



**Steering Committee and
Safety Committee Meeting**

January 15, 2015

Thursday, January 15, 2015, 12:00 Noon
11800 Woodbury Road, 2nd floor, Room # 219-220
Garden Grove, CA 92843

Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact OCTAP at (949) 654-8294, no less than two (2) business days prior to this meeting to enable OCTAP to make reasonable arrangements to ensure accessibility to this meeting.

Agenda Descriptions

The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committees may take any action that they deem to be appropriate on the agenda item and are not limited in any way by the notice of the recommended action.

Public Comments on Agenda Items

Members of the public may address the Committees regarding any item. Please complete a speaker's card and submit it to the Steering Committee Chairman, or notify OCTAP staff regarding the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker's comments shall be limited to three (3) minutes.

Public Availability of Agenda Materials

All documents relative to the items referenced in this agenda are available for public inspection at www.octap.net or through the OCTAP office at 11903 Woodbury Road, Garden Grove, California.

Call to Order and Introductions

Consent Calendar (Items 1 through 2)

All matters on the Consent Calendar are to be approved in one motion unless a Committee Member or member of the public requests a separate action on a specific item.

1. Approval of Minutes for July 24, 2014, Meeting

Of the July 24, 2014, Combined Steering Committee and Safety Committee Meeting

2. Approval of Minutes for October 16, 2014, Meeting

Of the October 16, 2014, Combined Steering Committee and Safety Committee Meeting

- 3. Staff Information Items** – Receive and File the:
 - a) OCTAP Quarterly Operations and Financial Reports
 1. OCTAP Quarterly Operations Report – October 1, 2014 through December 31, 2014
 2. OCTAP Financial Report, Fiscal Year 2014-15, September 2014 – November 2014
 3. CPI Historical Data
 4. Fuel Cost Historical Data

Regular Calendar

4. Election of Steering Committee and Safety Committee Chairs and Vice Chairs for 2015

Members of the committees will nominate and elect a new Chair and Vice Chair for the 2015 Steering Committee and Safety Committee.

5. Consider Subcommittee to Review OCTAP Regulations

Staff recommends establishing a subcommittee to review and recommend changes to the OCTAP Regulations.

6. Driver Representation Ad Hoc Committee

No driver applications or nominations were received by the December 4, 2014, deadline. Staff recommends extending the deadline to allow time for additional outreach.

Discussion Items

7. OCTAP Staff Updates

OCTAP Administrator will present information and updates.

- a) Steve Parsons Award
- b) 2015 Steering Committee and Safety Committee Meeting Dates

8. Committees Representatives Reports

Members of the Committees may report on any items within the subject matter jurisdiction of the Steering Committee and Safety Committee. No action may be taken on off-agenda items unless authorized by law.

9. Public Comments

Members of the public may address the Committees regarding any items within the subject matter jurisdiction of the Steering Committee and Safety Committee. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Steering Committee.

10. Adjournment

The next regularly scheduled meeting of the OCTAP Joint Meeting of the Steering Committee and Safety Committee will be held at 12:00 p.m. on April 16, 2015, at 11800 Woodbury Road, Annex 2nd floor, Room #219-220, Garden Grove, CA 92843.

ITEM 1

January 15, 2014

To: OCTAP Steering and Safety Committees
From: Michael Flores, OCTAP Administrator
Subject: Edit Summary for the Steering Committee and Safety Committee July 24, 2014 Meeting Minutes

At the October 16, 2014, Steering Committee and Safety Committee meeting, Committee Member Mehdi Sarreshtedari (Small Tax Cab Company Representative) requested two changes be made to the proposed minutes of the July 24, 2014 Steering Committee and Safety Committee meeting.

Based on this request, the following two edits (in ***bold italics***) were made:

4. Status of Transportation Network Companies in California

(Eighth paragraph)

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if the County of Orange, through the OCTA Board, could respond to this issue by establishing a task force to ~~enforce TNC services~~ ***deal with TNC issues and enforce CPUC regulations.***

5. Consider Adding a Taxicab Driver Representative to the Steering Committee

(Fourth paragraph, last sentence)

The motion passed with Committee Member Gillis (Garden Grove) voting no. ***Committee Member Sarreshtedari (Small Taxi Cab Company Representative) abstained.***

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

Steering Committee and Safety Committee Members Present:

City of Anaheim Steering and Safety Committees, Jesse Penunuri
City of Cypress Steering and Safety Committees, Shaheen Shaheen
City of Fullerton Steering and Safety Committees, Lenny Ledbetter
City of Fullerton Steering and Safety Committees (Alternate), Scott Marple
City of Garden Grove Steering Committee, Pam Gillis
City of Irvine Steering Committee, Scott Cronos
City of Laguna Beach Steering and Safety Committees, Matt Gregg
City of Laguna Beach Steering and Safety Committees (Alternate), Tony White
City of Laguna Woods Steering and Safety Committees, Douglas Reilly
City of La Habra Steering Committee, Jim Tigner
City of Lake Forest Steering Committees, James Wren
City of La Palma Safety Committee, Paul Bracciodieta
City of Los Alamitos Steering and Safety Committees, Bruce McAlpine
City of Mission Viejo Steering Committee, Brett Canedy
City of Orange Steering Committee, Ken Adams
City of Orange Safety Committee, Jeff Gray
City of Santa Ana Steering Committee, Art Morales
City of Santa Ana Safety Committee, Edward Mendoza
City of Tustin Steering Committee, Jason Wonser
County of Orange Safety Committee (Alternate), Anthony Lim
Orange County Tourism Representative Steering Committee, Christina Dawson
Large Taxi Cab Company Representative Steering Committee, Tim Conlon
Small Taxi Cab Company Representative Steering Committee, Mehdi Sarreshtedari

Not Represented:

City of Aliso Viejo
City of Brea
City of Buena Park
City of Costa Mesa
City of Dana Point
City of Fountain Valley
City of Huntington Beach
City of Laguna Hills
City of Laguna Niguel
City of Newport Beach
City of Placentia
City of Rancho Santa Margarita
City of San Clemente
City of San Juan Capistrano
City of Seal Beach
City of Stanton
City of Villa Park

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

City of Westminster
City of Yorba Linda

Others Present:

Sue Zuhlke, OCTAP
Patrick Sampson, OCTAP
Omar Sandoval, Esquire, OCTA Legal Counsel
Jo-Ann Gadia Bravo, OCTAP
Rich Girard, OCTAP
Brandon Bullock, OCTA
Craig Oden, Fullerton PD
John Williams, Taxi Driver
Xiongwu Xia, Sam's Cab
James Carlson, A White and Yellow Cab, Inc.
Larry Slagle, YCGOC
Greg Akins, CABCO
Ken Neuhoff, 1A Green Taxicab
Nathan Lee, 18004MYTAXI
Majid Kalhor, Cab Driver
Mark Majidi, Cab Driver
Morgan Cook, OC Register

Call to Order and Introductions

Steering Committee Chairman Ledbetter called the July 24, 2014, regular meeting of the Orange County Taxi Administration Program (OCTAP) Steering Committee and Safety Committee to order.

Steering Committee Chairman Ledbetter reminded the members of the public that they may address the committees concerning any item on the agenda by completing a request to speak card and that all public comments should be kept under three minutes in length.

