Training & Registration Fees	\$1,666.00		\$780.00	\$886.00	53.2%
Office Supplies & Equipment	\$12,050.00	\$418.02	\$5,130.22	\$6,919.78	57.4%
Software	\$200.00		\$110.00	\$90.00	45.0%
Dues & Memberships	\$1,285.00		\$742.00	\$543.00	42.3%
Business Expenses	\$3,500.00	\$321.09	\$1,289.91	\$2,210.09	63.1%
Administrative Services	\$338,905.00	(\$54,614.21)	\$241,778.48	\$97,126.52	28.7%
Security Services	\$31,945.00	\$2,870.00	\$27,649.00	\$4,296.00	13.4%
Total Expenses	\$912,395.00	(\$10,502.05)	\$789,168.30	\$123,226.70	13.5%

Change in Net Assets		
(Negative Indicates Use of Reserves)	\$56,515.53	(\$243,475.33)

Reserves	
Beginning Fund Balance	\$488,619.43
Monthly Change In Net Assets	\$56,515.53
Ending Fund Balance	\$545,134.96

Note: A negative monthly change in net assets requires the use of funds from the OCTAP Reserve Fund balance to meet expenditure obligations.

Reserve Ending Fund Balance does not account for employee liabilities such as accrued leave time and unfunded pension costs.

**Orange County Tax Administration Program
Financial Report
Fiscal Year 2016-17
July 2016 - September 2016**

	Budgeted	July 2016	August 2016	September 2016	Total to Date	Budget to Actual Under/(Over)	Percent Remaining
Revenues							
Company Permits	\$35,449.00	\$6,165.12	\$1,541.28	\$1,541.28	\$9,247.68	\$26,201.32	73.9%
Vehicle Permits	\$372,835.00	\$23,363.25	\$24,845.14	\$28,906.36	\$77,114.75	\$295,720.25	79.3%
Driver Permits	\$111,966.00	\$8,314.44	\$8,772.69	\$7,274.28	\$24,361.41	\$87,604.59	78.2%
Interest/Investment Earnings	\$7,690.00	\$733.20	\$637.68	\$462.67	\$1,833.55	\$5,856.45	76.2%
Other Misc. Revenue & Fines	\$13,349.00	\$801.76	\$1,484.88	\$1,730.44	\$4,017.08	\$9,331.92	69.9%
Use of Reserves	\$254,503.00	\$24,463.70	\$28,048.60	\$21,760.25	\$74,272.55	\$180,230.45	70.8%
Total Revenues	\$795,792.00	\$63,841.47	\$65,330.27	\$61,675.28	\$190,847.02	\$604,944.98	76.0%

	Budgeted	July 2016	August 2016	September 2016	Total to Date	Budget to Actual Under/(Over)	Percent Remaining
Expenditures							
Salaries & Benefits	\$475,562.00	\$37,898.79	\$38,744.68	\$36,589.36	\$113,232.83	\$362,329.17	76.2%
Professional Services - Legal	\$15,000.00	(\$733.65)	\$733.65	\$1,762.59	\$1,762.59	\$13,237.41	88.2%
Investment Fee - Portfolio Manager	\$939.00	(\$153.46)	\$112.53	\$23.13	(\$17.80)	\$956.80	101.9%
Credit Card Processing Fees	\$2,568.00		\$291.90	\$319.01	\$610.91	\$1,957.09	76.2%
Equipment Repair/Maintenance	\$2,500.00				\$0.00	\$2,500.00	100.0%
Security Services	\$33,574.00		\$8,117.00	\$2,787.00	\$10,904.00	\$22,670.00	67.5%
Telephone	\$3,440.00	(\$115.00)	\$228.06		\$113.06	\$3,326.94	96.7%
Internet Expenses	\$180.00				\$0.00	\$180.00	100.0%
Travel	\$1,719.00				\$0.00	\$1,719.00	100.0%
Mileage	\$400.00		\$18.36		\$18.36	\$381.64	95.4%
Training & Registration Fees	\$811.00				\$0.00	\$811.00	100.0%
Office Supplies & Equipment	\$4,800.00		\$3,726.60		\$3,726.60	\$1,073.40	22.4%
Software	\$120.00				\$0.00	\$120.00	100.0%
Dues & Memberships	\$925.00				\$0.00	\$925.00	100.0%
Business Expenses	\$2,000.00		\$6.49	\$46.19	\$52.68	\$1,947.32	97.4%
Administrative Services	\$251,254.00	\$26,944.79	\$13,351.00	\$20,148.00	\$60,443.79	\$190,810.21	75.9%
Total Expenses	\$795,792.00	\$63,841.47	\$65,330.27	\$61,675.28	\$190,847.02	\$604,944.98	76.0%