Consent Calendar (Items 1 through 2)

All matters on the Consent Calendar are to be approved in one motion unless a Committee Member or member of the public requests a separate action on a specific item.

1. Approval of Minutes

Of the April 17, 2014, Steering Committee and Safety Committee Meeting, and the June 19, 2014, Special Steering Committee Meeting.

2. Staff Information Items – Receive and file the:

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

a) Quarterly Operations and Financial Reports

1. OCTAP Quarterly Operations Report – April 1, 2014 through June 30, 2014.
2. OCTAP Financial Report, Fiscal Year 2013-14, March 2014 – May 2014.
3. Updated CPI and Fuel Cost Historical Data.

b) Adopted Fiscal Year 2014-15 Budget

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) requested a separate motion, after discussion, of Item 2 on the consent calendar.

Committee Member Gillis (Garden Grove) made a motion to approve Item 1 on the Consent Calendar. The motion was seconded by Committee Member Conlon (Large Taxi Cab Company Representative). The motion passed.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if Attachment 2 “Professional Services-Other” (Budgeted) covered legal services. Patrick Sampson (OCTAP Administrator) responded that legal services are not part of this line item.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) stated that on Attachment 3 of the budget handout, when considering fare increases, if other types of fuel like compressed natural gas (CNG) could be considered in addition to regular gasoline. Patrick Sampson (OCTAP Administrator) explained that OCTAP does not collect vehicle fuel-type data, and that the methodology used to consider a fare increase has been authorized by the OCTAP Steering Committee

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) indicated that on item 2b, page 3 of the budget handout, there was something mentioned about a one-time line item that would cover the cost to reconfigure the OCTAP office for adequate space to add a driver kiosk. Committee Member Sarreshtedari asked how close OCTAP was to implementing a driver kiosk. Patrick Sampson (OCTAP Administrator) responded that OCTAP is about six months away from the full implementation of a driver kiosk.

Committee Member Reilly (Laguna Woods) asked if OCTAP could present OCTAP’s adopted budget to the committee; since it was placed on the consent calendar rather than on the regular calendar as it typically is. Sue Zuhlke (Director, Motorist Services and Special Projects) stated that the budget was intentionally placed on the consent calendar due to the expected length of the meeting. Ms. Zuhlke proceeded to present the OCTAP budget to the committee pointing out that an increase in OCTAP permit fees has been waived for this fiscal year.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

Committee Member Reilly (Laguna Woods) asked how much reserve funding OCTAP would have at the end of this fiscal year. Sue Zuhlke (Director, Motorist Services and Special Projects) stated that, based on the current budget, OCTAP will have approximately \$1,000,050 in reserve.

Committee Member Reilly (Laguna Woods) made a motion to approve Item 2 on the Consent Calendar. The motion was seconded by Committee Member Wren (Lake Forest). The motion passed.

Regular Calendar

3. Election of Steering Committee Chairman.

Steering Committee Chairman Ledbetter, who must vacate the office of Steering Committee Chair due to reassignment, requested nominations for Steering Committee Chair.

Committee Member Reilly (Laguna Woods) nominated Scott Cronos (Irvine) for Steering Committee Chair. Committee Member Gillis (Garden Grove) seconded the nomination and a vote was called. The vote was unanimous to elect Scott Cronos (Irvine) as the 2014 Steering Committee Chair.

4. Status of Transportation Network Companies in California

Patrick Sampson (OCTAP Administrator) informed the committees that the California Public Utilities Commission (CPUC) representative could not attend the meeting as scheduled. Mr. Sampson spoke to the committees concerning up-to-date information on Transportation Network Companies (TNC) services.

Sue Zuhlke (Director, Motorist Services and Special Projects) stated that as part of the new regulations that will cover TNC services, vehicle inspections are to be performed by the TNC services themselves.

Committee Member Conlon (Large Taxicab Company Representative) stated that most requirements that will regulate TNC services would be accomplished under an honor system due to a lack of CPUC regulatory oversight and enforcement. Patrick Sampson (OCTAP Administrator) stated that according to CPUC codes being established, TNC vehicles would not be required to be registered as commercial vehicles, contrary to the California Vehicle Code (CVC).

Committee Member Reilly (Laguna Woods) spoke about TNC outreach materials developed and distributed by OCTAP, providing some suggestions on how law enforcement officers might enforce CPUC code and California Vehicle Code as they relate to TNC services. Patrick Sampson (OCTAP Administrator) spoke regarding the materials distributed and the content included in the outreach materials.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

Committee Member Reilly (Laguna Woods) asked if enforcement events could be held in the next few months before the October 16, 2014 meeting. Omar Sandoval (OCTA Legal Counsel) suggested that member agencies work with the Orange County District Attorney to see if they have a unit that could assist with the enforcements of CPUC regulations that cover TNC services. Patrick Sampson (OCTAP Administrator) stated that OCTAP has begun conversations with an investigator from the district attorney's office to see if they might assist in the enforcement of TNC services.

Committee Member Reilly (Laguna Woods) asked if a sting operation could be held before the October meeting, stating that it could be a good learning experience, even if it is not a perfect event (sting). Sue Zuhlke (Director, Motorist Services and Special Projects) stated that OCTAP could coordinate a sting before the January 2015 meeting, which is a more realistic timeframe due to the time needed to coordinate such an event.

Committee Member Conlon (Large Taxicab Company Representative) commented that the outcome of a sting would be predictable, based on their investigations.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if the County of Orange, through the OCTA Board, could respond to this issue by establishing a task force to deal with TNC issues and enforce CPUC regulations. Patrick Sampson (OCTAP Administrator) stated that this could not be done because OCTA does not have authority to regulate taxicab services in Orange County, adding that the member agencies do have such authority. Mr. Sampson added that Uber does not currently advertise taxi services in Orange County; therefore, OCTAP would not have jurisdiction to pursue Uber as an illegal taxicab service in Orange County.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if any other agency in Orange County could create a task force.

Omar Sandoval (OCTA Legal Counsel) stated that OCTA has specific authority under the streets and highways codes, and that it would require an amendment of state law to give OCTA jurisdiction to create such a task force. Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if the committee could make a recommendation to the County Administrator to work with their District Attorney, to request that the Attorney General look into the matter. Omar Sandoval (OCTA Legal Counsel) stated that it would be no different than going to Sacramento to make the request.

Sue Zuhlke (Director, Motorist Services and Special Projects) stated one option might be to seek legislation that would give local law enforcement the authority to cite violations of CPUC code without every city having to adopt CPUC regulations into their local municipal codes.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

At this point, Chair Scott Cronos was required to leave the meeting. Committee Member Reilly (Laguna Woods) assumed responsibility as the Steering Committee Chair for the remainder of the meeting.

Ken Neuhoff (1A Green Taxicab) commented concerning Uber services, as well as the need for cabstands in Orange County.

A member of the public (unnamed) commented about the Uber application, and asked if OCTAP could develop a similar application for the taxi industry. Committee Member Reilly (Laguna Woods) stated that such applications already exist and that he would need to coordinate with other cab drivers to come up with something.