Change in Net Assets						
(Negative Indicates Use of Reserves)		(\$24,463.70)	(\$28,048.60)	(\$21,760.25)	(\$74,272.55)	

Reserves						
Beginning Fund Balance		\$545,134.96	\$520,671.26	\$492,622.66		
Monthly Change In Net Assets		(\$24,463.70)	(\$28,048.60)	(\$21,760.25)		
Ending Fund Balance		\$520,671.26	\$492,622.66	\$470,862.41		

*Note: A negative monthly change in net assets requires the use of funds from the OCTAP Reserve Fund balance to meet expenditure obligations.
Reserve Ending Fund Balance does not account for employee liabilities such as accrued leave time and unfunded pension costs.*

CPI Historical Data

Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.
2007	202.4	203.5	205.4	206.7	207.9	208.4	208.3	207.9	208.5	208.9	210.2	210.0	207.3
2008	211.1	211.7	213.5	214.8	216.6	218.8	220.0	219.1	218.8	216.6	212.4	210.2	215.3
2009	211.1	212.2	212.7	213.2	213.9	215.7	215.4	215.8	216.0	216.2	216.3	215.9	214.5
2010	216.7	216.7	217.6	218.0	218.2	218.0	218.0	218.3	218.4	218.7	218.8	219.2	218.1
2011	220.2	221.3	223.5	224.9	226.0	225.7	225.9	226.5	226.9	226.4	226.2	225.7	224.9
2012	226.7	227.7	229.4	230.1	229.8	229.5	229.1	230.4	231.4	231.3	230.2	229.6	229.6
2013	230.2	232.1	232.8	232.5	232.9	233.5	233.6	233.9	234.1	233.5	233.0	233.0	232.9
2014	233.9	234.8	236.3	237.1	237.9	238.3	238.3	237.9	238.0	237.8	237.1	236.3	237.0
2015	234.7	235.2	235.7	236.0	237.0	237.8	238.1	237.9	237.6	238.0	238.3	238.0	237.0
2016	238.1	237.7	237.9	238.9	239.4	239.9	239.8	240.3					239.0

Percent Change*													
Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.
2007 to 2008	4.10%	3.87%	3.83%	3.79%	4.01%	4.78%	5.30%	5.10%	4.70%	3.53%	1.06%	0.09%	3.68%
2008 to 2009	0.03%	0.24%	-0.39%	-0.74%	-1.30%	-1.45%	-2.14%	-1.51%	-1.30%	-0.18%	1.81%	2.65%	-0.36%
2009 to 2010	2.56%	2.10%	2.26%	2.19%	1.98%	1.04%	1.22%	1.14%	1.13%	1.16%	1.13%	1.47%	1.61%
2010 to 2011	1.61%	2.06%	2.61%	3.07%	3.45%	3.44%	3.50%	3.63%	3.72%	3.41%	3.28%	2.88%	3.05%
2011 to 2012	2.84%	2.79%	2.58%	2.25%	1.68%	1.64%	1.39%	1.66%	1.95%	2.11%	1.72%	1.71%	2.03%
2012 to 2013	1.54%	1.91%	1.45%	1.05%	1.34%	1.72%	1.92%	1.51%	1.17%	0.96%	1.20%	1.48%	1.44%
2013 to 2014	1.59%	1.14%	1.49%	1.92%	2.08%	2.01%	1.97%	1.68%	1.62%	1.77%	1.72%	1.37%	1.70%
2014 to 2015	0.32%	0.17%	-0.23%	-0.46%	-0.37%	-0.22%	-0.08%	0.01%	-0.18%	0.12%	0.52%	0.74%	0.03%
2015 to 2016	1.44%	1.06%	0.92%	1.22%	0.99%	0.89%	0.72%	0.99%					0.83%