Larry Slagle (Yellow Cab of Greater Orange County) stated that he would like to see the taxicab regulators in Orange County work with the CPUC to determine the difference between taxicab services, which are locally regulated, and TNC services, which are state regulated. Mr. Slagle also stated that trade dress for TNC services should be larger. Mr. Slagle asked if a committee could be developed to determine what might be done that would allow the taxicab industry to survive since the taxicab industry seems to be caught in the middle.

A member of the public (unnamed) stated that he sent the CPUC a letter concerning a TNC complaint.

Nathan Lee (1-800-4MYTAXI) commented that he believes that TNC customers order through the app on the first trip, but that the driver will have customers call their phone for a return trip to save the 20 percent that TNC operators charge; or that drivers will have them use the app once the TNC vehicle is close to their location so that that driver will get the trip. Mr. Lee recommended that OCTAP keep this in mind when a sting operation is performed on TNC services. Mr. Lee also stated that the public should be able to contact these services to see who is checking documents. Mr. Lee continued that he continually has to block TNC services from using his company's marketing ads.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) recommended that taxi companies try to match marketing schemes (example: first ride free) of TNC services.

5. Consider Adding a Taxicab Driver Representative to the Steering Committee

Patrick Sampson (OCTAP Administrator) presented the outcome of a sub-committee meeting that was held on May 21, 2014. Mr. Sampson explained that the sub-committee members did not come to an agreement that a driver representative is needed, focusing their discussion on driver eligibility and selection requirements should the committee decide that a driver representative should be added to the Steering Committee. Mr. Sampson also reviewed an alternative that would not

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

require a substantive change to the regulations, which is to establish an ad hoc committee consisting of several driver representatives, with a Steering Committee member as the chair the committee. The ad hoc committee chair would report to the full committee to represent driver concerns.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) commented that it would be beneficial to include dispatchers and call takers in this process. Committee Member Reilly (Laguna Woods) stated that dispatchers and call takers are company employees, not independent contractors.

Committee Member Reilly (Laguna Woods) requested that an agenda item be added to the October 16, 2014 meeting to discuss pursuing turning OCTAP into a joint powers authority.

Committee Member Reilly (Laguna Woods) made a motion that an ad hoc committee be established consisting of three steering committee members (one member would act as Chair) and up to 10 driver representatives using the recommended qualification and selection criteria. The ad-hoc committee would be restricted to reviewing taxicab safety and service standards, and OCTAP business processes that support the OCTAP Regulations. The motion was seconded by Committee Member Conlon (Large Taxi Cab Company Representative Steering Committee). The motion passed with Committee Member Gillis (Garden Grove) voting no. Committee Member Sarreshtedari (Small Taxi Cab Company Representative) abstained.

Discussion Items

6. OCTAP Staff Updates

Patrick Sampson (OCTAP Administrator) informed the committees of Department of Justice delays in releasing background investigation results, recommending that drivers renew their permits early.

Patrick Sampson (OCTAP Administrator) advised the committees that OCTAP has initiated an email notification system to advise taxicab companies of vehicle permits that need to be surrendered.

Patrick Sampson (OCTAP Administrator) advised the committees of a pilot program for submission OCTAP driver applications utilizing a kiosk located at the OCTAP office. In the future OCTAP might consider opening up the system to accept applications online, but is not exploring this option at this time because of network security concerns.

a) Coordinated Enforcement and Outreach Activities

Not reviewed, in the interest of time.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – July 24, 2014**

b) Special Awards

Special awards were presented to Committee Member Ledbetter (Fullerton) and Committee Member Letteriello (Anaheim) for their dedicated service to the OCTAP program.

7. Committees Representatives Reports

Committee Member Reilly (Laguna Woods) stated that OCTAP staff should send out an email to Steering Committee members asking if they are interested in serving on the ad hoc committee, and that OCTAP should begin using the selection criteria to get a group of 10 drivers together for the committee. Mr. Reilly again requested that the creation of the ad hoc committee be placed on the agenda for the next meeting.

8. Public Comments

No members of the public made any comments.

9. Adjournment

The next regularly scheduled meeting of the OCTAP Joint Meeting of the Steering Committee and Safety Committee will be held at 12:00 p.m. on October 16, 2014, at 11800 Woodbury Road, Annex 2nd floor, Room #219-220, Garden Grove, CA 92843.

ITEM 2

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

Steering Committee and Safety Committee Members Present:

City of Anaheim Steering and Safety Committees, Jesse Penunuri
 City of Costa Mesa Steering Committee, (Alternate) Elizabeth Gonzalez
 City of Garden Grove Steering Committee, Pam Gillis
 City of Irvine Steering Committee, Scott Cronos
 City of Laguna Beach Steering and Safety Committees, Matt Gregg
 City of Laguna Woods Steering and Safety Committees, Douglas Reilly
 City of La Habra Steering and Safety Committees, (Alternate), Rich Kanger
 City of La Habra Steering and Safety Committees, (Alternate), Jason Coleman
 City of Lake Forest Steering Committee, James Wren
 City of Newport Beach Steering Committee, Monique Navarrete
 City of Orange Safety Committee, Jeff Gray
 City of Orange Safety Committee, Justin McGowan
 City of Orange Steering Committee, Ken Adams
 City of Santa Ana Safety Committee, Edward Mendoza
 City of Santa Ana Steering Committee, Art Morales
 City of Tustin Safety Committee, (Alternate) Steve Giddings
 City of Tustin Steering Committee, (Alternate) John Hedges
 City of Yorba Linda Safety Committee, Kara Boyd
 City of Yorba Linda Steering Committee, (Alternate) Jill Jackson
 County of Orange Safety Committee, Robert Holden
 Small Taxi Cab Company Representative Steering Committee, Mehdi Sarreshtedari

Not Represented:

City of Aliso Viejo
 City of Brea
 City of Buena Park
 City of Cypress
 City of Dana Point
 City of Fountain Valley
 City of Fullerton
 City of Huntington Beach
 City of La Palma
 City of Laguna Hills
 City of Laguna Niguel
 City of Los Alamitos
 City of Mission Viejo
 City of Placentia
 City of Rancho Santa Margarita
 City of San Clemente
 City of San Juan Capistrano
 City of Seal Beach
 City of Stanton

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

City of Villa Park
City of Westminster
City of Yorba Linda
Large Taxi Cab Company Representative
Orange County Tourism Industry

Others Present:

Sue Zuhlke, OCTAP
Patrick Sampson, OCTAP
Michael Flores, OCTAP
Omar Sandoval, Esquire, OCTA Legal Counsel
Jo-Ann Gadia Bravo, OCTAP
Angela Gatchell, OCTAP
Mike Bennett, OC Weights and Measures
Mary Anne Skorpanich, OC Weights and Measures
Jeff Croy, OC Weights and Measures
Juan C. Lopez, OC Weights and Measures
Greg Akins, CABCO
Matt Trujillo, CABCO
John Williams, Taxi Driver
Timothy Gibson, Taxi Driver
Gene Godwin, Public
Professor Sam Salameh, Public

Call to Order and Introductions

Steering Committee Chairman Crones called the October 16, 2014, regular meeting of the Orange County Taxi Administration Program (OCTAP) Steering Committee and Safety Committee to order.

Steering Committee Chairman Crones reminded the members of the public that they may address the committees concerning any item on the agenda by completing a request to speak card and that all public comments should be kept under three minutes in length.

Consent Calendar (Items 1 through 2)

All matters on the Consent Calendar are to be approved in one motion unless a Committee Member or member of the public requests a separate action on a specific item.

1. Approval of Minutes

Of the July 24, 2014, combined Steering Committee and Safety Committee Meeting.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

2. Staff Information Items – Receive and file the:

a) Quarterly Operations and Financial Reports

1. OCTAP Quarterly Operations Report – July 1, 2014 through September 30, 2014.
2. OCTAP Financial Report, Fiscal Year 2013-14, June 2014.
3. OCTAP Financial Report, Fiscal Year 2014-2015, July 2014 – August 2014.
4. Fuel Cost Historical Data.
5. CPI Historical Data

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) pulled Item 1 for discussion.

Committee Member Reilly (Laguna Woods) pulled Item 2 for discussion.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked to change “enforce TNC services” to “enforce CPUC regulations”. Patrick Sampson (Motorist Services Manager) said the minutes reflect historical comments and could not be altered but the recording would be checked to ensure they were accurate and changes would be made if necessary.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) said he wanted the minutes to reflect he abstained on the vote for the Driver Representation Ad Hoc Committee proposed by Committee Member Reilly (Laguna Woods).

Steering Committee Chairman Crones (Irvine) tabled approval of Item 1 until the January 15, 2015 meeting.

Committee Member Reilly (Laguna Woods) asked why random inspections as shown in the OCTAP Quarterly Operations Report were low.

Patrick Sampson (Motorist Services Manager) said it was due to some service disruptions related to the office reconfiguration.

Committee Member Reilly (Laguna Woods) asked for clarification on the OCTAP financial statements related to the change in net assets for June 2014 as shown on Attachment 2. Sue Zuhlke (Director, Motorist Services and Special Projects)

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

stated that the change in net assets is a monthly figure which affects the ending fund balance and does not necessarily reflect being over budget.

Committee Member Reilly (Laguna Woods) asked that the financial statement contain footnotes to this effect and requested percent change notations also be added to the budget figures. Sue Zuhlke (Director, Motorist Services and Special Projects) stated these changes can and will be made going forward.

Committee Member Reilly (Laguna Woods) asked if the noted CPI percent change on Attachment 4 reflected a month-to-month difference and Patrick Sampson (Motorist Services Manager) stated it showed the year-to-year change, comparing August 2014 to August 2013. Committee Member Reilly (Laguna Woods) asked if this could be noted for clarity in future reports. Patrick Sampson (Motorist Services Manager) said this will be clarified in future statements.

Steering Committee Chairman Crones asked to approve Item #2 by voice vote. Item #2 was passed with only Committee Member Sarreshtedari (Small Taxi Cab Company Representative) voting no.

Regular Calendar

3. Elect Steering Committee Vice Chair and Safety Committee Chair

Steering Committee Chairman Crones asked for volunteers for the Steering Committee Vice Chair and Safety Committee Chair vacancies. These filled vacancies would be in effect until January 2015.

Committee Member Gillis (Garden Grove) nominated Committee Member Navarrete (Newport Beach) for Steering Committee Vice Chair. Steering Committee Chairman Crones requested a voice vote and Navarrete was approved.

Committee Member Morales (Santa Ana) nominated Committee Member Mendoza (Santa Ana) for Safety Committee Chair. Steering Committee Chairman Crones requested a voice vote and Mendoza was approved.

4. Status of Transportation Network Companies in California

Patrick Sampson (Motorist Services Manager) stated a CPUC representative would not be attending the meeting and then spoke about recent TNC-related legislative activity and CPUC plans for a November 4, 2014 meeting.

A member of the public asked why OCTAP can't do anything about Uber. OCTAP Attorney Omar Sandoval stated the CPUC has pre-emptive authority over local agencies in this matter.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

A member of the public stated Uber's website is available in Orange County which means they are advertising in Orange County. Patrick Sampson (Motorist Services Manager) stated the services offered on the Uber website are shown as not available in Orange County.

A member of the public asked OCTAP to post Uber-related information on the OCTAP website.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked why Uber issues are on OCTAP meeting agendas when OCTAP has no authority to act on them.

A member of the public cited recently-publicized incidents of Uber drivers with criminal backgrounds and stated City Managers and local law enforcement should be more aggressive in enforcing Uber operations in Orange County.

A member of the public stated Uber X cars have no meters or top lights but are essentially operating as a taxi service and someone should do something about it.

5. Driver Representation Ad Hoc Committee

Patrick Sampson (Motorist Services Manager) spoke about the proposed committee and called for members to volunteer and serve. Committee Member Gillis (Garden Grove) and Committee Member Reilly (Laguna Woods) volunteered. Committee Member James Wren (Lake Forest) nominated Lou Kirk (Lake Forest).

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) requested clarification on what this committee would be called. Patrick Sampson (Motorist Services Manager) said it would be called the Driver Representation Ad Hoc Committee.

Discussion Items

6. Concept of OCTAP as a Joint Powers Agency (JPA)

Sue Zuhlke (Director, Motorist Services and Special Projects) gave the JPA PowerPoint presentation. Ms. Zuhlke stated local law enforcement could cite Uber drivers if they were not operating with commercial license plates and insurance. Ms. Zuhlke added OCTAP has not raised taxi permit fees in four years.

Committee Member Reilly (Laguna Woods) spoke to his request for the JPA PowerPoint. Mr. Reilly stated a JPA structure might be preferred since the

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

current OCTAP structure hampers enforcement ability in areas such as bandit taxicab stings and Uber non-compliance. Mr. Reilly stated the JPA would increase member agencies' focus on taxicab operations as it's currently not a high priority in most city councils. Mr. Reilly stated OCTAP has a large budget and high overhead and a properly-structured JPA might be able to perform current OCTAP functions more efficiently.

Committee Member Gillis (Garden Grove) objected to a JPA approach citing Garden Grove's reluctance to relinquish power, their current \$6 million annual deficit, and their increased liability with a JPA. Ms. Gillis added cabs would need to go to multiple places for permitting due to the likelihood not all cities would join the JPA.

Committee Member Navarrete (Newport Beach) concurred with the potential challenges arising from multiple licensing requirements due to fractured participation in a JPA.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if the proposed JPA would be a substantive change and Committee Member Reilly (Laguna Woods) said a JPA would dissolve OCTAP. Mr. Reilly stated the cities would need to work together to create the JPA.

A member of the public stated the current OCTAP approach eliminates multiple licensing challenges for cab companies and a JPA might create customer confusion due to varying fare rates that might arise in JPA-regulated areas and cities opting not to be part of the JPA.

7. County Weights and Measures Proposed Fee Increase

Jeff Croy and several of his colleagues of the Orange County Weights and Measures Department spoke about their need to raise the current taxicab meter inspection rates and location rules as their current rate structure recoups only \$9,348 (7.71 percent) of their \$108,905 annual operating costs.

The proposed fee increase raises the meter registration and meter re-inspection fee to \$50 on March 1, 2015, \$83 on January 1, 2016, and \$115 on January 1, 2017. Currently, the meter registration fee is \$17 and there is no charge for meter re-inspections. Beginning July 1, 2015, registration permits will be issued to each cab. Formerly, one registration permit was issued to each company for the entire fleet.