* This reflects the percent change from the current month to the same month last year

Source: <http://www.bls.gov/cpi/> - Table 2 - All Items

Fuel Rate Historical Data

Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.	% Change Dec to Dec	Annual Avg % Change
2007	\$2.616	\$2.713	\$3.105	\$3.339	\$3.485	\$3.329	\$3.174	\$2.948	\$2.922	\$3.112	\$3.394	\$3.353	\$3.124		
2008	\$3.296	\$3.231	\$3.609	\$3.846	\$4.015	\$4.531	\$4.511	\$4.128	\$3.842	\$3.440	\$2.507	\$1.871	\$3.569	-44.20%	14.24%
2009	\$2.051	\$2.265	\$2.239	\$2.377	\$2.531	\$2.969	\$2.920	\$3.057	\$3.169	\$3.062	\$3.006	\$2.964	\$2.718	58.42%	-23.86%
2010	\$3.065	\$2.993	\$3.104	\$3.138	\$3.136	\$3.134	\$3.171	\$3.186	\$3.064	\$3.146	\$3.205	\$3.297	\$3.137	11.23%	15.42%
2011	\$3.389	\$3.576	\$4.002	\$4.206	\$4.229	\$3.965	\$3.844	\$3.823	\$3.971	\$3.890	\$3.848	\$3.648	\$3.866	10.65%	23.25%
2012	\$3.747	\$4.027	\$4.414	\$4.292	\$4.353	\$4.133	\$3.821	\$4.109	\$4.211	\$4.458	\$3.893	\$3.628	\$4.091	-0.55%	5.81%
2013	\$3.678	\$4.127	\$4.192	\$4.031	\$4.051	\$4.050	\$4.056	\$3.919	\$3.989	\$3.829	\$3.641	\$3.642	\$3.934	0.39%	-3.83%
2014	\$3.666	\$3.726	\$3.984	\$4.210	\$4.220	\$4.163	\$4.109	\$3.961	\$3.820	\$3.580	\$3.234	\$2.916	\$3.799	-19.93%	-3.42%
2015	\$2.596	\$2.756	\$3.388	\$3.261	\$3.804	\$3.596	\$3.812	\$3.594	\$3.175	\$2.945	\$2.819	\$2.776	\$3.210	-4.80%	-15.50%
2016	\$2.823	\$2.477	\$2.679	\$2.822	\$2.855	\$2.930	\$2.911	\$2.745					\$2.780		

Percent Change*														
Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.	
2007 to 2008	25.99%	19.09%	16.23%	15.18%	15.21%	36.11%	42.12%	40.03%	31.49%	10.54%	-26.13%	-44.20%	14.24%	
2008 to 2009	-37.77%	-29.90%	-37.96%	-38.20%	-36.96%	-34.47%	-35.27%	-25.94%	-17.52%	-10.99%	19.90%	58.42%	-23.86%	
2009 to 2010	49.44%	32.14%	38.63%	32.02%	23.90%	5.56%	8.60%	4.22%	-3.31%	2.74%	6.62%	11.23%	15.42%	
2010 to 2011	10.57%	19.48%	28.93%	34.03%	34.85%	26.52%	21.22%	19.99%	29.60%	23.65%	20.06%	10.65%	23.25%	
2011 to 2012	10.56%	12.61%	10.29%	2.04%	2.93%	4.24%	-0.60%	7.48%	6.04%	14.60%	1.17%	-0.55%	5.81%	
2012 to 2013	-1.84%	2.48%	-5.03%	-6.08%	-6.94%	-2.01%	6.15%	-4.62%	-5.27%	-14.11%	-6.47%	0.39%	-3.83%	
2013 to 2014	-0.33%	-9.72%	-4.96%	4.44%	4.17%	2.79%	1.31%	1.07%	-4.24%	-6.50%	-11.18%	-19.93%	-3.42%	
2014 to 2015	-29.19%	-26.03%	-14.96%	-22.54%	-9.86%	-13.62%	-7.23%	-9.27%	-16.88%	-17.74%	-12.83%	-4.80%	-15.50%	
2015 to 2016	8.04%	-10.12%	-20.93%	-13.46%	-24.95%	-18.52%	-23.64%	-23.62%					-13.39%	

* This reflects the percent change from the current month to the same month last year

SOURCE: http://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_sca_m.htm

ITEM 3



November 10, 2016

To: OCTAP Steering and Safety Committees
From: Sandy Boyle, OCTAP Administrator
Subject: Future of Taxi Administration in Orange County

Overview

The Orange County Transportation Authority (OCTA) has interagency agreements with each Orange County city and the County of Orange to administer the Orange County Taxi Administration (OCTAP). Under the agreements OCTA may withdraw as the administrator of the OCTAP program after providing 12 months' notice to the agencies.

OCTAP was designed to be fully funded through permit fees from taxicab companies, drivers, and vehicles. This model has normally been sufficient to cover OCTAP expenses and maintain a fund reserve, until Transportation Network Companies (TNCs), like Uber and Lyft, entered the market raising stiff competition to taxicab operations. The funding model for OCTAP is no longer sustainable under the current fee structure, and OCTAP will exhaust its reserve funds in the next 12 to 24 months. On June 30, 2016, OCTA provided the required 12-month notice of intent to withdraw as the administrator of the OCTAP program to all member agencies of OCTAP (Attachment A).

Discussion

OCTA Government Relations staff has been working with the Orange County City Managers Association (OCCMA) to help identify solutions for the future regulation of taxicabs in Orange County, beyond June 30, 2017. Potential solutions have included one of the cities assuming the role as the administrator of the OCTAP program; asking OCTA to consider continuing their role as the administrator of the OCTAP program with cities funding revenue shortfalls necessary to sustain the program; or the dissolution of OCTAP with each city developing their own mechanism for regulating taxicabs. Currently, in the absence of another solution that is acceptable by all parties, OCTA will withdraw as the administrative agency for OCTAP effective July 1, 2017.

At the July 21, 2016 OCTAP Steering and Safety Committee meeting, Steering Committee Chair Navarrete requested that OCTAP place an item on the next committee meeting Agenda for discussion and possible action. A subcommittee of the OCCMA will also be attending the November Steering Committee meeting, to participate in discussion related to the future of taxicab regulation in Orange County.

Summary

OCTA has issued a 12-month notice of its intent to withdraw as the administrator of the OCTAP program effective July 1, 2017. OCTA and the OCCMA are working to identify solutions for the future regulation of taxicabs in Orange County.

Attachment:

- A. OCTA Letter to Member Agencies



BOARD OF DIRECTORS

Lori Donchak
Chair

Michael Hennessey
Vice Chair

Lisa A. Bartlett
Director

Andrew Do
Director

Steve Jones
Director

Jim Katapodis
Director

Jeffrey Lalloway
Director

Gary A. Miller
Director

Al Murray
Director

Shawn Nelson
Director

Miguel Pulido
Director

Tim Shaw
Director

Todd Spitzer
Director

Michelle Steel
Director

Tom Tait
Director

Frank Ury
Director

Gregory T. Winterbottom
Director

Ryan Chamberlain
Ex-Officio Member

CHIEF EXECUTIVE OFFICE

Darrell Johnson
Chief Executive Officer

June 30, 2016

Mr. David Doyle
City Manager
City of Aliso Viejo
12 Journey, Suite 100
Aliso Viejo, California 92656

Dear Mr. Doyle,

The Orange County Transportation Authority (OCTA) has been working with the Orange County City Manager's Association (OCCMA) over the last two months to address future financial sustainability issues associated with the Orange County Taxi Administration Program (OCTAP). Earlier this year OCCMA created an ad-hoc committee that includes the cities of Anaheim, Fullerton, Garden Grove, Huntington Beach, Irvine, Newport Beach as well as the County of Orange. OCTA has met twice with the ad-hoc and our last meeting included representatives from the taxi industry.