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked if the County Weights and Measures Department is funded by the County General Fund and Mr. Croy stated it was. Mr. Sarreshtedari asked if their budget was available for review and Mr. Croy said it was but taxicab metering operations were not a discrete line item.

**Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014**

A member of the public asked if a cut meter seal due to a repair would require a re-inspection and Croy said it would.

Patrick Sampson (Motorist Services Manager) asked if a re-inspection would trigger a new 12-month permit cycle and Croy said it would.

8. OCTAP Staff Update

Patrick Sampson (Motorist Services Manager) gave an update on OCTAP operations citing the office reconfiguration, the imminent launch of self-serve kiosks for driver permit applications, the hiring of a new OCTAP Administrator (Michael Flores), revisions to the OCTAP database (RTRACS), the use of Toughbook tablets by inspectors, electronic distribution of vehicle inspection results to companies, electronic filing of permit applications, the continued efforts toward a paperless operation, and the new ability to accept credit cards for permits and inspections.

Patrick Sampson (Motorist Services Manager) spoke of recent enforcement and outreach efforts citing two enforcement activities performed with Orange County Sheriffs at John Wayne Airport (July 30, 2014 and October 8, 2014), two nighttime enforcements performed throughout Orange County (August 8, 2014 and November 13, 2014), an OCTAP regulation briefing with La Palma police officers, and outreach efforts at the Disneyland area resort.

9. Committee Representatives Reports

Committee Member Sarreshtedari (Small Taxi Cab Company Representative) asked what would happen if no cab drivers were nominated for the proposed Drivers Representation Ad Hoc Committee and Patrick Sampson (Motorist Services Manager) said the committee would then re-visit the nomination and selection criteria.

10. Public Comments

Steering Committee Chair Crones thanked Committee Member Richard Kanger (La Habra) for his 30 years of service, Sue Zuhlke (Director, Motorist Services and Special Projects) for her JPA presentation, and the staff from the Orange County Weights and Measures Department for presenting their proposed changes and fielding questions.

Orange County Taxi Administration Program (OCTAP)
Steering Committee and Safety Committee Meeting Minutes – October 16, 2014

11. Adjournment

The next regularly scheduled meeting of the OCTAP Joint Meeting of the Steering Committee and Safety Committee will be held at 12:00 p.m. on January 15, 2015, at 11800 Woodbury Road, Annex 2nd floor, Room #219-220 in Garden Grove, CA 92843.

ITEM 3



January 15, 2015

To: OCTAP Steering and Safety Committees

From: Michael Flores, OCTAP Administrator

Subject: OCTAP Quarterly Operations and Financial Reports

Attached is the Orange County Taxi Administration Program (OCTAP) Quarterly Operations Report for the period of October 2014 through December 2014. Information in the report is based on actual events during the reporting period.

This report has been redesigned as part of our continuous improvement strategy. One significant change is the comparison of quarterly and YTD figures with those of the same quarter of the previous year and the prior YTD. These enhancements are found in the revenue and inspection tables and serve to give the numbers more context and assist in the identification of any emerging trends. We hope you will find these changes and improvements helpful.

The attached Financial Report provides a summary of revenue and expenditures for September 2014, October 2014, and November 2014. December 2014 is not included in the report because December financial statements are not available until after the committees meet. Updated CPI and Fuel Cost data are also included in the report as Attachments 3 and 4.

OCTAP staff supported the Orange County Sheriff's Department and John Wayne Airport (JWA) Ground Operations personnel in performing high profile enforcement at the JWA on October 8, 2014 and October 22, 2014. There were a total of 263 taxicab contacts. Eleven vehicles were removed from service, and 24 OCTAP administrative actions were issued to taxicab companies and drivers for violations of OCTAP regulations.

Staff also attended the November meeting of the Anaheim Resort Area Tourist Oriented Police/Crime Alert Network (TOP/CAN), reminding participants of OCTAP's mission and availability for questions or concerns related to taxicabs operating in the resort area.

Please feel free to provide any comments or suggestions that you may have regarding report content or format to OCTAP staff.

Attachments:

1. OCTAP Quarterly Operations Report – October 1, 2014 through December 31, 2014
2. OCTAP Financial Report, Fiscal Year 2014-15, September 2014 – November 2014
3. Updated CPI
4. Fuel Cost Historical Data

ORANGE COUNTY TAXI ADMINISTRATION PROGRAM

QUARTERLY REPORT



OCTOBER 2014 THROUGH DECEMBER 2014

OCTAP REVENUE
October 2014 through December 2014

TRANSACTION TYPE	OCTOBER		NOVEMBER		DECEMBER		QUARTER TOTAL		FISCAL YTD		TOTALS and CHANGE FROM PRIOR PERIODS							
	Totals	Fees	Totals	Fees	Totals	Fees	Totals	Fees	Totals	Fees	PRIOR YEAR SAME QUARTER				PRIOR FISCAL YTD			
											Totals	Fees	Totals Change	Fees Change	Totals	Fees	Totals Change	Fees Change
ANNUAL VEHICLE INSPECTION	103	\$40,902	94	\$36,899	96	\$38,496	293	\$116,297	642	\$255,450	310	\$123,107	-17	(\$6,810)	721	\$287,140	-79	(\$31,690)
MAJOR VEHICLE RE-INSPECTION	25	\$3,192	2	\$304	1	\$152	28	\$3,648	56	\$7,363	37	\$5,321	-9	(\$1,673)	96	\$14,137	-40	(\$6,774)
MINOR VEHICLE RE-INSPECTION	14	\$938	17	\$1,139	14	\$871	45	\$2,948	83	\$5,494	38	\$2,546	7	\$402	71	\$4,757	12	\$737
LATE FEE - VEHICLE	22	\$2,262	8	\$1,044	3	\$290	33	\$3,596	147	\$16,022	15	\$1,334	18	\$2,262	49	\$4,640	98	\$11,382
VEHICLE PERMIT - REPLACEMENT	2	\$108	1	\$54	4	\$563	7	\$725	11	\$941	7	\$378	0	\$347	15	\$761	-4	\$180
VEHICLE PERMIT SUBSTITUTION	1	\$54	3	\$162	5	\$270	9	\$486	14	\$756	6	\$324	3	\$162	14	\$706	0	\$50
VEHICLE TOTALS	167	\$47,456	125	\$39,602	123	\$40,642	415	\$127,700	953	\$286,026	413	\$133,010	2	(\$5,310)	966	\$312,141	-13	(\$26,115)
DRIVER PERMIT RENEWAL	101	\$10,808	82	\$8,777	87	\$9,202	270	\$28,787	580	\$61,422	296	\$31,246	-26	(\$2,459)	629	\$66,556	-49	(\$5,134)
ANNUAL DRIVER PERMIT	27	\$2,889	18	\$1,926	33	\$3,320	78	\$8,135	164	\$17,230	117	\$12,519	-39	(\$4,384)	278	\$29,639	-114	(\$12,409)
DRIVER PERMIT TRANSFER	30	\$600	29	\$580	28	\$561	87	\$1,741	188	\$3,661	93	\$1,864	-6	(\$123)	235	\$4,690	-47	(\$1,029)
LATE FEE - DRIVER	1	\$89	2	\$203	1	\$29	4	\$321	13	\$1,162	6	\$464	-2	(\$143)	13	\$1,189	0	(\$27)
DRIVER PERMIT REINSTATEMENT	6	\$120	3	\$60	3	\$60	12	\$240	18	\$360	10	\$200	2	\$40	21	\$420	-3	(\$60)
DRIVER PERMIT REPLACEMENT	0	\$0	2	\$30	1	\$15	3	\$45	3	\$45	12	\$185	-9	(\$140)	31	\$485	-28	(\$440)
ADMINISTRATIVE FINE - DRIVER	3	\$250	10	\$650	4	\$310	17	\$1,210	23	\$2,010	13	\$1,266	4	(\$56)	21	\$2,066	2	(\$56)
DRIVER TOTALS	168	\$14,756	146	\$12,226	157	\$13,497	471	\$40,479	989	\$85,890	547	\$47,744	-76	(\$7,265)	1,228	\$105,045	-239	(\$19,155)
COMPANY PERMIT RENEWAL	4	\$4,275	4	\$7,298			8	\$11,573	16	\$22,973	9	\$9,975	-1	\$1,598	21	\$24,225	-5	(\$1,252)
COMPANY PERMIT - INITIAL PERMIT	0	\$0	0	\$0			0	\$0		\$0	1	\$4,270	-1	(\$4,270)	1	\$4,270	-1	(\$4,270)
ADMINISTRATIVE FINE - COMPANY	2	\$500	3	\$600			5	\$1,100	12	\$3,350	5	\$1,250	0	(\$150)	14	\$5,450	-2	(\$2,100)
COMPANY TOTALS	6	\$4,775	7	\$7,898	0	\$0	13	\$12,673	28	\$26,323	15	\$15,495	-2	(\$2,822)	36	\$33,945	-8	(\$7,622)
TOTALS	341	\$66,987	278	\$59,726	280	\$54,139	899	\$180,852	1,970	\$398,239	975	\$196,249	-76	(\$15,397)	2,230	\$451,131	-260	(\$52,892)