OCTAP was created in 1998 to consolidate the licensing, application and utilization of regulations, and to provide the staff and services pursuant to the requirements set forth in Government Code Section 53075.5 and Vehicle Code Section 21,100(b), wherein cities and counties are required to protect the public health, safety, and welfare of their residents when using a taxicab service by licensing and regulating the operation of vehicles for hire and drivers of passenger vehicles for hire. At that time OCTA was selected to provide staff and administrative services necessary to implement and enforce the adopted OCTAP regulations.

OCTAP has interagency agreements with each Orange County city and the County of Orange and is funded solely through permit fees of taxicab companies, drivers and cars. This model was sufficient to cover OCTAP's and OCTA's administrative costs and to maintain a reserve of funds until Transportation Network Companies (TNCs) like UBER and Lyft entered the market. The model is no longer sustainable at the current fee structure. OCTA has determined that OCTAP has sufficient funds to cover operations through fiscal year (FY) 2016-17 but not beyond and, therefore, pursuant to Subsection 3.2.3 of the OCTAP Regulations, OCTA is providing the required 12-month notice to all member agencies of OCTAP that OCTA intends to terminate all agreements and withdraw from OCTAP as the administrative agency effective July 1, 2017 in the absence of a viable solution that is acceptable by all parties.

David Doyle
June 30, 2016
Page 2

It is OCTA's intention to continue to work through OCCMA to identify solutions that may allow for OCTAP's continuation beyond FY 2016-2017. It is apparent in our discussions with the ad-hoc that OCTAP offers a service and efficiencies to support needed taxi services in their communities and throughout Orange County.

OCTA looks forward to further discussions with OCCMA on this issue. If you have any questions please contact Dave Simpson, OCTA Government Relations, at (714) 560-5570 or DSimpson@octa.net.

Sincerely,



Darrell Johnson
Chief Executive Officer

DJ:ds

c: OCTA Board
Mr. Fred Wilson, President, Orange County City Managers Association