OCTAP VEHICLE INSPECTION SUMMARIES October 2014 through December 2014

ANNUAL INSPECTIONS				
	Total	Pass	Fail	Pass %
October	105	100	5	95%
November	89	88	1	99%
December	99	96	3	97%
TOTALS	293	284	9	97%

RANDOM INSPECTIONS				
	Total	Pass	Fail	Pass %
October	52	49	3	94%
November	45	43	2	96%
December	45	42	3	93%
TOTALS	142	134	8	94%

MAJOR RE-INSPECTIONS				
	Total	Pass	Fail	Pass %
October	25	24	1	96%
November	2	2	0	100%
December	1	1	0	100%
TOTALS	28	27	1	96%

MINOR RE-INSPECTIONS				
	Total	Pass	Fail	Pass %
October	16	16	0	100%
November	16	16	0	100%
December	13	12	1	92%
TOTALS	45	44	1	98%

CURSORY INSPECTIONS				
	Total	Pass	Fail	Pass %
October	291	272	19	93%
November	21	20	1	95%
December	7	5	2	71%
TOTALS	319	297	22	93%

TRANSFERS and REPLACEMENTS				
	Total	Pass	Fail	Pass %
October	2	2	0	100%
November	5	5	0	100%
December	6	6	0	100%
TOTALS	13	13	0	100%

TOP INSPECTION DEFICIENCIES	
Cab dirty/cluttered interior	15
Body Damage	9
Interior Condition/Seats, Carpet, Panels, Dash	7
Meter seal expired/broken	7
No Proof of Insurance	6
Registration missing or invalid	6
Door misaligned/opening problems	6
Bald tires	5
Paint faded/not matching	5
Driver Permit not in possession	4
Turn signals, Reverse Lights, Plate Lights inoperable	3
Interior Info Cards, Fleet Numbers/Missing	2
Air Conditioner inoperable	1
Cigarette odor	1
Rubber Brake Pad/Worn and Showing Metal	1
Parking brake inoperable	1
Seatbelt not in good working order	1
Credit Card Processing System not Working	1
Steering problems	1
Wiper blades need replacing	1

TOTAL INSPECTIONS				
	Total	Pass	Fail	Pass %
October	491	463	28	94%
November	178	174	4	98%
December	171	162	9	95%
TOTALS	840	799	41	95%

COMPARISONS FROM PRIOR PERIODS					
				DIFFERENCE	
ALL INSPECTION TYPES		2014	2013	TOTALS	%
October		491	329	162	49%
November		178	142	36	25%
December		171	182	-11	-6%
TOTALS		840	653	187	29%
ALL INSPECTION TYPES		2014	2013		
Year-to-Date		1452	1310	142	11%

OCTAP FINES, PERMIT ACTIONS, AND QUARTERLY COMPLIANCE ACTIVITIES
October 2014 through December 2014

FINES AND PERMIT ACTIONS

FINES

Seven Driver fines were levied for not displaying a Driver Permit as required
Four Company and Driver fines were levied for meter-related violations
Four Driver fines were levied for no Proof of Insurance
One Driver fine was levied for no Proof of Registration
One Company fine was levied for repeated 24/7 dispatch non-compliance
One Driver fine was levied for no Proof of Registration and no Registration
One Driver fine was levied for smoking inside taxicab

PERMIT ACTIONS (Denials, Suspensions, and Revocations)

One Driver application was denied due to a failed Drug and Alcohol screening
Three Driver applications were denied due to failed Department of Justice Reports

Five Driver Permits were suspended due to subsequent arrest notifications

Five Driver Permits were revoked for failed Drug & Alcohol screenings
One Driver Permit was revoked due to a subsequent disposition notification
Two Driver Permits were revoked due to a subsequent arrest notification
One Driver Permit was revoked for failure to pay fine

WARNINGS

Six Company warnings were issued for 24/7 telephone dispatch non-compliance
Two Driver warnings were issued for cluttered cab interior
Four Driver warnings were issued for Driver in possession of another Driver's Permit
Six Company warnings were given for DMV Pull Notice non-compliance

OTHER

One company was given 90 days to resolve an unsatisfied judgment
One company (Union Taxi) ceased operations

QUARTERLY COMPLIANCE ACTIVITIES	
DMV Pull Notice Checks	98
24/7 Dispatch Checks	35
Insurance Policy Reviews	28
Unsatisfied Judgment Checks	4
Web Compliance Checks	17
DOJ Background Checks	78
Drug and Alcohol Screens	348

**OCTAP-PERMITTED TAXI COMPANIES - Sorted by CAB TOTALS
As of December 2014**

	TAXI COMPANIES	CABS	DRIVERS
1	YELLOW CAB OF GREATER ORANGE COUNTY	405	442
2	A TAXI CAB	218	384
3	CALIFORNIA YELLOW CAB (CABCO YELLOW)	195	277
4	24/7 YELLOW CAB - 24/7 TAXI CAB	54	66
5	HUNTINGTON BEACH YELLOW CAB	19	19
6	DOWNTOWN HUNTINGTON BEACH YELLOW CAB	15	18
7	ORANGE COUNTY TAXI	14	17
8	ORANGE COUNTY YELLOW CAB	12	17
9	LONG BEACH YELLOW CAB CO-OP	10	12
10	PIER YELLOW CAB	10	13
11	TAXI MAXI	9	15
12	GO YELLOW TAXI INC.	7	9
13	SURF SIDE TAXI	7	9
14	ABC RIDE TAXI	6	7
15	METRO TAXI CAB	6	6
16	AMERICAN FLAG YELLOW CAB CO	5	7
17	AWESOME TAXI CAB	5	7
18	WHITE CAB CO.	5	5
19	BEACH CITIES TAXI	4	5
20	HAPPY TAXI	4	3
21	GREEN CAB LLC	3	4
22	DISCOUNT CAB FARES	2	2
23	FIESTA TAXI	2	2
24	H A Taxi, Inc.	2	3
25	NEWPORT BEACH CAB COMPANY	2	1
26	ORANGE TAXI CAB	2	3
27	USA GREEN GROUP	2	4
28	1A GREEN TAXICAB, LLC	1	1
29	ACCESS TAXI YELLOW CAB CO.	1	1
30	ACTIVE TAXI COMPANY	1	2
31	AFFORDABLE TAXI	1	1
32	AN ORANGE COUNTY TAXI GRAPH	1	1
33	CIAO TAXI	1	2
34	NOVA CAR	1	1
35	OC FAIRGROUNDS TAXI	1	4
	TOTALS	1,033	1,370

Totals from December 2013	1,195	1,601
Change from 2013 to 2014	-15.7%	-16.9%

**Orange County Tax Administration Program
Financial Report
Fiscal Year 2014-15
September 2014 - November 2014**

	Budgeted	September 2014	October 2014	November 2014	Total to Date	Budget to Actual Under/(Over)	YTD % of Budget
Revenues							
Company Permits	\$68,736.00	\$1,425.00	\$4,275.00	\$7,298.00	\$22,973.00	\$45,763.00	33%
Vehicle Permits	\$503,915.00	\$42,823.00	\$44,392.00	\$38,557.72	\$228,782.72	\$275,132.28	45%
Driver Permits	\$190,600.00	\$13,921.00	\$14,310.00	\$11,373.00	\$69,453.00	\$121,147.00	36%
Interest/Investment Earnings	\$10,439.00	\$915.09	\$526.25	\$1,077.21	\$4,074.78	\$6,364.22	39%
Other Misc. Revenue & Fines	\$24,000.00	\$2,425.00	\$3,101.02	\$2,497.00	\$21,982.02	\$2,017.98	92%
Total Revenues	\$932,013.00	\$61,509.09	\$66,604.27	\$60,802.93	\$347,265.52	\$584,747.48	37%
Expenditures							
Salaries & Benefits	\$499,633.00	\$40,991.01	\$47,065.61	\$50,388.56	\$201,040.90	\$298,592.10	40%
Professional Services - Legal	\$45,000.00	\$1,452.60	\$2,421.00	\$269.00	\$2,595.93	\$42,404.07	6%
Professional Services - Other	\$10,000.00				\$0.00	\$10,000.00	0%
Investment Fee - Portfolio Manager	\$1,180.00	\$52.40	\$160.97	\$141.56	\$286.18	\$893.82	24%
Credit Card Processing Fees	\$4,650.00	\$0.02	(\$0.02)	\$63.49	\$63.49	\$4,586.51	1%
Building Repairs/Maintenance	\$15,000.00		\$936.21		\$936.21	\$14,063.79	6%
Telephone	\$2,700.00		\$121.80	\$364.26	\$486.06	\$2,213.94	18%
Internet Expenses	\$432.00				\$146.31	\$285.69	34%
Travel	\$3,192.00	\$399.70	\$544.29		\$943.99	\$2,248.01	30%
Mileage	\$720.00		\$120.40		\$120.40	\$599.60	17%
Training & Registration Fees	\$2,640.00				\$550.00	\$2,090.00	21%
Office Supplies & Equipment	\$39,283.00	\$882.08	\$874.70	\$400.74	\$3,495.31	\$35,787.69	9%
Subscriptions, Books, & Periodicals	\$0.00				\$0.00	\$0.00	
Dues & Memberships	\$1,195.00				\$190.00	\$1,005.00	16%
Business Expenses	\$6,100.00	\$427.99	\$36.83	\$433.98	\$1,000.80	\$5,099.20	16%
Administrative Services	\$271,258.00	\$22,396.87	\$22,396.87	\$22,396.87	\$111,984.35	\$159,273.65	41%
Security Services	\$29,030.00	\$4,484.62	\$2,296.11	\$2,296.11	\$11,372.94	\$17,657.06	39%
Total Expenses	\$932,013.00	\$71,087.29	\$76,974.77	\$76,754.57	\$335,212.87	\$596,800.13	36%
Change in Net Assets		(\$9,578.20)	(\$10,370.50)	(\$15,951.64)			
Beginning Fund Balance		\$1,007,724.20	\$998,146.00	\$987,775.50			
Monthly Change In Net Assets		(\$9,578.20)	(\$10,370.50)	(\$15,951.64)			
Ending Fund Balance		\$998,146.00	\$987,775.50	\$971,823.86			

Note: A negative monthly change in net assets requires the use of funds from the OCTAP Reserve Fund balance to meet expenditure obligations. This does not indicate that budget targets are not being met, because company, vehicle, and driver permit fees are not collected equally throughout the year, while expenditures are roughly equal from month to month.

CPI Historical Data

Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.
2007	202.4	203.5	205.4	206.7	207.9	208.4	208.3	207.9	208.5	208.9	210.2	210.0	207.3
2008	211.1	211.7	213.5	214.8	216.6	218.8	220.0	219.1	218.8	216.6	212.4	210.2	215.3
2009	211.1	212.2	212.7	213.2	213.9	215.7	215.4	215.8	216.0	216.2	216.3	215.9	214.5
2010	216.7	216.7	217.6	218.0	218.2	218.0	218.0	218.3	218.4	218.7	218.8	219.2	218.1
2011	220.2	221.3	223.5	224.9	226.0	225.7	225.9	226.5	226.9	226.4	226.2	225.7	224.9
2012	226.7	227.7	229.4	230.1	229.8	229.5	229.1	230.4	231.4	231.3	230.2	229.6	229.6
2013	230.2	232.1	232.8	232.5	232.9	233.5	233.6	233.9	234.1	233.5	233.0	233.0	232.9
2014 *	233.9	234.8	236.3	237.1	237.9	238.3	238.3	237.9	238.0	237.6	237.0		237.0

Percent Change*													
Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.
2007 to 2008	4.10%	3.87%	3.83%	3.79%	4.01%	4.78%	5.30%	5.10%	4.70%	3.53%	1.06%	0.09%	3.68%
2008 to 2009	0.03%	0.24%	-0.39%	-0.74%	-1.30%	-1.45%	-2.14%	-1.51%	-1.30%	-0.18%	1.81%	2.65%	-0.36%
2009 to 2010	2.56%	2.10%	2.26%	2.19%	1.98%	1.04%	1.22%	1.14%	1.13%	1.16%	1.13%	1.47%	1.61%
2010 to 2011	1.61%	2.06%	2.61%	3.07%	3.45%	3.44%	3.50%	3.63%	3.72%	3.41%	3.28%	2.88%	3.05%
2011 to 2012	2.84%	2.79%	2.58%	2.25%	1.68%	1.64%	1.39%	1.66%	1.95%	2.11%	1.72%	1.71%	2.03%
2012 to 2013	1.54%	1.91%	1.45%	1.05%	1.34%	1.72%	1.92%	1.51%	1.17%	0.96%	1.20%	1.48%	1.44%
2013 to 2014	1.59%	1.14%	1.49%	1.92%	2.08%	2.01%	1.97%	1.68%	1.62%	1.71%	1.70%	#DIV/0!	1.72%