Sal.	First Name	Last Name	Title	Organization	Address	City	State	Zip
Mr.	David	Doyle	City Manager	City of Aliso Viejo	12 Journey, Suite 100	Aliso Viejo	California	92656
Mr.	Paul	Emery	City Manager	City of Anaheim	200 S. Anaheim Blvd.	Anaheim	California	92805
Mr.	Bill	Gallardo	City Manager	City of Brea	1 Civic Center Circle	Brea	California	92821
Mr.	Jim	Vanderpool	City Manager	City of Buena Park	6650 Beach Blvd.	Buena Park	California	90621
Mr.	Tom	Hatch	City CEO	City of Costa Mesa	77 Fair Drive	Costa Mesa	California	92626
Mr.	Peter	Grant	City Manager	City of Cypress	5275 Orange Avenue	Cypress	California	90630
Mr.	Doug	Chotkevys	City Manager	City of Dana Point	33282 Golden Lantern, Dana Point	Dana Point	California	92629
Mr.	Bob	Hall	City Manager	City of Fountain Valley	10200 Slater Avenue	Fountain Valley	California	92708
Mr.	Joe	Felz	City Manager	City of Fullerton	303 W. Commonwealth	Fullerton	California	92832
Mr.	Scott	Stiles	City Manager	City of Garden Grove	11222 Acacia Parkway	Garden Grove	California	92840
Mr.	Fred	Wilson	City Manager	City of Huntington Beach	2000 Main Street	Huntington Beach	California	92648
Mr.	Sean	Joyce	City Manager	City of Irvine	1 Civic Center Plaza	Irvine	California	92606
Mr.	Jim	Sadro	City Manager	City of La Habra	201 E. La Habra Blvd.	La Habra	California	90631
Ms.	Laurie	Murray	City Manager	City of La Palma	7822 Walker Street	La Palma	California	90623
Mr.	John	Pietig	City Manager	City of Laguna Beach	505 Forest Avenue	Laguna Beach	California	92651
Mr.	Bruce	Channing	City Manager	City of Laguna Hills	24035 El Toro Road	Laguna Hills	California	92653
Mr.	Rod	Foster	City Manager	City of Laguna Niguel	30111 Crown Valley Pk	Laguna Niguel	California	92677
Mr.	Chris	Macon	City Manager	City of Laguna Woods	24264 El Toro Road	Laguna Woods	California	92637
Mr.	Robert	Dunek	City Manager	City of Lake Forest	25550 Commerce Cent	Lake Forest	California	92630
Mr.	Bret	Plumlee	City Manager	City of Los Alamitos	3191 Katella Avenue	Los Alamitos	California	90720
Mr.	Dennis	Wilberg	City Manager	City of Mission Viejo	200 Civic Center	Mission Viejo	California	92691
Mr.	Dave	Kiff	City Manager	City of Newport Beach	100 Civic Center	Newport Beach	California	92660
Mr.	Rick	Otto	City Manager	City of Orange	300 E. Chapman Ave	Orange	California	92866
Mr.	Damien	Arrula	City Administrator	City of Placentia	401 E. Chapman Ave.	Placentia	California	92870
Ms.	Jennifer	Cervantez	City Manager	City of Rancho Santa Margarita	22112 El Paseo	Rancho Santa Margarita	California	92688
Mr.	James	Makshanoff	City Manager	City of San Clemente	100 Avenida Presidio	San Clemente	California	92672
Mr.	Ben	Siegel	City Manager	City of San Juan Capistrano	32400 Paseo Adelanto	San Juan Capistrano	California	92675
Mr.	David	Cavazos	City Manager	City of Santa Ana	20 Civic Center Plaza	Santa Ana	California	92701
Ms.	Jill	Ingram	City Manager	City of Seal Beach	211 8th Street	Seal Beach	California	90740
Mr.	Jim	Box	City Manager	City of Stanton	7800 Katella Avenue	Stanton	California	90680
Mr.	Jeff	Parker	City Manager	City of Tustin	300 Centennial Way	Tustin	California	92780
Mr.	Jarad	Hildenbrand	City Manager	City of Villa Park	17855 Santiago Blvd.	Villa Park	California	92861
Mr.	Eddie	Manfro	City Manager	City of Westminster	8200 Westminster Blvd	Westminster	California	92683
Mr.	Mark	Pulone	City Manager	City of Yorba Linda	P.O. Box 87014	Yorba Linda	California	92885
Mr.	Frank	Kim	CEO	County of Orange	333 W. Santa Ana Blvd	Santa Ana	California	92703

ITEM 4



November 10, 2016

To: OCTAP Steering and Safety Committees

From: Sandy Boyle, OCTAP Administrator

Subject: Legislation Update

Overview

OCTAP tracks the bills in the California Legislature related to private for-hire passenger services. A summary of the bills signed by the Governor are listed below.

AB 1289 (Cooper) requires TNCs to conduct comprehensive criminal background checks to ensure they do not contract with, employ, or to retain a driver who is a registered sex offender, has been convicted of a violent felony, or, within the previous seven years, has been convicted of any misdemeanor assault or battery, any domestic violence offense, or driving under the influence of alcohol or drugs.

AB 2687 (Katcho) commencing July 1, 2018, it shall be unlawful for a person, while having 0.04 percent or more, by weight, of alcohol in his or her blood to drive a motor vehicle when a passenger for hire is a passenger in the vehicle at the time of the offense.

AB 2763 (Gatto) defines personal vehicles relating to TNCs as vehicles with passenger capacity of eight persons or less, including the driver. Vehicles may be owned, leased, or rented for a term that does not exceed 30 days.

Summary

OCTAP staff will continue to monitor legislation and provide information to the OCTAP Steering and Safety Committees, when the next session begins.