* This reflects the percent change from the current month to the same month last year

Source: BLS.Gov - CPI Detailed Reports - Tables - Table 2 - All Items

Fuel Rate Historical Data

Year	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.	% Change Dec to Dec	Annual Avg % Change
2007	\$2.616	\$2.713	\$3.105	\$3.339	\$3.485	\$3.329	\$3.174	\$2.948	\$2.922	\$3.112	\$3.394	\$3.353	\$3.124		
2008	\$3.296	\$3.231	\$3.609	\$3.846	\$4.015	\$4.531	\$4.511	\$4.128	\$3.842	\$3.440	\$2.507	\$1.871	\$3.569	-44.20%	14.24%
2009	\$2.051	\$2.265	\$2.239	\$2.377	\$2.531	\$2.969	\$2.920	\$3.057	\$3.169	\$3.062	\$3.006	\$2.964	\$2.718	58.42%	-23.86%
2010	\$3.065	\$2.993	\$3.104	\$3.138	\$3.136	\$3.134	\$3.171	\$3.186	\$3.064	\$3.146	\$3.205	\$3.297	\$3.137	11.23%	15.42%
2011	\$3.389	\$3.576	\$4.002	\$4.206	\$4.229	\$3.965	\$3.844	\$3.823	\$3.971	\$3.890	\$3.848	\$3.648	\$3.866	10.65%	23.25%
2012	\$3.747	\$4.027	\$4.414	\$4.292	\$4.353	\$4.133	\$3.821	\$4.109	\$4.211	\$4.458	\$3.893	\$3.628	\$4.091	-0.55%	5.81%
2013	\$3.678	\$4.127	\$4.192	\$4.031	\$4.051	\$4.050	\$4.056	\$3.919	\$3.989	\$3.829	\$3.641	\$3.642	\$3.934	0.39%	-3.83%
2014	\$3.666	\$3.726	\$3.984	\$4.210	\$4.220	\$4.163	\$4.109	\$3.961	\$3.820	\$3.580	\$3.234	\$2.916	\$3.799	-19.93%	-3.42%

Year	Percent Change*												
	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Annual Avg.
2007 to 2008	25.99%	19.09%	16.23%	15.18%	15.21%	36.11%	42.12%	40.03%	31.49%	10.54%	-26.13%	-44.20%	14.24%
2008 to 2009	-37.77%	-29.90%	-37.96%	-38.20%	-36.96%	-34.47%	-35.27%	-25.94%	-17.52%	-10.99%	19.90%	58.42%	-23.86%
2009 to 2010	49.44%	32.14%	38.63%	32.02%	23.90%	5.56%	8.60%	4.22%	-3.31%	2.74%	6.62%	11.23%	15.42%
2010 to 2011	10.57%	19.48%	28.93%	34.03%	34.85%	26.52%	21.22%	19.99%	29.60%	23.65%	20.06%	10.65%	23.25%
2011 to 2012	10.56%	12.61%	10.29%	2.04%	2.93%	4.24%	-0.60%	7.48%	6.04%	14.60%	1.17%	-0.55%	5.81%
2012 to 2013	-1.84%	2.48%	-5.03%	-6.08%	-6.94%	-2.01%	6.15%	-4.62%	-5.27%	-14.11%	-6.47%	0.39%	-3.83%
2013 to 2014	-0.33%	-9.72%	-4.96%	4.44%	4.17%	2.79%	1.31%	1.07%	-4.24%	-6.50%	-11.18%	-19.93%	-3.42%

* This reflects the percent change from the current month to the same month last year

SOURCE: http://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_sca_m.htm

ITEM 4

January 15, 2014

To: OCTAP Steering and Safety Committees

From: Michael Flores, OCTAP Administrator

Subject: Election of Steering Committee and Safety Committee Chairs and Vice Chairs for 2015

Overview

Steering Committee and Safety Committee bylaws require that the Committees each elect a Chair and Vice Chair.

Discussion

Steering Committee and Safety Committee bylaws require that the Committees elect a Chair and Vice Chair annually. This typically occurs at the first committee meeting each calendar year.

Recommendation

Elect a Chair and a Vice Chair for the 2015 Steering and Safety Committees.

ITEM 5

January 15, 2015

To: OCTAP Steering and Safety Committees

From: Michael Flores, OCTAP Administrator

Subject: Consider Subcommittee to Review OCTAP Regulations

Overview

The last substantive revision to the OCTAP Regulations was made in 2009. Since the last revision, the Steering Committee has approved a number of non-substantive language changes to clarify regulations to provide clearer guidance as needed. There are a number of areas of the regulations that could benefit from a deeper review, which may require more substantive changes to regulation language.

Discussion

Since 2009, there have been a number of legislative changes, changes in technology, changes in taxicab operation, and lessons learned through appeals panel decisions and monitoring peer regulators. The Steering Committee has made a number of non-substantive clarifications to the regulation language in order to provide clearer guidance when possible; however, some areas of the regulations could benefit from a more thorough review. It is anticipated that this review may generate recommendations that could include more substantial changes to regulation language. Substantial changes to the OCTAP regulations require the approval of each City Council and adoption into each city's municipal codes.

Summary

Changes and lessons learned over the past five years have made it necessary to perform a thorough review of the OCTAP regulations, to ensure they include prudent safety and service guidelines, provide reasonable protection to the traveling public, and continue to further the intended goals of the member agencies.

Recommendation

Staff recommends that the Steering Committee Chairman form a subcommittee comprised of Safety Committee and Steering Committee members, to review existing OCTAP bylaws and regulations, and recommend changes that will be brought to the full committee.

ITEM 6

January 15, 2015

To: OCTAP Steering and Safety Committees

From: Michael Flores, OCTAP Administrator

Subject: Driver Representation Ad Hoc Committee

Overview

On October 16, 2014, the Steering Committee approved the formation of a driver representation ad hoc committee to provide a mechanism for driver input to the OCTAP Steering Committee, and approved member selection criteria for driver members to the committee.

Discussion

The Steering Committee Chairman directed staff to solicit nominees for driver members to the ad hoc committee. On October 21, 2014, staff posted notices in the OCTAP offices, notified taxicab companies of the formation of the ad hoc committee, and asked taxicab companies to post notices in their common areas to solicit interested drivers. Staff also developed an application form and petition form, and made the forms available to drivers at the OCTAP office. Completed applications and petitions were due to OCTAP by December 4, 2014. Staff has received no applications for driver members to the ad hoc committee.

Summary

After posting notices in the OCTAP offices and asking taxicab companies to post notices to reach out to their permitted drivers, no applications were received for driver members to the ad hoc committee.

Recommendation

Staff recommends that the Steering Committee extend the deadline to March 16, 2015, to allow staff time to develop and distribute additional outreach materials, and allow additional time for interested drivers to complete the required application and collect the required signatures of support.